

# MINUTES OF THE RECREATION COMMISSION MEETING

SEPTEMBER 12, 2013

The Wednesday, September 12, 2013 meeting of the Recreation Commission was held in the 2nd Floor Conference Room. Vice-Chairwoman Val Duran called the meeting to order - - at 7:30 pm.

**Present:** Commissioners: Chris Lau, Jim Teehan, Chris Ilg, Vice Chairwoman Val Duran, Director Bobbi Conway

**Absent:** Pete Smith, Penny Smith, Bob Smith, Alicia Armental, Cindy Sherlock

**Approval of Minutes:** Minutes of the June 19, 2103 meeting were approved

**Open Public Session-Visitors** - None

**Director's Report - The** Director reviewed the written monthly report - In addition to the report, the Director explained that the software program for notifying coaches managers of an impending lightning storm and maintains a record of lightning strikes has not been installed as the OEM computer could not handle the software due to the age of the computer >> OEM is in the process of ordering a new computer. Also the River Edge BOE will be purchasing the siren strobe light set-up for Cherry Hill and Roosevelt Schools in the near future.

## CORRESPONDENCE:

1. Registration Form - Hot Legal Topics for Parks and Recreation Seminar - October 3<sup>rd</sup> in Bridgewater -re: request for Director to attend
2. Tennis Clinic Flyer Fall 2013
3. Fencing/netting Quote Proposals - for the Little League Field Fence/netting Project- AAA Fencing, Emerson Fencing, Wayside Fencing (presented by J. Teehan at the meeting)

## OLD BUSINESS:

- A. Cherry Blossom Park Grant Application - as reported in the Director's Report> the Bergen County Open Space Recreation Grant application is complete - resolution & approvals necessary for submittal completed and application submitted on August 27<sup>th</sup>-due date August 29<sup>th</sup>
- B. Memorial Park new playground structure - update- installation is scheduled for the week of September 23<sup>rd</sup>
- C. Lightning Detection system update - System is installed - refer to Director's report for more details

## NEW BUSINESS:

- A. Resolution to move funds from River Edge Run to Park Rehabilitation in Recreation Dedicated Account - Commission approved by resolution, \$18,000 to be moved to

the Park Rehab line for the purpose of covering the cost of the new playground equipment that will be installed in Memorial Park the week of 9-23-13

- B. Bus Trip- September 15<sup>th</sup> – Sands Casino, Bethlehem Pa. This trip has 48 signed up to date. Looks to be a very successful trip
- C. River Edge Day – October 6<sup>th</sup> from 1:00pm to 4:00pm – Commissioners are needed to cover the time slots for the Recreation Commission table
- D. Halloween Parade – set for October 26<sup>th</sup> at 3:00pm for the parade and 3:30 – the Magic Show - The Commission determined to purchase Halloween bags to give out to the children at the first station. J. Teehan has a source for the bags – the Director will follow through with an order
- E. Holiday Lighting Ceremony – Set for December 7<sup>th</sup> at 4:00pm – with the start location at the Library – sing along to the Borough Hall and refreshments in the Fire Hall.
- F. New York City Holiday tour (bus trip) - As the Commission had decided not to offer the Christmas Spectacular Show this year and offer it every other year >>the Director suggested a Holiday NYC Bus Tour covering the lights and Holiday highlights of NYC – stopping for a meal possibly at Grand Central or other quick food serving location – the Commission members were not sure that there would be interest so it was decided to survey the 9-15-13 Casino Trip participants for their input on this potential holiday offering.
- G. River Edge Run 2014- The Commission approved the date of Saturday April 26<sup>th</sup> for the 2014 Run.
- H. The Commission members approved for Director to attend “Hot Legal Topics in Parks and Recreation on October 3<sup>rd</sup> – Bridgewater NJ
- I. New shed at Little League North- J. Teehan reviewed the need and location of the requested shed to hold the field tractor that had been purchased and restored by Little League –Commission members: V. Duran made the motion to approve the shed and the location for installation by Little League. C.Lau seconded the motion – all members present approved the motion.
- J. Fencing/netting quotes for Little League fields- Three quotes for this project were presented by J. Teehan – AAA Fencing, Emerson Fence, Wayside Fence – Based on the quote proposals presented – the Commission approved the lowest quote – AAA Fence so as to authorize the purchase and installation.
- K. Capital 2014 Budget items - Director stated that the Commission will be working on Capital budget item at the next meeting- Please bring project suggestions to that meeting.

The meeting was adjourned at 9:25 pm by motion from C. Lau, seconded by V. Duran. All in present favor. The next meeting of the Recreation Commission is October 16<sup>th</sup>, 2013 at 7:30pm.