

# MINUTES OF THE RECREATION COMMISSION MEETING

NOVEMBER 20, 2013

The Wednesday, November 20, 2013 meeting of the Recreation Commission was held in the 2nd Floor Conference Room. Chairwoman Cindy Sherlock called the meeting to order - - at 7:30 pm.

**Present:** Commissioners: Chris Lau, Jim Teehan, Chris Ilg, Pete Smith, Penny Smith, Val Duran, Chairwoman Cindy Sherlock, Director Bobbi Conway

**Absent:** Bob Smith, Alicia Armental

**Approval of Minutes:** Minutes of the October 16, 2103 meeting were approved. Motion by V. Duran – 2<sup>nd</sup> by C. Lau All members in favor.

**Open Public Session-Visitors** – None

**Director's Report** - The Director reviewed the written monthly written report – subjects discussed further are part of the Old Business – agenda

## CORRESPONDENCE:

1. PJM Quote Proposal to repair the electrical box and outlets at the Memorial Park Pavilion and to install two new sockets and timer for seasonal lights.

## OLD BUSINESS:

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- A. Cherry Blossom Park Grant Application - no update from Bergen County
- B. Halloween Parade and Magic Show – review- Commission members attending, felt the event went well – but more volunteers needed next year – Magic Show was good but a little too long for the children
- C. Holiday Lighting Ceremony – December 7<sup>th</sup> – update/set-up at 3:00pm – all arrangements set for the event – Commissioners volunteered to set-up and serve refreshments
- D. Casino Trip – Resorts – November 3<sup>rd</sup> – review- although this was a good trip for those attending, this trip was not well attended due to the close date to the last Casino Trip – also – not a lot of time to promote – taxes due this month as well
- E. New York City Holiday Tour (bus trip) December 9<sup>th</sup> – This trip will sell out quickly – many responses -32 to date – good response to the idea of this trip this year
- F. River Edge Run Fees - 2014 – The Recreation Commission members voted unanimously to set the 2014 River Edge Run Fees – as detailed below>>

River Edge Run 2014	Pre-race	Day of Race	USATF members
5k	\$20.00	\$27.00 all runners	\$18.00 pre-race
Healthwalk	\$10.00	\$15.00	
Fun Run	\$5.00	\$ 7.00	

- G. New shed at Little League North has been installed – the field equipment is inside and locked – the new and old sheds match and look great.
- H. Fencing/netting for Little League fields will be installed this week based on Emerson Fencing Rep -
- I. Age Signs for Playgrounds have been delivered and will be installed in the Spring.
- J. Trees near the Memorial Park camp office have been taken down by the DPW as requested of the Shade Tree Commission. The Director was informed that there will be new tree plantings in Memorial Park by the Shade Tree Commission. The Commission requested that the director contact the Shade Tree Commission requesting the locations of these proposed plantings be received prior to planting.
  
- K. Cherry Hill School Field renovation – J. Teehan reported that proposals for the scope of work were requested of vendors but that those proposals had not been received to date. The Commission discussed that three comparable quote proposals covering the scope of work should be made available to the Commission at the January meeting for review. Little League representatives should be present to discuss the proposals. The next step would be to review these proposals and the funding for the work at the January CAC meeting, as the Field Maintenance Trust Funds are being proposed as payment for this project. A meeting with the River Edge School Board to discuss the proposal would come next in the process.

#### NEW BUSINESS:

- A. Memorial Park Pavilion electric service maintenance-quote- the Recreation Commission approved the quote proposal from PJM for the necessary electrical work.
- B. 2014 Budgets- Operating-Capital-Open Space- Five Year Plan- The Commission reviewed the draft budgets and determined the requested Operating-Capital-Open Space budgets for 2014 to be submitted to the Mayor and Council.
- C. C. Sherlock suggested that the Recreation Commission sponsor a Tennis Tournament in the Spring 2014.
- D. J. Teehan asked the Commission to consider extending the KBG Softball infield by approximately 7 feet so as to accommodate 50-70 Baseball on that field with a portable mound. C. Sherlock asked about scheduling of the KBG field for softball-baseball – J. Teehan responded that the use would be during the time allotted to the Jr. Baseball League. C. Sherlock requested that this subject be brought up at the January CAC meeting for other league input including Adult Softball.
- E. J. Teehan reported that new basketball nets are needed at Memorial Park and Brookside Park.
- F. Brookside Park could use another table and possibly the spinners for the playground.

The meeting was adjourned at 9:20 pm by motion from J. Teehan , seconded by P. Smith. All in present favor. The next meeting of the Recreation Commission is December 18, 2013 at 7:00pm.