



## MINUTES

Meeting of the Mayor and Council  
Thursday, August 13, 2026  
7:00 PM

### CALL TO ORDER –

This Meeting of the Mayor and Council of the Borough of River Edge was held in person at the Council Chambers located at 705 Kinderkamack Road, River Edge, NJ 07661 and virtually via Zoom on Thursday, August 13, 2026. The meeting was called to order at 7:00 p.m. by Mayor Thomas Papaleo.

### SILENT PRAYER – FLAG SALUTE

Mayor Papaleo called for a moment of silent reflection for all the EMS workers, especially those that helped with the recent flooding throughout the United States and for the earthquake in Columbia and the rest of the world. The Borough Attorney led those present in the salute to the flag.

### STATEMENT –

Mayor Papaleo read the Statement of Compliance into the record as follows:

*This meeting complies with the Open Public Meeting Act by notification on January 9, 2026 and January 16, 2026 of the location, date, time, and access information to the Town News and the Record and by posting of same on the municipal bulletin board and Borough website and filing a notice of the same with the Municipal Clerk.*

### ROLL CALL –

PRESENT: Council President Kinsella, Councilwoman Klodiana Malellari Councilman Glass, Councilwoman Dhariwal, Councilman Feffer, Mayor Papaleo

ABSENT: Councilwoman Montisano-Koen

ALSO

PRESENT: Borough Administrator Lissette Aportela  
Borough Attorney John L. Shahdanian, Esq.

### APPROVAL OF MINUTES –

On a motion by Councilwoman Dhariwal, seconded by Councilman Glass, and all members present voting in favor, that the Minutes of the Mayor and Council Regular Meeting of July 9, 2026, are hereby approved. Councilwoman Malellari abstained.

### RESOLUTION #26-214

On a motion by Council President Kinsella, seconded by Councilman Feffer, and all present voting in favor, resolution #26-214 was moved up on the agenda to Approve the Appointment of a Junior Firefighter.

Mayor Papaleo issued the oath to Michael Archvadze. Mr. Archvadze stated that he moved to River Edge in the seventh grade and wants to give back to the community. He stated that the Fire

Department has been very welcoming and helpful. The Mayor thanked the families of the firefighters for their support. Eric Schultz, Assistant Fire Chief, welcomed Michael to the River Edge Fire Department. He explained that the Junior Fire Department allows 15 – 17-year-olds handle everything the firefighters handle. He stated that when junior firefighters go to the academy, they train with regular firefighters. Once they turn 18 years old, they will be able to handle the flashover simulator and obtain their certificates to become certified New Jersey Firefighters. He added that many college students like to attend the training during the summer. Mr. Schultz noted that there are a few students going through training now who have been a big help to the department. Mayor Papaleo emphasized that the Governing Body is very grateful to all of the volunteers and their families.

#### **PROCLAMATIONS & AWARDS –**

Three residents came forward to accept the proclamation. A resident of Oak Avenue stated that she has lived in River Edge for 20 years. She stated that she loves this country and she is proud to be Indian. She added that India Day will be celebrated on August 15<sup>th</sup> in Memorial Park. Mayor Papaleo noted that the proclamation will also be read at the August 15<sup>th</sup> celebration. Councilwoman Dhariwal and Councilman Feffer will attend the event. Another resident added that they have been a resident of River Edge for the past 10 years and are proud of the River Edge community. A resident who moved here 4 years ago stated that she loves how the town celebrates Indian festivals and how Indian people are included in the community. The Mayor read the India Day Proclamation into the record.

Councilwoman Dhariwal informed that she moved to River Edge 18 years ago. She saw so much diversity in River Edge, which is why she stated, she calls it home. Councilwoman Dhariwal commented that the Indian American Community is small, which encouraged her to create the Riverdell Indian Association. The Riverdell Indian Association has participated in India Day, Diwali Day, among several other events. She thanked the Mayor and Council for making Indian American residents feel more at home. She wished everyone a happy India Independence Day.

