



## RIVER EDGE SHADE TREE

### Specification for Tree Stump Grinding and Removal Borough of River Edge, NJ

#### Description

- A. STUMP(S): the part of a tree left after the trunk is cut down, to include large above grade buttress roots.
- B. DIAMETER: a line passing through the center (the longest length) from one end of the outer bark to the other.
- C. CONTRACTOR: the person who will be entering into the agreement to do aforementioned work.
- D. WORK of the contractor includes labor or materials or both
- E. GRADE: the proportion of rise in the ground or earth to a certain horizontal distance.
- F. REMOVAL OR GRINDING: the complete removal of the stump from above grade level to a depth of twelve (12) inches, including buttress roots, by use of a mechanical device.

#### Scope of Work

Stump grinding shall be subject to the following conditions:

1. Contractor agrees to furnish all the necessary labor, supervision, tools, equipment, supplies, and materials to accomplish the removal grinding of tree stumps.
2. The contractor is required to have any sites marked by the utility companies if applicable. The contractor is responsible for any damage to underground utilities unless improperly marked by the utility.
3. Scope of work is to be scheduled with contact person of Shade Tree Commission before work is to commence. Once an estimate is accepted, contractor will have four (4) months to complete the job unless specified arrangements are made with the Shade Tree Commission.
4. After stump is ground to at least 12" (twelve inches) below ground level including buttress roots, chips are to be removed and hole to be immediately filled with topsoil and reseeded.
5. Each site that is started will be completed before moving to the next site. If a stump is ground, chips will be removed and the hole filled immediately with topsoil and re-seeded. Entire site will be cleaned of any debris from grinding before moving to next site. At no time is a hole to be left unfilled.
6. Any damage to property within town is to be reported to the Shade Tree Commission.
7. All stump grinding shall be approved by the Shade Tree Commission.
8. All waste material, dirt, roots, and debris resulting from the stump grinding and removal shall become the property of the Contractor and be removed from the work area and disposed of at the Contractor's expense. The Borough of River Edge will not provide dumping or disposal areas.
9. Contractor will submit proposal with consent of surety from an approved surety company licensed to conduct business in the State of New Jersey.
10. Contractor will provide rate of payment calculated by the 'per inch'. Schedule A lists "inches" of stump including any above ground buttress roots.
11. Stumps are located on various Borough streets, parks and right of ways. An updated listing of address will be provided at the time the job is accepted. Maps will be provided upon request.
12. Presently approximately, two thousand three hundred thirty-six (2,336') inches by diameter of stumps have been recorded over 132 sites for removal.

#### Quantity and Payment

The quantity of grinded stumps for which payment will be made will be the actual number of stumps and/or above ground roots completely ground in accordance with the Specification and as directed by the Shade Tree Commission.

#### Payment

Payment for the grinding and removal of stumps will be made for the quantities of stumps ground, as determined above, at the respective unit prices estimated for the items of stump grinding in the proposal, which price shall include the cost of grinding stumps, removing chips, filling hole with topsoil and re-seeding are, disposing of debris, furnishing all materials, labor, equipments, and all else necessary in connection with the incidental thereto. Damage to property within town will be corrected and paid for by said contractor. Before payment is made an inspection will be made and the project completion approved by the Shade Tree Commission.

Signed: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company: \_\_\_\_\_ Title: \_\_\_\_\_

# River Edge Stump Grinding Contractor Information Questionnaire

1. Name of Company: \_\_\_\_\_  
Name of contact: \_\_\_\_\_  
2<sup>nd</sup> contact \_\_\_\_\_  
Address: \_\_\_\_\_  
Tel. # \_\_\_\_\_  
other #: \_\_\_\_\_ fax #: \_\_\_\_\_

2. Name of person supervising work: \_\_\_\_\_  
Title: \_\_\_\_\_  
license #: \_\_\_\_\_  
tel. #: \_\_\_\_\_  
other #: \_\_\_\_\_

Will supervisor be present during work? \_\_\_\_\_  
If no, what training is offered to workers under supervision: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Do you intend to sublet any portion of the work? \_\_\_\_\_  
If yes, which part: \_\_\_\_\_

4. What equipment do you own that is available to be used for the proposed work? (will need to be able to unload trees from delivery truck)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. When would you be able to start this work? \_\_\_\_\_

6. Please list 3 references in towns where you have done similar projects within the past 5 yrs:

a. Town: \_\_\_\_\_  
contact person: \_\_\_\_\_ tel: \_\_\_\_\_

b. Town: \_\_\_\_\_  
contact person: \_\_\_\_\_ tel: \_\_\_\_\_

c. Town: \_\_\_\_\_  
contact person: \_\_\_\_\_ tel: \_\_\_\_\_

## Schedule of Prices

2016 proposal

Stump Grinding within the Borough of River Edge

Unit Price PER INCH: \$ \_\_\_\_\_

Total PER INCH Price, all inclusive (2,336"): \$ \_\_\_\_\_



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8<sup>th</sup> November, 2016

To Whom It May Concern:

Enclosed (3 pages) are specifications for stump grinding for which we are seeking estimates. A list of stump sites is available upon request. If you are interested in this job, please fill out the enclosed unit price list, sign the proposal and fill out the Information Questionnaire. You can fax or mail back to the address/number below. Please respond by 12/2/16.

Please read the specifications before sending the estimate (note that we are requesting removal of chips, filling with topsoil and reseeding to be completed at each site before moving on to the next location.) The stump grinding sites will be on town property between the sidewalk and curb. Once a contractor is selected, a purchase order will be sent to finalize the list.

If you have any questions, please call the number below.

Thank you for your consideration.

liz stewart, chair  
River Edge Shade Tree Commission  
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fax: (201) 599-0997