

MINUTES OF THE RECREATION COMMISSION MEETING
February 18, 2015

The Wednesday, February 18, 2015 meeting of the Recreation Commission was held in the Public Safety Building - 2nd floor Conference Room. Chairman Teehan called the meeting to order at 7:38 pm.

Present: Commissioners: Jim Teehan, Chris Ilg, Chris Lau, Bob Smith, Ken Krautheim, Lauren Cerullo Director Bobbi Conway **Absent:** Carlo Rebosio, Alicia Armental, Pete Smith, Liaison Councilman Cappola

Chairman J.Teehan welcomed new appointed Commissioner Lauren Cerullo to the Commission.

Approval of Minutes: Minutes of the January 21, 2015 meeting were approved. Motion by C. Lau- second by B. Smith All members present in favor

Open Public Session-Visitors: None

Director's Report – The Director requested approval to submit the 2014 Annual Director's Report to the Mayor and Council. All present approved the report as written. The Director reviewed the monthly director's report and added that the Casino Trip scheduled for March 8th to Sands, Bethlehem Pa. had 34 participants registered to date. The director stated that the number of children for that could be accommodated for the Creative Theater Program proposed and approved for this summer is based on the size of the facility - the pavilion would hold up to 20 each week. The director of the Creative Theatre Program has offered three separate weeks: DATES: July 13th to 17th; July 20th through 24th: grades 2-5 August 10th to 14th: grades 6-8

COST: 90.00 all inclusive TIMES: 12:30 to 3:30 daily; performance at 3PM on Fridays.

The Commission approved these dates and times and fee for the program.

CORRESPONDENCE:

1. Minutes from the Public Session of the February 2, 2015 Mayor and Council Meeting for the presentation of Open Space requests.
2. Open Space Allocation of Recreation balance from 2013 and 2014
3. Memo to Mayor and Council from Recreation Commission re: Brookside Park Mini Hoops including response to Matthew Monaghan
4. Quote Proposal from Ben Shafer Associates re: Bison Basketball Goals #SHJTQ3284
5. 2015 River Edge Recreation Events-Programs
6. 2015 Fee Resolution - Camp-Women's Softball- Cloister Museum Trip
7. 2015 Summer Camp Flyer
8. Quote Proposal from Ben Shafer Associates - re: picnic tables # SHJTQ 3633 - and #3635 for green picnic table and seat damaged by tree
9. Town News article re: KKBG Light Project - Grant Application
10. Quote proposals for the River Edge Run 5k shirts- from East Coast Designs Unlimited, M and N Screen Printing and EmbroidME of Tenafly

OLD BUSINESS:

- A. 2015 Budget - Capital- Open Space - Operating - The Director reported that the Mayor and Council approved the Open Space requests at the February 17th M&C meeting. The

- resolutions setting up the accounts should be received within the next week. K. Krautheim reported on the Capital Budget progress as he is on the Budget Committee.
- B. Cherry Blossom Park Project –The Director reported that Tom Miller ppd,inc is working on the construction plans. Solar lighting is being investigated for the park versus installing new electrical service and lights. The water source is from an original residential site - with the line being 3/4 inch. The Sprinkler system installed to water the tree farm and grass area will need to be upgraded and trenched deeper to accommodate the planned gardens and pathways. A planed site visit had to be postponed until the snow melts and the grounds accessible. July - August construction time frame is anticipated.
- C. KBG Field Light Project - Until the Bergen County Open Space application response is received, the project is on hold. The funding of the 8% contingency for project construction (\$27,720) was approved via the 2015 River Edge Open Space. The Mayor and Council are in the process of determining where funds will be allocated to cover the potential shortfall from the Bergen County Open Space allocation. The Director reminded K. Krautheim, Budget Committee member, of the timely receipt of funds for the geotechnical study and permits (\$12,500) for the project, as this testing and permit process could take months to complete. The project requires these tests and permits and to get started on this process now would save several months of time in the future.
- D. AED Project update -The Director reported on a Bergen-Passaic - Hudson County (District 1)) NJRPA Recreation Meeting where she those present of the availability of AED's in those towns represented. Englewood reported that they purchased 40 units - coaches check out the units and return them at eh end of the season, they units are maintained by the Englewood Hospital. It was noted that Chatham Township has an AED on their field that is used by USSports Institute. The Director of NJRPA reported that an AED policy is under review by the State which would require all athletic fields to have an AED with a three minute response time. NJRPA does not agree with the policy under consideration. K. Krautheim stated that he reviewed with the three attorneys, our Boro Attorney opinion. statement regarding AED's with resulting differing opinions - two to one on agreement. K. Krautheim stated that the level of training for coaches is the main question that needs further research. The accessibility and maintenance protocols can be specified in writing which K. Krautheim feels is not a big challenge.
- F. 2015 River Edge Run - the director updated the Commission with the following information: All of the 2014 Major Sponsors are back for 2015. Several Gold and Silver Patrons from previous years have not yet responded and will be contacted personally. Applications will go to the printer within the next few days once the patrons are secured. Emails will go out to pre-registered runners from 2015 to safe the date. Mailing of applications to residents will be done the week of March 9th. Quote proposals for the River Edge Run 5k shirts- and volunteers were reviewed. The quote costs were as follows: East Coast Design Unlimited- \$6.75, M and N Screen Printing - \$7.83 and EmbroidME of Tenafly - \$7.45 . The Commission approved the East Coast Design Unlimited quote and quantities for the order.
- G. **CAC RE-Organization Meeting of January 22, 2015** -Update: with regard to residents request to expand sports offerings of Challenger Programs. The group of parents that were visitors to our last meeting -repeated their request and justification for expansion of