#### **PUBLIC COMMENTS ON ANY ITEM –**

On motion by Councilwoman Kinsella, seconded by Councilwoman Malellari, and all present voting in favor, to open for public comments.

Danielle Shibuya – 216 Adams Avenue – voiced her concern regarding a large Borough owned tree in the right of way. She stated that the tree is next to a transformer, which has exploded twice in the past two years. Ms. Shibuya reported that a lot of dead branches fell onto her property. She also pointed out that there was a healthy-looking tree across the street, which fell during a windstorm and hit a transformer. As a result, hazmat needed to come due to the oil in her home and her home had to be powerwashed. She reiterated that while the tree looked healthy, the core of the tree was rotted. She stated that the town tree near her property is close to the transformer, as well as her neighbors and the sewer. Ms. Shibuya added that it is a safety and environmental concern. She noted that Eric Phillips looked at the tree as well as PSE&G, who informed her that since it is an old tree, it will continue to die. The Mayor stated that the Borough will follow up with her concerns.

Danny Rattacasa – 215 Adams Avenue – he informed that two town trees have cost him over \$15,000 in damage. The damage occurred to his house and car. He stated that the tree that hit his car is the same tree that hit the transformer. Mr. Rattacasa advised that neighbors had previously asked the town to take down the tree. The damage to his car cost \$4,000.00 to repair. The

Borough tree in front of his house cost approximately \$10,000 worth of damage. He commented that he previously asked the Borough to take it down since it was damaging the sidewalk. Mr. Rattacasa explained that he was told that he would be responsible for fixing the sidewalk, unless the town could put another tree in its place. He refused to replace the tree. Mr. Rattacasa commented that trees that have been replaced are growing in between the wires.

David Ashley – 453 The Fenway – informed that there is new construction taking place at 457 The Fenway causing issues with regards to the placement of the fence. He explained that the fence extends three inches, which is not in compliance. He noted that the Code Enforcement Officer inspected the fence and will discuss it with the owners of the property, but the owners stated that they were not interested in doing anything with the fence. Mr. Ashley advised that Nicole in the Building Department would reach out to the owners to discuss the situation. He questioned when the town is going to enforce violations. Mr. Ashley stated that if he does not hear anything by Wednesday, he will take legal action.

The Borough Administrator responded to the residents' concerns on Adams Avenue. Ms. Aportela advised that the DPW Tree Foreman and the DPW Superintendent evaluated the tree and have reached out to the Borough's License Tree Expert. She noted that Licensed Tree Experts are in high demand due to the multitude of storms. She assured the resident that the Tree Foreman will follow-up with the Licensed Tree Expert, who will further evaluate the tree. Councilman Feffer questioned the procedures to get the fence issue addressed.

The Mayor advised that he reached out to the Building Department and Nicole explained that the Borough cannot fine the individual until the permit has been finalized. Mayor Papaleo noted that the survey will determine the actual distance from the property line. He pointed out that if the fence is non-compliant, the Borough would fine the property owner or take any action that is appropriate and required by law. The Borough Attorney stated that the property line issue is generally a civil matter. Mr. Shahdanian pointed out that if the height of the fence does not comply with the Borough's regulations, the property owner can be fined or required to take the fence down.

On a motion by Councilwoman Kinsella, seconded by Councilwoman Malellari, and all present voting in favor, to close public comments.

#### **APPOINTMENTS & PERSONNEL CHANGES –**

On motion by Councilman Glass, seconded by Councilwoman Montisano-Koen, and all members present voting in favor, to approve the following appointments and personnel changes:

- a. Approve the resignation of Daniela Suarez, Part-time Police Dispatcher effective July 9, 2026.
- b. Approve the resignation of Diego Yopez, Laborer in the Department of Public Works effective August 7, 2026.
- c. Approve the resignation of Peter Stitz, Mechanic in the Department of Public Works effective August 26, 2026.

#### **MONTHLY REPORTS –**

Mayor Papaleo noted that the Fire Prevention's June 30, 2026 report and the Tax Collector's July 31, 2026 report are on file in the Borough Clerk's Office and available for review.

