

MINUTES OF THE RECREATION COMMISSION MEETING

FEBRUARY 15 , 2012

The Wednesday, February 15, 2012 meeting of the Recreation Commission was held in the 2nd floor Conference Room - at 7:30pm. Chairwoman Cindy Sherlock called the meeting to order.

Present: Commissioners: Val Duran, Chris Lau, Penny Smith, Pete J. Smith, Bob Smith, Cindy Sherlock, And Director Bobbi Conway

Absent: Chris Ilg, Alicia Armental

Open Public Session: No visitors

Approval of Minutes: The motion for approval of the minutes of the January 18 2011 meeting was presented by P. Smith, seconded by V. Duran. All present voted in favor.

Director's Annual Report The Commissioners approved the Director's Annual Report to be distributed to the Mayor and Council.

Director's Monthly Report: The Director reviewed all subjects in the report with the following updates and approvals >> **River Edge Run** _ Additional sponsors were announced - the Commission approved red baseball caps with run logo for all volunteers - the Town News display add will be in the March 29th edition - full back page and in the Pascack Valley paper - 3"x10" add -The Commission approved the Juvenile Diabetes Research Association representation at the Run - with a table for a meeting area and to hand out literature. **Concussion Training** - The Commission approved the suggestion of the in-person training session presented by NJ Concussion Center to be scheduled for either March 12th or March 19th with alternate on-line CDC training for those coaches who cannot make the 19th **Jr. Team Tennis** - the Director explained that the program would consist of practice sessions twice a week in April-May-June with approximately 6 matches in July- August. An open house on the tennis courts for introducing the program could be scheduled in late April early May. An adult volunteer would coordinate the program - the Commission agreed to the suggestion of the director that Jack Kane would be perfect for this responsibility. The director will pursue this

Correspondence:

1. Rutgers SAFETY Certification Clinic Registration Form
2. Atlantic City Bus Trip - March 11th - Form
3. US Sports Squirts - T- Ball - Soccer - Multi-Sports and Spring Sports Camp Forms
4. Men's Softball League registration form
5. Ice Hockey Clinic form

6. Friends of Pet Watkins Luncheon Invitation
7. River Edge Run Ad for Race Forum
8. Informational Flyer for Susan Fazio Melanoma Foundation

OLD BUSINESS:

- A. Operating Budget – Open Space -Capital Budget 2012 – Musco Lighting proposal - 5-Year Plan – The Director stated that the sprinkler system set up and winterization will be placed in the Open Space Fund – The Commission asked that the Director to request through Alan Negreann that the background check grant from Megan Kanka be pursued by the Police Department. To date the Open Space allocation is still being discussed by the Mayor and Council. The capital requests have not been determined as yet.
- B. Concussion Training and Prevention – Recreation Commission Policy Implementation – Please see comments under the Director’s report
- C. Insurance Coverage – Recreation Policy – the Director explained that the original accident policy covering all youth sports and recreation programs was covered under one policy. By splitting the youth sports from the recreation programs and events, it was determined that the recreation programs listed which included special events and adult recreation programs would not require accident coverage per our risk manager, which would then be a savings to the borough. The Mayor and Council approved the cancellation of this accident policy coverage of recreation adult programs and special events and bus trips.
- D. River Edge Run Update – covered in the Director’s Report – comments and update above
- E. Jr. Team Tennis - covered in the Director’s report

NEW BUSINESS:

- A. Casino Trip – March 11th is scheduled for Resorts in Atlantic City

The meeting was adjourned at 8:45 pm by motion from P. Smith seconded by B. Smith. All in favor. The next meeting of the Recreation Commission is March 14th at 7:30pm in the second floor conference room.

**DIRECTOR'S REPORT FOR THE RECREATION MEETING OF
February 15 , 2012**

Director's Annual Report – at the January Commission meeting – I handed out the Director's 2011 Annual Report for your review – please be prepared with revisions and/or approval of the contents so that the report can be passed onto the Mayor and Council.

