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BORO OF RIVER EDGE

**HISTORIC COMMISSION  
MINUTES**

**October 23, 2013**

*E: 11/27/13*

	<u>Present</u>	<u>Absent</u>
<u>Phyllis Angelo</u>	X	
<u>Mary Donohue</u>	X	
<u>Judi Sussman</u>		X
<u>Sara Theresa Bartelloni</u>	X	
<u>Harold DeYoung</u>		X
<u>Mike Ginch</u>	X	
<u>Joan Kristan</u>	X	
<u>Liaison Anthony Cappola</u>		X

AUDIENCE: Mr. Carter, Oradell; Peter Dunsay

**PHYLLIS ANGELO:** Approval of September minutes. Stated that Mr. Carter was going to give a presentation on Archiving Historical materials.

**MR. CARTER:** Stated he is the Historian/Archivean and Head Archivist in Oradell. Stated he designed a data base for archiving and was trained by George Cooke. Advised what his data base is capable of doing and that it can be modified based on a town's needs. Provided a demonstration how his program works. Advised they are working on getting the information on line so the public could access it.

**PHYLLIS ANGELO:** Questioned how do you choose which photographs are historical enough to save.

**MR. CARTER:** Stated every picture is historical, as it becomes part of history the minute you take it.

**MEMBER:** Questioned what happens to the information that is on the computer if something happens to the computer.

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**MR. CARTER:** Advised that he backups everything every Friday. Stated next year they will be on the "cloud." Stated other people can decide what pictures they want to save. Advised how he catalogues photographs using key words.

**MEMBER:** Stated he spoke with Daragh regarding available space. Daragh indicated he wants to do this and that River Edge needs this. Advised Daragh stated we could put the oral histories on the library's website. Daragh advised him that Alan Negreann had some background in Grant writing to help get Grant monies.

**PHYLLIS ANGELO:** Stated that a meeting should be scheduled with Daragh.

**MR. CARTER:** Stated the year before he was announced as Archivist they had 4 donations of old material, until the Mayor's news letter advised they have an Archivist, they had 22 donations that year, with over 20 donations a year for the next 4 years. Stated that people just needed to know that someone was going to take care of their old material.

**MICHAEL GINCH:** Advised that the library has leased a special color copier machine that you can put a flash drive in. Stated this is something to discuss further.

**MEMBER:** Questioned Mr. Carter how much physical space he has.

**MR. CARTER:** Indicated not quite 20 x 20 and advised them to visit.

**PHYLLIS ANGELO:** Advised that Alice MacKenzie gave several boxes to the library, the Cultural Center has material and there is Borough material in the vault.

**MICHAEL GINCH:** Stated that 20 x 20 may not be a lot of space, which will not happen at the library.

**SARA BARTELLONI:** Stated it would have to start in a smaller room as right now we are not sure how much material there is.

**PHYLLIS ANGELO:** Stated you need to get a commitment from the Library for 2 filing cabinets.

**SARA BARTELLONI:** Indicated that sounds reasonable.

**MICHAEL GINCH:** Stated the less demands made on the library right now the better. The library does have shelves and the Commission should use what Daragh has already offered, as this is a big step.

#### **BREAK IN TAPE**

**MARY DONOHUE:** Suggested getting Joe Magurie for an oral history and he is very involved in the community.

**PHYLLIS ANGELO:** Stated his oral history should be taken soon.

**MARY DONOHUE:** Suggested speaking to the new Rabbi to find out if there is an old time resident that is a member of the Temple, or interviewing the past Rabbi.

**PHYLLIS ANGELO:** Stated getting Kevin Quinn before he moves. Questioned if we are going to buy the program from Mr. Carter.

**MEMBER:** Suggested to get a rough idea of the amount of information we have and get permission to move the material to the library. Stated at that point we should buy the program for \$800.00.

**PHYLLIS ANGELO:** Stated they can put the money in the budget for next year.

**MICHAEL GINCH:** Stated Mr. Carter has a system already and it works and he is willing to customize the program for River Edge.

**PHYLLIS ANGELO:** Anthony advised me that the Council authorized the funds for Mr. Niece to do the research on Master's Plan inclusion of the Historic Element. Stated the \$750.00 in this years budget will be lost if not spent by December and questioned if Mr. Carter would do the program for \$750.00.

**MEMBER:** Questioned if a signed contract with Mr. Carter would be sufficient to hold over the \$750.00.

**PHYLLIS ANGELO:** Believed that can be done. Stated the CLG Grants from Trenton have no matching Grants this year.

**MARY DONOHUE:** Questioned about getting a Grant for what the Commission is looking to do.

**PHYLLIS ANGELO:** Stated she does not think it believes in fits into the ranking criteria.

**MEMBER:** Indicated they will try to do the oral history of Don Herrick before the first of the year.

**PHYLLIS ANGELO:** Questioned if someone can send her an email stating what Mr. Carter would do for the Commission

**MARY DONOHUE:** Stated she would work something out and everybody can contribute.

**PHYLLIS ANGELO:** Advised she is requesting November's meeting be held on the third Wednesday, November 20<sup>th</sup>.

**SARA BARTELLONI:** Advised that Mary's oral history is on the Borough's website. Stated she created a form for the survey, that she can email to everyone, and if each member takes 10 properties to type up will help.

**PHYLLIS ANGELO:** Questioned if she should touch base with Daragh.

**SARA BARTELLONI:** Stated yes.

**PHYLLIS ANGELO:** Stated that after the Commission goes to Oradell, that Daragh should be encouraged to go to see what Oradell has.

**MEMBER:** Suggested taking pictures when you go, in case Daragh cannot make it. Also a lot of the history of River Edge is tied to the Fire Department.

**SARA BARTELLONI:** Suggested asking the current Chief to see if he can recommend a fire person who would have a historical account, if not one of them.

**PHYLLIS ANGELO:** Stated that would be fine. Asked Mary if there was an updated on New Bridge Landing.

**MARY DONOHUE:** Advised they had an interview with Bergen Community College and it looks good for them to have a place at the Library for Bergen County History.

**MEETING ENDED: 9:50 p.m.**