## **FIRST READING – ORDINANCES –**

### **Ordinance #26-11 - #26-13**

Motion by Councilman Glass that the following ordinance be introduced and passed on first reading and setting September 10, 2026 at 7:00 p.m. or as soon thereafter as the matter can be heard as the date and time and both Council Chambers as the place and Zoom as the virtual platform for the hearing on said ordinance. Second by Councilman Feffer.

Mayor Papaleo read the title of the ordinances into the record:

ORDINANCE 26-11 - AN ORDINANCE TO AMEND CHAPTER 122 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVER EDGE, ENTITLED "ANIMALS".

ORDINANCE 26-12 - AN ORDINANCE AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVER EDGE, CHAPTER 400, "VEHICLES AND TRAFFIC"

ORDINANCE 26-13 - AN ORDINANCE AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF RIVER EDGE, CHAPTER 192, "DRUG-FREE ZONES"

The Borough Administrator explained that Ordinance 26-11 regulates the quantities of cats and dogs permitted in a household. The ordinance also prohibits the feeding, maintenance and harboring of stray cats and adds an article regarding the feeding of birds.

Ms. Aportela explained that Ordinance 26-12 implements numerous regulations concerning the overnight parking of covered vehicles, overnight parking of trailers, utility trailers, recreational vehicles, campers, prohibits the operation of motor vehicles on public property, and non-paved services, and updates streets where parking is prohibited, streets with limited time parking and streets with no stopping or standing.

The Borough Administrator advised that Ordinance 26-13 updates the intersections designated as a school crossing where there is a school crossing guard at the post.

Councilman Glass questioned the wording of Ordinance 26-11. Councilman Glass recommended the language be changed to clearly emphasize that the combined total of cats and dogs shall not exceed 6. The Borough Attorney stated that it must also state cats and dogs of licensing age. The wording will be updated to reflect the new language.

The vote was amended and recorded as follows:

|                             |        |                        |     |
|-----------------------------|--------|------------------------|-----|
| Council President Kinsella: | aye    | Councilman Glass:      | aye |
| Councilwoman Montisano-Koen | absent | Councilwoman Dhariwal: | aye |
| Councilwoman Malellari:     | aye    | Councilman Feffer:     | aye |

Council President Kinsella questioned the reason for prohibiting bird feeding. Councilman Feffer stated that the Health Department is concerned that feeding birds will attract other animals. He explained that it does not mean that residents cannot have bird feeders. Mayor Papaleo stated that rats have been known to congregate wherever the feeding occurs. Councilwoman Dhariwal questioned if there will be signs in place. The Mayor stated that the Police Department and Code Enforcement utilize a community model process where there is always a warning, unless someone is trying to grossly disobey the ordinance. The Borough Attorney confirmed that there does not need to be signs in place for the laws to be enforced. Mayor Papaleo reiterated that the Borough

tries to treat the residents as fairly as possible. Councilwoman Dhariwal commented that the word sanctuary be excluded, since there is a sanctuary in River Edge. The Mayor urged someone from the Governing Body verify if there is an officially designated bird sanctuary on Valley Road. He remarked that the Governing Body can always amend the ordinance, if needed. Councilwoman Dhariwal also inquired about residents who already own more than the total allowed pets. The Borough Attorney stated that they would be grandfathered in, allowing them to keep the pets as indicated in the ordinance.