River Edge Run 2012

Sponsors to date >>

MAJOR SPONSORS >>Freedom Bank, River Edge Diner and Restaurant, Madison Spine & Physical Therapy, Parkway Toyota, Feiler Dental Associates, River Edge Family Dental, Law Offices of Colin M Quinn, Esq., Applebee's Restaurant, McDonald's of River Edge, Total Wine and More, Family Martial Arts and waiting to hear from Riverside Oral Surgery

GOLD PATRONS >> Built-Well Builders, Keehn Landscape Contractors Inc., Cordts Plumbing and Heating, MARJ Properties, LLC

SILVER SPONSORS>>> The Barker Shop, Dinallo's Restaurant, Ontash and Ermac Inc., Thomas J. Barrett Counselor at Law, Ideal Service Center Inc.

The Sport Tek shirt in navy – printed with the enlarged logo as requested by the Commission, will be available for review.

Emails will go out to 2011 5k participants next week. Application draft will go to printer once all sponsors are confirmed.

To discuss – Towns News ad – request by local Juvenile Diabetes Research Association – 10-20 runners will be participating for the JDR in our run – they would like a meeting area/table at the run for their runners to check in with them

Concussion Training and Prevention – At the January 2012 Recreation Commission meeting, the Commission members approved the following policy for Concussion and other Head Injury Training and Prevention:

RIVER EDGE RECREATION POLICY

The Recreation Commission requires all volunteer coaches to be trained in the prevention and treatment of sports-related concussions and other head injuries among student athletes.

Heads Up: Concussion in Youth Sports – an online concussion training for coaches through the Center for Disease Control is required for all volunteer coaches
www.cdc.gov/concussion/headsup/online_training.html

Heads Up: Concussion in Youth Sports certificate of completion is to be submitted to the Recreation Commission.

Heads Up: Concussion in Youth Sports fact sheets specifically for coaches, for athletes and for parents are to be distributed to the appropriate group by each youth sport league every season.

I would ask the Commission to consider the following options to this policy for the volunteer coach:

1. Each league conducts a group training session covering all aspects of the CDC online training to league volunteer coaches – the registration and signature of each coach completing the training would certify their compliance of the Recreation Policy for Concussion and Head Injury Training. Those who do not attend the training must take the CDC online training and submit the certificate to the Recreation Commission.
2. The Recreation Commission holds a training session for a large group of volunteer coaches – location at one of the auditoriums – training by a professional from the NJ Concussion Center – he would review examples of head injuries in NJ - educate- train – and question- answer segment as well.

Playground Equipment – Little League North – The Commission had determined that the proceeds of the 2012 River Edge Run would go to purchase and install new playground equipment in the open area near the path at the Little League north field.

Our playground equipment vendor, Ben Shaffer – rep – Scott Tumminello, was at the District Rec Meeting held in Westwood this week and I asked him to stop by to review the area. He measured the area and suggested pieces of equipment including safety surface needs. This subject and review of potential equipment including a project budget will be discussed as part of the agenda. The suggested items include two belt swings with an extension for one infant seat, two mini spinners, one four seated see- saw – area to be enclosed with border to confine wood fiber safety surface.

Jr. Team Tennis

The main subject on the agenda of the District meeting was the development of a Junior Tennis Team for 9-12 year olds. USTA representatives also made a presentation. This subject will be discussed as part of the agenda. The Commission approved the concept of the Junior Team Tennis Program at our last meeting.

Ice Hockey Clinic – River Edge Westwood and Washington Township Recreation supported the promotion of an Ice Hockey Clinic directed by Brian Sharkey, Head Coach RDHS at Fritz Dietl Ice Skating Rink on Sunday February 12th from 8:30pm to 10:30pm with a goal to start a youth ice hockey program with players from Oradell, River Edge, Westwood and Washington Township.

Men's Softball Registration – In person held on February 6th and 13th >> League will start the season the week of April 16th

Field Scheduling Meeting was held on February 8th – P. Smith will report

Musco Lighting Project – Commissioner Val Duran and I represented the Commission at the Budget Meeting on Saturday January 21st. After presenting the justification for the request of the KBG lights, Matt Sterner made a very professional, informative power point presentation including the existing light conditions and a detail explanation of the new Musco lighting proposal. He answered questions from the Budget committee with ease.

No determination as yet for capital expenditures – the budget process will be on-going for a few more weeks.