

**RIVER EDGE 4<sup>TH</sup> OF JULY RULES AND REGULATIONS**

1. All Spaces are leased according to the date that your contract is received by 4<sup>th</sup> of July Committee. (Herein known as “The Committee”). If you are not set-up within the designated time, we cannot guarantee the space. The Committee reserves the right to position any booth or apparatus as we see fit.
2. Security is established at completion of set-up - 11:30am. Please plan to be there no later than the close of set-up time indicated. There will be no vehicles or vendors permitted to move in or out of the exhibit area after security is established.
3. Movement into and out of the exhibit will not be permitted until the exhibit area is free of spectators. Please note: The Fair ends at 5:00PM No Breakdown is permitted prior to this time.
4. Security will be strictly enforced in and around exhibit area.
5. No damage may be done to the exhibit area throughout the duration of the event.
6. Subletting of space is prohibited without express written permission of The Committee. Special arrangements may be made with The Committee if done well in advance.
7. The decision of the Chairman of the Committee must be accepted as final in any disagreement between vendors, etc.
8. All vendor fees shall be forfeited to The Committee if the vendor fails to appear at the scheduled set-up time, or fails to perform within the agreement of the contract.
9. Vendors are permitted to display and sell merchandise.
10. The Committee shall not be held responsible for the safety of the vendor against robbery, fire and accidents.
11. The Committee shall not be held responsible for the safety of his/her booth area. The Committee reserves the right to remove or close down an exhibit interfering with orderly operations of the exhibits, exhibitors and guests.
12. The vendors shall take good care of the leased area and at the expiration or other termination of the term of the lease, shall surrender the premises and fixtures in as good condition as the exhibitor received it.
13. Each vendor shall be responsible for maintaining its area in a neat and presentable condition.
14. All injury to the exhibit area caused by moving the property of the vendor and breakage or any other injury done by the vendor, or the agents, clerks, servants or visitors, as well as any damage caused by overflow or escape of water, steam, gas, electricity or other substances due to the negligence of vendors or the agents, servants or visitors of the vendors shall be repaired at the expense of the vendors. The sum so determined and payable to The Committee.
15. Each vendor shall be responsible for the conduct of all persons in it’s contingent.
16. Each vendor is responsible for his/her own liability insurance covering its operation at the event. Lessee shall obtain comprehensive general liability and property damage insurance affording coverage for the date of the event, providing a COI naming the Borough of River Edge as additional insured with limits carried of at least \$1,000,000 per occurrence. \*Vendor must submit a copy of their certificate of liability insurance to the Committee with Contract . Certificate of Liability
17. Neither The Committee members, its’ volunteers, or any other affiliated representative will be responsible for any injury or property damage loss arising in connection with the vendor’s exhibit. The vendor shall, and does by means of this contract, covenant and agree to indemnify and save harmless The Committee, volunteers and all other affiliated representatives of any and all liability that may arise out of bodily injuries or property damage resulting from the use of the premises by the vendors, as well as any and all equipment, devices of every kinds, make and description and all indemnities as listed are indemnified from any losses or damages resulting from the act or omissions from any guest, participant visitor or another person attending the event herein referred to.
18. The Fee per Single Vendor Space will be \$50.00 per space prior to June 20<sup>th</sup> - after June 20<sup>th</sup> - \$70.00
19. There will be one (1) vehicle only per vendor allowed on the fair grounds for loading and unloading. If ground is unsuitable, no cars will be allowed.
20. The 4<sup>th</sup> of July Fair will be held rain or shine on July 4. Please bring necessary equipment and protection for your m
21. Requests or complaints, if any, are to be directed to the Chairperson of the 4<sup>th</sup> of July Committee.
22. Vendors must supply tables and canopies. The Committee will not supply tables or canopies.
23. The Term “Vendor” refers to the person renting vendor space.

**SIGNATURE OF VENDOR** \_\_\_\_\_ **PRINT NAME** \_\_\_\_\_  
**DATE SIGNED** \_\_\_\_\_ **\*MUST BE SUBMITTED WITH CONTRACT**