#### **RESOLUTIONS – By Consent**

- #26-204 Resolution Permitting the Possession and Consumption of Alcoholic Beverages at a Block Party on The Fenway
- #26-205 Approve Refunds – Recreation Department
- #26-206 Approve Refunds – Shade Tree Bond
- #26-207 Approve Refunds – Shade Tree Bond
- #26-208 Confirm Emergency Purchase – Emergency Sanitary Sewer Repair
- #26-209 Authorize Purchase of Vehicle for the River Edge Police Department
- #26-210 Resolution Permitting the Possession and Consumption of Alcoholic Beverages at a Block Party on Windsor Road
- #26-211 Approve the Hire of SLEO III
- #26-212 Approve Change Order #1 – Bogert Road Improvement– Section 7 Project
- #26-213 Approve Change Order #1 – 2025 Local Road Improvement Program
- ~~#26-214 Approve the Appointment of a Junior Firefighter~~ *(moved up on the agenda after the Approval of Minutes)*
- #26-215 Refund Overpayment of Taxes Due to a 100% Disabled Veteran Tax-Exempt Status
- #26-216 Resolution Permitting the Possession and Consumption of Alcoholic Beverages at a Block Party on Bogert Road
- #26-217 Authorize Receipt of Bids – 2026 Local Road Paving Program
- #26-218 Authorize Tax Collector to Adjust 2026 Final/2027 Preliminary Tax Bills Due to County Board Judgements
- #26-219 Resolution Permitting the Possession and Consumption of Alcoholic Beverages at a Block Party on Berkeley Road
- #26-220 Approve Job Descriptions for the Department of Public Works
- #26-221 Certification of the Annual Audit
- #26-222 Resolution Authorizing Advanced Travel Expenses for the Fire Department

On a motion by Council President Kinsella, seconded by Councilman Glass, to approve the Consent Agenda.

The vote was recorded as follows:

|                             |        |                        |      |
|-----------------------------|--------|------------------------|------|
| Council President Kinsella: | aye    | Councilman Glass:      | aye  |
| Councilwoman Montisano-Koen | absent | Councilwoman Dhariwal: | aye* |
| Councilwoman Malellari:     | aye    | Councilman Feffer:     | aye  |

Councilwoman Dhariwal abstained from Resolution #26-205 – Approve Refunds – Recreation Department.

## **#26-223 - Payment of Bills**

Council President Kinsella read resolution #26-223 into the record:

At a Regular Meeting of the Mayor and Council of the Borough of River Edge, County of Bergen, State of New Jersey, held on August 13, 2026.

BE IT RESOLVED, that the Mayor and Council of the Borough of River Edge approve the following expenditures.

|                       |                 |
|-----------------------|-----------------|
| CURRENT FUND          | \$ 9,039,875.90 |
| GENERAL CAPITAL FUND  | \$ 16,378.80    |
| GRANT FUND            | \$ 11,831.00    |
| ANIMAL CONTROL        | \$ 450.60       |
| TRUST OTHER           | \$ 63,848.63    |
| OPEN SPACE            | \$ 74,662.20    |
| PAYROLL               | \$ 24,845.22    |
| DEVELOPER'S AGREEMENT | \$ 3,520.25     |
| RECREATION TRUST      | \$ 20,689.99    |

On a motion by Council President Kinsella, seconded by Councilman Glass to approve Resolution #26-223-Payment of Bills.

The vote was recorded as follows:

|                              |        |                        |      |
|------------------------------|--------|------------------------|------|
| Council President Kinsella:  | aye    | Councilman Glass:      | aye  |
| Councilwoman Montisano-Koen: | absent | Councilwoman Dhariwal: | aye* |
| Councilwoman Malellari:      | aye    | Councilman Feffer:     | aye  |

\*Councilwoman Dhariwal recused from the following checks: #69107, #69150, #69151, #69174, #69175, #69182, #69184, #69187, #69188, #69232, #69233, #69268, #69269, #69270, #69271, #69272, #69295, #1744, #6257-6276.

