

MINUTES OF THE RECREATION COMMISSION MEETING
November 18, 2015

The Wednesday, November 18, 2015 meeting of the Recreation Commission was held in the 2nd floor conference Room of the Public Safety Building. Chairman Jimmy Teehan called the meeting to order at 7:40 pm.

Present: Commissioners: Lauren Cerullo, Chris Ilg, Pete Smith, Carlo Rebosio (late arrival)
Chairman Jimmy Teehan Director Bobbi Conway

Absent: Alicia Armental, Chris Lau, Bob Smith, Ken Krautheim,

Approval of Minutes: Minutes of the October 28, 2105 meeting were approved. Motion by C. Ilg- second by L. Cerullo. All members present voted in favor of approval.

Director's Report – All subjects on the written monthly report were covered and discussed as part of the meeting agenda. The director gave an update where appropriate.

Open Public Session-Visitors: None

CORRESPONDENCE:

1. Schedule of 2016 Meeting Dates
2. Memo to DPW from Recreation Commission- RE: Cherry Blossom Park - no vehicles allowed on pathways
3. Emails from resident to Recreation Commission re: Memorial Park bathrooms request and justification to open for use
4. Email from Dennis Sasso - River Dell Teacher - re: Sport Management Class - Event Management - feasibility of having students assist with River Edge Run
5. Email from AIG Insurance - Stephanie Wrass - re: Accident policy coverage for participants
6. AIG Renewal Quote Letter -CAC Policy renewal with coach and umpires included and no deductible
7. CAC Policy Premium and Losses - 5 year analysis
8. Memo to Mayor and Council from Recreation Commission RE: Request and Justification for on-line registration with RunSignUp.com for River Edge Run
9. River Edge Run 2015 Sponsor List for Commissioner review
10. Proposal from ppd,llc , Tom Miller for the KBG Lighting Project - for permitting, engineering, contract administration and inspection services
11. Email from Bob Abbatomarco - Bergen County Division of Open Space to Alan Negreann- re: Questions regarding financing of Cherry Blossom Park Phase 2
12. Assembly Bill #3500 AED's- Return without signing - Governor Christie message to the General Assembly

OLD BUSINESS:

- A.** Cherry Blossom Park Project- As reported previously, the project was completed on October 16th - an additional change order was submitted for the project. A portion of this change order was approved by the Mayor and Council on October 19th - the balance of the change order- plantings and asphalt drive base is being contested, requiring an opinion

from the Borough Attorney. The Green Acres Sign Draft was reviewed by the Commission members- The Commissioner Chris Ilg made a motion that the Recreation Director's name should be included on the sign - The motion was seconded by L. Cerullo - All members voted in favor. The Commission agreed that Councilman Anthony Cappola's name should be on the sign.

- B. Cherry Blossom Park - Phase 2 - the Mayor and Council approved the application for the Bergen County Open Space Grant for an amount of \$70,000 - which is to be matched by the Borough (\$70,000). The application was submitted to the County on September 2nd, 2015. See enclosed email regarding 2015 Trust Fund Municipal Program - Central Sub-region - from Bob Abbatomarco- Bergen County Division of Open Space.
- C. KBG Light Project - - On Friday October 30th, Musco Lighting Rep, Bob Zoeller and installation contractor (Quality), met at KBG to review the existing light panel and structures and review the field configuration, to tighten up the quote covering the equipment and installation for the re-lighting project. In attendance representing the Borough, was Commissioner Ilg, Director Conway and DPW Foreman Rick Stephen. The resulting formal quote can be used for the KPN cooperative purchasing application. The Musco Lighting quote proposal for equipment and installation was reviewed by the Commission Members. It was noted that the LED lamp estimate was \$100,000 more than the HID lamp estimate. The Director explained that the LED lamps do have excellent light spillage and glare and a 10 year guarantee light levels versus a 25 year guarantee of light levels with the HID Green Light System. The Commission discussed that the Musco quote proposal is based on normal soil conditions. Due to the location near the river and potential soil issues, the need for special footings will not be known until after the geotechnical study is completed. These footings, if needed will increase the cost of the project and the budget request for 2016. The Commission will use the estimate of \$305,000 plus the additional cost of special footings as the amount to complete the project. The Director will secure the special footings estimate from ppd,llc- Tom Miller. The Director reviewed the funding in place for the project as of 2015. The balance needed to complete the project will be requested of the Mayor and Council through the budget process. The KBG Re-lighting quote proposal for permitting, engineering and contract administration from Tom Miller, ppd, llc.. was reviewed and approved to submit for Mayor and Council approval. The Commission discussed that the importance of the geotechnical research to determine the depth and requirement of special footings for each pole location.
- D. Holiday Lights in New York City - Thursday - December 10th update - Very few responses to date - flyers went out to all bur Trip participants - SCORE - Senior residence - Town News article as well.
- E. Tree Lighting Ceremony - December 5th - 4:00pm -Set up in the Fire House will be 3:00pm L. Cerullo will handle the parade from the Library. To date it is not known if the River Dell Band will be available to perform in the parade and ceremony.

