

MINUTES OF THE RECREATION COMMISSION MEETING
February 17, 2016

The Wednesday, February 17, 2016 meeting of the Recreation Commission was held in the 2nd floor conference Room of the Public Safety Building. Commissioner Chris Ilg called the meeting to order at 7:42 pm.

Present: Commissioners: Chris Lau, Bob Smith, Lauren Cerullo, Chris Ilg, Carlo Rebosio, Ken Krautheim Chairman Jimmy Teehan, Director Bobbi Conway

Absent: Pete Smith, Alicia Armental

Visitors: Mayor Ed Mignone and Councilman Alphonse Bartelloni

Approval of Minutes: Minutes of the January 20th, 2106 meeting were approved. Motion by C. Rebosio- second by C. Ilg. All members present voted in favor of approval.

Director's Report - The Director requested approval of the 2015 Annual Director's Report which the members received for review at the January meeting. Final approval was given allowing for the distribution to the Mayor and Council. The Director stated that all reviews and updates, discussion and/or decisions will be covered under the agenda subjects.

Open Public Session-Visitors: Councilman Alphonse Bartelloni - requested that the REGAL Softball League be allowed to play games at the Memorial Little League Baseball Field. Quality of the fields, location and the ability to raise funds through use of the snack stand were reasons cited for his request along with the lower level of conditions and amenities of the Roosevelt Fields. C. Rebosio suggested that the logistics of the fields -such as raised mounds of the baseball fields versus the all dirt surface for softball needs to be considered. C. Rebosio also asked the number of available fields for each league- response of which was four fields available for Little League and five fields available to REGAL. C. Lau stated that traditionally, Little League has always been able to rely on volunteers to work on the fields to keep the fields in great shape whereas REGAL has not been so fortunate. The director reviewed the history of the field use, field renovation and additions of facilities at Roosevelt Field to accommodate the REGAL Softball Program as requested by previous REGAL League Officers. It was suggested that REGAL, Ken Krautheim, reach out to Little League to discuss this issue with the League President, Rob Berninger.

CORRESPONDENCE:

- A. **1.** Approved 2016 Fee Resolution covering Casino Trips - Camp - Run - Men's Softball- Women's Softball - Tennis
- B. Letter from Pete Cameron to the Commission - Re: Catch the Heat - KBG field use request
The Commission members unanimously approved the request as detailed. Motion to accept by C. Lau seconded by C. Rebosio - all members present approved.
- C. Email from Tim Trochanowski Sales Army Football - re: Football schedule and tickets
The Commission members approved the purchase of tickets for the Saturday, October 15th Football Game Army vs Lafayette -30 tickets - no bus transportation.

- D. Recreation Summer Camp information flyer
- E. Fee resolution draft- Recreation Dedicated Account-Run proceeds movement to Park Rehabilitation

OLD BUSINESS:

A. Cherry Blossom Park Project- update of Phase 1- As reported previously, project was completed on October 16th - tentative plans for April opening ceremonies- benches have arrived for installation in Spring- Benches will be part of the Memorial Bench Program.

B. Cherry Blossom Park Phase 2 update - Bergen County Open Space 2015 application The Mayor and Council have asked the Recreation Commission to consider and respond by way of letter to changing the scope of the project (Cherry Blossom Park Phase 2) to the Kenneth B. George Park Lighting project.

The original grant request for Cherry Blossom Park Phase 2 of 2015 BC Open Space is \$70,000. It is very likely that only a portion of the requested funds would be made available for River Edge, based on a letter received from the Bergen County Open Space Administrator, Bob Abbatomarco. The Commission members present agreed that the KBG Light Project completion is a priority. A motion to request of the Mayor and Council, a change of scope of the Bergen County Open Space Application for funds from the Cherry Blossom Park Phase II project to the Kenneth B. George Park Lighting project was presented by K. Krautheim and seconded by C. Lau - no discussion - all present voted in favor.

C. KBG Light Project - update - Final confirmation of Pole locations is in process. The original locations are being revised to avoid special permits and undesirable locations. Once locations are firm and approved, the geographic borings will take place.

Finances- review>> 2013 Open Space --\$36,363, 2014 Open Space -\$36,363, 2015 Open Space - \$27,720, Capital Res #180-\$100,000 Bergen County Open Space- \$54,320 to date Construction Funding totals \$254,766. In addition, engineering, permit, geotechnical funds of \$63,000 have been encumbered from capital-engineering and held in reserve for ppd, llc. The Commission will use the proposed estimate of \$305,000 plus an additional \$40,000 (special footings cost estimate) as the estimated amount to complete the project. During the 2016 budget process, the Commission requested an amount of \$100,000 to complete the funding for the project. Determination of the need to present plans as a courtesy to the Planning Board and notification of neighboring residents will be researched by the Mayor.

D. River Edge Run

1. Event Registration forms are ready for pick-up from the printer. Bulk mailing to residents will be the next step. Online registration is going well with the email reports are received each time registration occurs - summary report as well-
2. 5K - Staff Shirt Quote Proposals - the Director distributed the quote proposals from Synergy, East Coast Design and Kings Clothing - Bad Dog Tees did not submit a quote. J. Teehan presented a motion to accept the East Coast Design quote of \$6.70 per shirt - C. Rebosio placed 1st and L. Cerulli 2nd motions. The full Commission approved the ECD quote.
3. Sports Management students Kyle Russell and Daniel Murray submitted artwork

for the Race Forum Ad- the Commission reviewed the one artwork that was submitted on time from Kyle Russell that was used for the advertisement and the other that came late from Marry - Both pieces were well liked by all.

