

**Borough of River Edge
Shade Tree Commission
October 18, 2012**

Under the Sunshine Law "adequate notice of this meeting has been made by sending notice on December 2011 to the The Record and The Ridgewood newspaper, by positioning on the bulletin board in the lobby in the Borough Hall and filing a Notice of the same with the Municipal Clerk.

Commencement 7:05 PM

Roll Call

Jennifer Dougherty
Margot Pohl
Henry Semmler
Jim Bieber
Liz Anievas

Absent

Kathleen Murphy, Councilwoman Liaison
Liz Stewart
Charlie Amorese

Budget Update

Purchase Orders submitted for fall planting for the trees and planting.
Still waiting for a confirmed price for delivery, estimated amount is \$1,085.
Need to submit expense reports for gas to nursery and NJSTF conference.

Construction and Development

Tree Protection and Replacement Ordinance – work session is scheduled for Monday October 22 at 7 pm to discuss revisions.

Projects

Tree tagging in the parks -- goal is to finish fall 2012.

Brochures for library need to be revised and updated, would like to include how residents can make donations.

Website – needs to be updated to inform residents about stump removal procedures and plantings.

Training Update

NJSTF October 26 – 27, 2012.

Liz, Jen, Jim, and Henry are attending; Need to confirm if our tree crew Scott and Kenny are attending.

Meeting to discuss Shad Tree Protocol

Attendees:

STC – Liz & Jen

Borough members - Denise, Judy, Alan, John, Chris

Denise will add the STC phone line to the borough message system so calls can be transferred to our answering machine.

All non-emergency tree issues must go through the STC. Liz and Jen have been available via email and phone for urgent matters.

E-mails received at the Borough Hall from residents will be printed and put in the STC mailbox.

Denise and Judy will encourage residents to call the STC phone or write a letter to help decrease the amount of requests they get through their office.

Jen will pick up the mail at the Police Department every Wednesday evening. Phone messages are checked regularly and work orders are completed within 1-2 weeks of receiving them, but no longer than 30 days.

Non-emergency trees have been taken down and we reviewed our procedures with John and Chris.

Proposed Project from the Recreation Commission

Tennis Court Pine Trees

Liz and Jen met with Cindy and Carl to discuss removal and replacement of trees along the tennis courts. Replacement money would need to come from Recreation before the project started.

4 large white pines – approximately 80 ft, 30' DBH to be removed and replaced with holly or other evergreen (12-14").

Cost

8 trees for replacement @400 (includes planting) = \$3,2000

Stump removal – estimate \$100-2000 each = \$400 - \$800.

If tree removal cannot be completed by the DPW an estimate from a contractor will need to be set up. If the DPW does the removal we will have to clarify if money needs to be budgeted for dumpsters. Estimated cost is \$200/dumpster and at least 4 will be needed.

Fall Tree Planting

Planting sites need to be confirmed so we can send list to Solicito for utility mark outs and send letters to residents.

Adjournment:

8:30 PM|

Next Meeting

November 15, 2012