## **NEW BUSINESS –**

### **Junior Women's Club Sign Request**

The Borough Administrator stated that the Junior Women's Club is holding a River Edge Color Fun Run. She explained that they are looking to obtain permission to place two lawn signs on Veterans Memorial Park and one sign at Brookside Park. Their special event application has been approved, but the placement of signs requires the Governing Body to review for approval. Councilman Feffer questioned the guidelines for this request. The Mayor responded that the Governing Body needs a copy of the sign before it is approved. Mayor Papaleo explained that a copy of the sign needs to be provided every year, since the Governing Body has new Councilmembers every year. Ms. Aportela noted that a yearly resolution is placed on the Reorganization Meeting for known River Edge events. Mayor Papaleo advised that while there is currently no policy for River Edge only organizations, he stated that the Council could implement such a policy. Councilman Feffer believes establishing a policy is a good idea because if the decision stems from a case-by-case basis, there are no guidelines. The Mayor explained that past practice applies for the group to be a known River Edge organization. The Council will consider implementing a policy and discuss it at an upcoming meeting.

Councilwoman Dhariwal questioned whether the signs for Diwali would be approved. Mayor

Papaleo explained that first amendment, free-speech signs are permitted. Councilman Glass commented that what people put on their lawns and what is placed in a public location are two separate issues.

### **Demarest Place Street Closure Request**

The Administrator explained that the Deputy Clerk received a request for Demarest Place to be closed for a wedding party. She emphasized that it is not a typical block party request. It is a private event, however the requestor advised that the neighbors are ok with the closure. Chief Walker did not have any issues approving the request as Demarest Place is a small street with two residents on it, but urged the Borough to be cautious moving forward with this type of request especially in larger areas. Councilman Feffer questioned the protocol for block parties. The Deputy Clerk informed the Governing Body that residents must email their request with all pertinent information, including if there is going to be alcohol and the total number of people attending the block party. Ms. Schryver added that they must also advise their neighbors in writing about the block party. The information is sent to the Chief for his review and then to the Governing Body for approval.

On a motion by Council President Kinsella, seconded by Councilwoman Malellari, and all present voting in favor to approve the street closure of Demarest Place request. The Demarest Place street closure was unanimously approved.

### **COUNCIL COMMENTS –**

The Mayor advised that the Police Chief sent an email regarding promotion requests. He added that there is a request regarding a gym and capital funding. The requests will take place in an open meeting on the same day as the interviews. Councilwoman Malellari questioned why the Police Department is short three officers. Councilman Glass informed that there have been two resignations and one officer is serving in the military overseas.

Councilwoman Dhariwal stated that the River Edge 250 Committee developed a photography contest, which is open to all River Edge residents. She added that there is a chance to win a \$50.00 gift card, sponsored by the PBA. There are 4 categories to participate, youth 12 to 17 years old, young adults 18 to 29, adults 30 to 59 and seniors 60 plus. More information can be found on the flyer on the Mayor's page. She also added that there will be a special showcase highlighting local photographers in town from August 31<sup>st</sup> to September 7<sup>th</sup>. There will be three judges and the winners will be announced by the Mayor on River Edge Day on October 4<sup>th</sup>.

Councilman Glass recognized the outstanding service of Officer Doran. He read into the record a letter from Lieutenant Abate praising Officer Doran who went above and beyond while assisting an elderly resident. The resident was a recent victim of a financial fraud involving approximately \$14,000.00. Lieutenant Abate's letter stated that the Officer realized that the resident needed someone willing to take the extra time necessary to help her through an overwhelming situation. He added that the Officer demonstrated a genuine commitment to serving the community. Mayor Papaleo emphasized that the River Edge Police Department goes above and beyond for the public.

Councilwoman Dhariwal recognized and congratulated former Fire Chief Robert Schlossberg for being the Hometown Hero and State Chief Of The Year. Councilwoman Dhariwal read into the record a letter from Former Fire Chief Schlossberg to the current Fire Chief Sanders. The letter complimented Chief Sanders for handling several working fires during an active storm that occurred on July 4<sup>th</sup>. The letter stated that Chief Sanders was able to handle the situation in a calm, professional manner, which kept other homes safer with less damage. Mayor Papaleo stated that

River Edge has the best Fire Department in the County, which is as a result of the volunteers and the leadership staff. Mayor Papaleo praised the DPW, Fire Department, Police Department and Borough staff for making a huge difference.