4. Fun Run Registration will be handled through Recreation to allow for ease of deposit of funds and management of forms. The day of race registration will be a separate location from check-in - signage and extra assistance on directions will be needed that day.

E. **Casino Trip-** March 6th update - The bus trip is full with a waiting list of eight people. The Director reported that a working relationship with SCORE has been developing with regard to bus trips. SCORE received the flyers and responded with sixteen participants primarily due to the organization's president Carol Mahi handling of the forms and funds. SCORE was also able to subsidize the members who signed up for the bus trip.

F. **Recreation Brochure** - The draft brochure was distributed to the members. It was reviewed and approved with a few revisions. The brochures will go to the printer - then mailed via bulk mail to the residents. J. Teehan thanked L. Cerullo and B. Conway for the work that went into developing this brochure. J. Teehan suggested that the Commission come up with an informational brochure for the residents, at the January meeting. The results are great!!

G. **Open Space Allocation update** - The Mayor and Council tabled the Open Space Allocations until March 6th. The director reviewed the requests of the Commission at the Public Meeting of February 1st. Chairman J. Teehan reported that the Mayor and Council questioned the funding for the Little League fencing repair, renovation of the dugouts and the replacement of the benches. Alternate funds for these three items were to be considered so that the \$23, 829 could be allocated to the KBG lights. The Director stated that that unallocated 2015 Recreation Open Space funds could cover the cost of the fencing repairs. The Commission discussed alternate funding for the benches and dugouts from the Little League organization or perhaps a portion from the Maintenance Trust Fund. A motion to remove from consideration, the request for the Little League fencing repair, renovation of the dugouts and the replacement of the benches from the 2016 Open Space Budget request so as to free those funds for KBG Light Project was presented by C. Ilg with a second to the motion by C. Lau. K. Krautheim abstained from voting. J. Teehan, C. Lau, C. Ilg, L. Cerullo and C. Rebosio voted in favor. A memo will be sent to the Mayor and Council with the results of this decision.

H. **Field Scheduling Meeting** - scheduled for Thursday-February 25th - 7:30pm C. Ilg will preside over the meeting. C. Ilg felt that field use approval should be given only to those leagues in attendance at the Annual Central Athletic Council meeting, which is to be re-scheduled by CAC President Ken Krautheim (as League Turstees did not showed up for the January 14th CAC Annual meeting except for K. Krautheim). The importance of the attendance at the Annual CAC Meeting was discussed for not only the review of insurance, certifications and accident reporting but for the allocation of Trust Funds and AED discussion.

I. **Central Athletic Council - AED update** -Original meeting date of January 14th - Except for CAC President K.Krautheim - no other leagues were represented. - J. Teehan requested a second meeting to be set up. A meeting has yet to be scheduled but CAC President K. Krautheim will set that up. The Commission reviewed the history and status of the AED program with the Mayor. CAC President K.Krautheim stated

that he will write the protocols for the implementation of the AED Program -including training and accessibility and present them to the leagues for their review and discussion. K.Krautheim reported that the Mayor and Council have placed funding of \$4500 in the 2106 budget for AED's to show their support of the program.

NEW BUSINESS:

A. Basketball Court Repair Proposals - The Director reviewed the quote proposals from- Hinding- \$12, 400 Sport Tech Construction - \$14,410 ACE Tennis Court Builders- \$17,325 for the repair work at the Basketball Court. The 2015 Open Space funds have been earmarked for this project and there are funds to cover the lowest quote. The director stated that the coating over the cracks is either off or coming off and numerous new cracks have appeared. C. Ilg questioned the cost of the repair work and inquired as to how long ago the courts were coated. The director estimated 5-7 years ago. C. Ilg felt that the cost of repair was quite high and questioned how long the new repairs would last and the warranty of the work. The Commission had requested the Open Space funds in 2015 due to the loosened crack coating and new cracks. The director stated that some of the cracks go into the hockey rink as well. The Director suggested that the Commission members visit the basketball courts for an on-site look at the condition of the courts. The Mayor offered out the possibility of total renovation or replacement instead of repair. J. Teehan motioned to table the subject until the next meeting. C. Ilg seconded the motion. The Director will acquire a quote proposal to replace the court surface.

B. Resolution to move funds - Recreation Dedicated Account - The Commission approved a resolution to move the 2015 Run proceeds of \$9, 345 from the run line to the Park Rehabilitation line. These funds will be used to purchase and install new basketball goals at Brookside Park. See resolution for details.

C. Basketball Goals - Brookside Park - The Commission reviewed the quote proposal of \$3,736.76 for the purchase of the new basketball goals for Brookside Park. C.Ilg motioned to accept the quote from Ben Shafer and Associates, C.Lau seconded the motion. All present voted in favor. An installation quote will be acquired for the next meeting.

D. Senior Activities - The Director had previously reported that SCORE is being revamped, with the new president Carol Mah. The group is looking for ideas for activities and bus trips. A Senior Picnic in the park met with enthusiasm at the last Score meeting and a list of interested members were submitted to the Commission. The Commission discussed the possibility of such a picnic in the Spring or Fall - To be discussed at a future meeting. Also of interest was a Holiday Bus Trip to the Hunterdon Hills Playhouse production. Again to be discussed on a future meeting agenda.

E. Social Media - The director reported that the Mayor and Council are working on a Borough Social Media policy and handed out a draft of that policy. The Commission discussed pros and cons of facebook use. The use of facebook just for announcing Recreation programs and schedules changes was of interest. A no response set-up would be necessary - referring all inquiries to the Borough website.

The meeting was adjourned at 10:20pm by motion from C. Rebosio seconded by J. Teehan. All present in favor. The next meeting of the Recreation Commission is March 16th, 2016 at 7:30pm.