River Edge Run The resolution allowing the on-line registration for the three events was approved by the Mayor and Council on November 16th. The director and L. Cerullo will proceed with the actual sign up for the service. Per discussions from the October meeting, a list of River Edge Run 2015 sponsors was enclosed in correspondence for the Commission's review and to assist in adding to the number of sponsors. Also enclosed in correspondence was the 2015 letter sent to businesses - potential sponsors and the 2015 run application for your review. He director

discussed the need to increase sponsorships. Possibly businesses outside of River Edge would be a source of sponsorship. In the past we have limited one sponsor to an industry - such a TD Bank.

We may be limiting our potential funding sources. Other races have duplicate industry sponsors. L. Cerullo would be okay with offering a sponsorship to other Orthopedic Rehabilitation firms.

We have been contacted via email by Dennis Sasso - River Dell Teacher of SUPA Sport Management regarding Spring Semester student volunteers for the River Edge Run as part of their Event Management Assessment. The Commission approved this partnership.

The Commission approved the one-day one-event accident coverage policy proposal from our Risk Manager. Motion to approve - C. Ilg - second by J. Teehan - All present voted in favor

F. Hand Ball Court -Concrete perimeter quote proposals- concrete pads

The Commission reviewed the concrete pads quote proposals and the concrete perimeter quote proposals received to date and approved going forth with the projects when the third quote is received and lowest quote is established.

G. AED update- To River Edge Central Athletic Council Trustees:

The Commission received and reviewed the email from New Jersey Recreation and Parks Association Public Affairs Committee regarding the AED Legislation status and the attached "Governor Christie- returning Assembly Bill No. 3500 (Third Reprint) without my approval" for the Legislative update.

The AED legislation was not signed into law. C. Ilg and P. Smith stated that they are not opposed to the AED purchase but a policy of protocols must be in place and a full commitment must be evident before this program goes to a budget request. P. Smith strongly suggested that a complete commitment by the CAC leagues be in place.

At this time, both Commissioners felt that a police response of ninety seconds to any 911 call to respond to a child down at one of the town sport facilities would cover the emergency. L. Cerullo felt that the program should not be tabled to the New Year. The Commission members then determined that the Recreation Commission request of the Central Athletic Council Leagues, a thorough discussion and determination as to the commitment and investment by the leagues of the CAC to an AED Program, at the annual Central Athletic Council meeting to be scheduled in January. If it is determined by the full membership of the Central Athletic Council Leagues to commit to an AED Program of use, a recommended policy regarding the purchase, use, training and accessibility of AED's is to be developed by the CAC and presented to the Recreation Commission for review. The Recreation Commission will require a letter of full commitment and a set policies and procedures from the Central Athletic Council to be reviewed and approved by the Commission prior to a Mayor and Council budget request for purchase of AED equipment.

NEW BUSINESS:

- A. Accident Policy renewal- CAC- **Central** Athletic Council -** Our Risk Manager, Ezio Altamura, has provided a renewal quote letter for the above policy. The previous policy over many, many years, has included a \$25 deductible on any claims. It has been suggested by Ezio to remove this from the policy. In addition, our coaches and umpires have not been covered by the CAC policy in the past. The renewal quote includes the coaches and umpires. The 2015 CAC premium was \$8537.00. With the excellent loss rate

(See attached chart- premiums - losses) the 2016 quote renewal has been reduced by 8% and includes the coaches and umpires. The proposed new rate is: Option #1 - \$9,050 with deductible Option #2 - \$ 9,066 with no deductible. Thus a net increase of \$513 (\$529) to the premium which was approved by the Commission will be submitted to Alan Negreann for the budget process approval.

- B.** Operating Budget - The Commission approved the draft budget as written - showing 0% increase in the 2016 operating budget request over the 2015 budget.
- C.** Capital Budget - The Commission members will request of the Mayor and Council, the amount (balance of funding) necessary to complete KBG Light Project. This will be determined by the funds necessary to bring the total to the Muco estimate plus the cost estimate for the special footings. (TBD)
- D.** Open Space Budget - The Commission reviewed the draft 2016 Open Space Budget Request along with the attached quote proposals to support the requests. The members agreed with the budget items and amounts to be requested.
- E.** Commission jacket-shirt --Chairman Teehan reported that he had not received a lot of feedback from the Commission, regarding the shirt or jacket style or color. A dark blue with the bright green logo was discussed. TBD in the New Year.

The meeting was adjourned at 10:07pm by motion from P. Smith seconded by L. Cerullo. All present in favor. The next meeting of the Recreation Commission is December 16th, 2015 at 7:30pm if needed - TBD.