The Borough Administrator recognized Borough Employees and Department Heads, especially the Finance Department as the Borough received another perfect audit. She highlighted that the Borough received a perfect audit in for 2021, 2023, 2024 and now 2025. The Mayor also recognized the Borough Attorney and all the professionals who work hard for the Borough.

Councilman Feffer stated that he would like to again propose getting an LED sign for the Borough for improved communication for the residents. He noted that there were questions previously on whether it would be distracting to drivers. Councilman Glass confirmed that the Police Department does not have any concerns or issues with the LED sign. Councilman Feffer informed that many surrounding towns have LED signs. He discussed possible usage for the signs, such as public safety alerts, civic events, public ceremonies and public reminders. Councilman Feffer noted that the cost depends on the location of the sign and the technological design of the sign, which can range from \$15,000.00 to \$40,000.00 along with a monthly subscription fee for IT support. Further discussion on this matter will be added to an upcoming agenda.

#### **CLOSED SESSION –**

On a motion from Councilwoman Malellari, seconded by Council President Kinsella, and all present voting in favor, the meeting was adjourned to the Closed Executive Session via Resolution #26-224 at 8:38 p.m.

#### **#26-224 – Resolution To Go Into Closed Session and Exclude the Public**

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of River Edge, County of Bergen, State of New Jersey as follows:

1. That the public shall be excluded from the August 13, 2026 special regular meeting and discussion of the hereinafter specified subject matter:
  - A. Attorney-Client Privilege – N.J.S.A. 10:4-12(b)(7)
    1. 201 Continental Avenue
  - B. Personnel – N.J.S.A. 10:4-12(b)(8)
    1. Building Department
    2. Borough Clerk
    3. DPW Staffing
2. Formal action may/may not be taken.
3. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**ADJOURNMENT**

There being no further business to come before the Mayor and Council, on a motion by Council President Kinsella, seconded by Councilman Glass, and unanimously carried to adjourn this meeting. The meeting was adjourned at 8:38 p.m.

Respectfully submitted,

Annmarie Schryver  
Deputy Borough Clerk

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-204**

**Resolution Permitting the Possession and Consumption of Alcoholic Beverages at a Block Party**  
**on The Fenway**

WHEREAS, on or about August 13, 2026, the Borough of River Edge granted permission to Colleen Kiely, 489 The Fenway, River Edge, New Jersey, to hold a block party on The Fenway between Wayne Avenue and Kensington Road on Saturday, September 5th with a rain date of Sunday, September 6th starting at 3:00 p.m. in accordance with Borough Ordinance #1678; and

WHEREAS, Colleen Kiely has requested that the possession and consumption of alcoholic beverages be permitted in connection with said block party; and

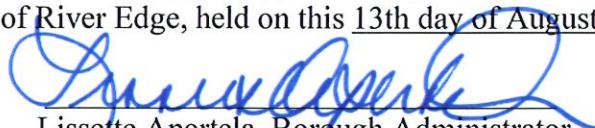
WHEREAS, Borough Code Section 114-15 allows the Governing Body to permit the possession and consumption of alcoholic beverages in or on a public street or sidewalk in connection with an authorized block party.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of River Edge that persons age 21 and over be and hereby are permitted to possess and consume alcoholic beverages at the block party described above, on the date and time specified herein.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-205**

**Approve Refunds – Recreation Department**

WHEREAS, participants of various programs offered by the River Edge Recreation Department have requested a refund; and

WHEREAS, the Recreation Director, Joseph Ricca, has reviewed the requests and recommended them for Mayor and Council approval.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of River Edge, County of Bergen, that the refunds listed below are hereby approved; and