programs for the twenty children who attend New Bridge and are physically able to play sports but have difficulty following standard sport rules and regulations. The parents suggested baseball, basketball, running as sports of interest for their children. The League Presidents were very open to trying to assist in the development of Challenger programs. The Challenger Baseball will be offered this spring in a re-vamped design to allow for instructional play, per J. Teehan and Rob Berninger, with Middle School and High School volunteer assistants. Beth Chinigo and Ken Krautheim representing REGAL Runners offered to start a program of running with the REGAL runners this Spring. They offered their resources and time and are ready to allow registration as soon as the Borough insurance coverage for this group is approved. They are confident that they will receive assistance from the high school students who have helped the REGAL runners in the past. As an update>> The Borough Risk Manager was able to add this group of twenty children - the Challenger Running Program -to the CAC policy at no cost to the borough.

- H. **2015 Events – Program Dates** - The director corrected the start date of the Men's Softball League - which is April 20th. J. Teehan updated the Commission on the Mets Baseball game trip information. The Commission determined that the suggested Friday June 26th 7:10pm game would be approved for further processing. J. Teehan will follow through with the Mets rep.
- I. **Field Scheduling Meeting** - February 19th 7:00pm C. Ilg will handle the meeting for the Commission. All league reps using KBG field this spring and summer have been notified and will attend. The director reminded the Commission that TPC Landscape will not be able to do the field spring maintenance, therefore a new source will need to be found. Three quotes will be required - one is in place from TPC. The director contacted Fred Smith - River Dell Field Supervisor and received a reference for the work. K.Krautheim stated that he may have a field maintenance source and will provide that information.

NEW BUSINESS:

- A. 2015 Fee Ordinance - the Commission approved the 2015 fees for Camp, Women's Softball and Cloister Museum Bus Trip.
- B. Trust Other- the Commission reviewed the Park and Playing Field Trust Fund balance of the Playing Field maintenance portion as well as the Park Use Fee portion. The total amount available in the Park and Playing Field Maintenance Trust Fund is \$67, 297.53 Of that total >> \$47, 295 represents contributions from the ten leagues that use the fields - an amount of balances accumulated over a six year period. The Central Athletic leagues have proposed the following for the use of these funds:
- renovation of the Little League dugouts(drainage-surface warning track mix-covering for protection from the sun
 - Roosevelt softball fields - infield perimeter addition to correct over-sized infield
 - Roosevelt - correct drainage into dugouts
 - Cherry Hill Field - correct drainage into dugout - third base
 - KBG Field - hose bib repair

Of the total >> \$20,002.53 is the total amount available in the Park Use Fee contributions. The Park Use portion represents funds received from the use of the park by the US Sports Institute Camps held in the Spring-Summer- Fall and Picnic/Park Use fees.

The Recreation Commission reviewed the Quote Proposal from Ben Shafer Associates - re: picnic tables # SHJTQ 3633 - and #3635 for green picnic table and seat (damaged by tree) and approved the purchase of the five aluminum picnic tables for the pavilion and a picnic area green table and seat from the PPFM Trust Fund - Park Fees .The Commission will be allocating PPFM - Park Fee funds for the repair of the pavilion gutters, the painting of the Camp Office bathroom doors and trim, replacement of Camp Office shutters and purchase of additional garbage receptacles.

C. J. Teehan reported that Little League requests that the DPW trim back to behind the fence, the trees that overhang the LL fields.

The meeting was adjourned by motion from C. Ilg, seconded by J. Teehan. All present in favor. At this time the next meeting of the Recreation Commission is March 18th 2015 at 7:30pm.