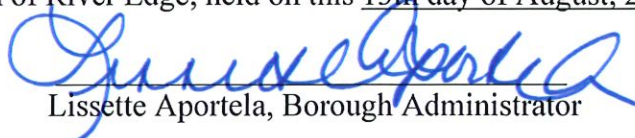
| RESIDENT          | ADDRESS                                   | PROGRAM                              | AMOUNT   | ACCOUNT #       |
|-------------------|-------------------------------------------|--------------------------------------|----------|-----------------|
| Elizabeth Voltman | 229 Kensington Rd<br>River Edge, NJ 07661 | Summer<br>Playground<br>Program Trip | \$12.00  | T-18-55-286-003 |
| Jihae Kim         | 117 Monroe Ave<br>River Edge, NJ 07661    | Speed & Agility<br>Class             | \$120.00 | T-18-55-286-026 |

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Finance Department and Department of Recreation and Cultural Affairs.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        |     |    | X       |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-206**

**Approve Refunds – Shade Tree Bond**

WHEREAS, a construction bond has been posted for shade trees adjacent to the listed property below; and

WHEREAS, DPW Superintendent Jason Milito and Tree Foreman Eric Phillips performed inspections at this site and has recommended that said bond be returned to the applicant.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of River Edge, County of Bergen, that the refund listed below is hereby approved; and

| BOND POSTING DATE | PROPERTY ADDRESS    | APPLICANT                                                       | AMOUNT |
|-------------------|---------------------|-----------------------------------------------------------------|--------|
| 04/14/2026        | 291 Kensington Road | Stephen Sidorsky<br>291 Kensington Road<br>River Edge, NJ 07661 | \$800  |

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Finance Department, Department of Public Works and Building Department.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-207**

**Approve Forfeiture of Shade Tree Bond**

WHEREAS, a construction bond has been posted for shade trees adjacent to the listed property below; and

WHEREAS, DPW Superintendent Jason Milito and Tree Foreman Eric Phillips performed inspections at this site and has recommended that said bonds be forfeited to the Shade Tree Trust Account (T-11-55-286-008) as the property owner did not plant the 2 trees required for permit #RC-318.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of River Edge, County of Bergen, that the forfeit listed below is hereby approved; and

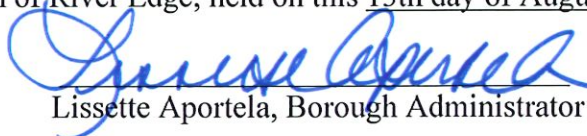
| BOND POSTING DATE | PROPERTY ADDRESS   | APPLICANT                                                               | AMOUNT FORFEITED |
|-------------------|--------------------|-------------------------------------------------------------------------|------------------|
| 12/22/2025        | 150 Howland Avenue | Pentagon Development, LLC<br>98 Spring Valley Road<br>Paramus, NJ 07652 | \$800            |

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Finance Department, Department of Public Works and Building Department.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-208**

**Confirm Emergency Purchase – Emergency Sanitary Sewer Repair**

WHEREAS, an emergency condition existed on the sanitary sewer main and sewer lateral near 869 Park Avenue in which if not addressed immediately would have led to continued deterioration of the sanitary sewer infrastructure, the increased risk of sewer backups, infiltration and exfiltration, and the potential for structural failure of the sewer main.; and

WHEREAS, the Borough Engineer determined that this situation was an emergency affecting the public health, safety and welfare; and

WHEREAS, the Borough was required to contract with an outside vendor to perform the repair; and

WHEREAS, Matina & Son, Inc. has responded to the emergency for a total contract price of \$24,917.60; and

WHEREAS, the NJSA 40A:11-6 allows for the award of contracts when an emergency affecting the public health, safety, or welfare requires the immediate delivery of goods or the performance of services.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of River Edge hereby confirm that the Borough Engineer was authorized to contract with Matina & Son, Inc. of 146 English Street in Hackensack, NJ 07601 for the emergency repair of the sanitary sewer main and sewer lateral near 869 Park Avenue in the amount of \$24,917.60 as an emergency purchase as per NJSA 40A:11-6.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lisette Aportela, Borough Administrator

Certification of Availability of Funds  
NJAC 5:30-5

Date: August 13, 2026

For Resolution #R26-208

To: Mayor and Council

I hereby certify to the availability of public funds for the following specific purpose:

Purpose: Authorize issuance of purchase order to Matina & Son, Inc. of 146 English Street in Hackensack, NJ 07601 for the emergency repair of the sanitary sewer main and sewer lateral near 869 Park Avenue in the amount of \$24,917.60 as an emergency purchase as per NJSA 40A:11-6

Line Item (or Ordinance) to be Charged:  
C-04-24-012-600

  
Chris Battaglia, CFO

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-209**

**Authorize Purchase of Vehicle for the River Edge Police Department**

WHEREAS, the purchase of a new vehicle for the River Edge Police Department was authorized during the 2026 Budget Hearing; and

WHEREAS, the County of Bergen administers a cooperative purchasing program known as the Registered County Cooperative Pricing System #11-BCCP and had solicited for Cars, Crossovers, Class 1-3 Pickup Trucks/Chassis, Sport Utility Vehicles and Vans for a 24-month period, between June 19, 2024 through June 18, 2026 with the provision of a one (1) twelve (12) month renewal option; and

WHEREAS, the County of Bergen awarded the contract #24-43 to Pellegrino Chevrolet on June 19, 2024, via Resolution #0700-24; and

WHEREAS, the County of Bergen extended the contract #24-43 to Pellegrino Chevrolet on May 5, 2026, via Resolution #572-26 for the term of June 19, 2026 through June 18, 2027; and

WHEREAS, Police Chief, Michael Walker obtained a quote from Pellegrino Chevrolet for a 2026 Chevrolet Tahoe PPV 4WD for a total of \$59,456.32; and

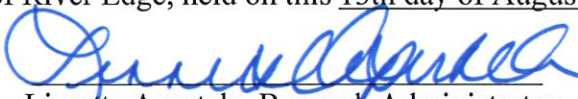
WHEREAS, Chief Financial Officer Chris Battaglia has advised that funding is available for this purchase.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of River Edge that Police Chief Michael Walker is hereby authorized to purchase a 2026 Chevrolet Tahoe PPV 4WD, under Bergen County Cooperative Contract #24-43 at a total cost of \$59,456.32 from Pellegrino Chevrolet located at 1000 Gateway Blvd in Westville, NJ 08093.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**Certification of Availability of Funds**  
**NJAC 5:30-5**

Date: August 13, 2026

For Resolution #R26- 209

To: Mayor and Council

I hereby certify to the availability of public funds for the following specific purpose:

Purpose: Purchase of a 2026 Chevrolet Tahoe PPV 4WD, under Bergen County Cooperative Contract #24-43 at a total cost of \$59,456.32 from Pellegrino Chevrolet located at 1000 Gateway Blvd in Westville, NJ 08093.

Line Item (or Ordinance) to be Charged:  
PD Outside Duty Trust - T-11-55-287-000

  
Chris Battaglia, CFO

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-210**

**Resolution Permitting the Possession and Consumption of Alcoholic Beverages at a Block Party  
on Windsor Road**

WHEREAS, on or about August 13, 2026, the Borough of River Edge granted permission to Cait Knappenberger, 424 Windsor Road, River Edge, New Jersey, to hold a block party on Windsor Road between Kinderkamack Road and Bogert Road on Saturday, September 19<sup>th</sup> from 12:00 to 4:00 p.m. (rain date Sunday, September 20<sup>th</sup>) in accordance with Borough Ordinance #1678; and

WHEREAS, Cait Knappenberger has requested that the possession and consumption of alcoholic beverages be permitted in connection with said block party; and

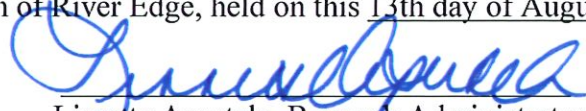
WHEREAS, Borough Code Section 114-15 allows the Governing Body to permit the possession and consumption of alcoholic beverages in or on a public street or sidewalk in connection with an authorized block party.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of River Edge that persons age 21 and over be and hereby are permitted to possess and consume alcoholic beverages at the block party described above, on the date and time specified herein.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-211**

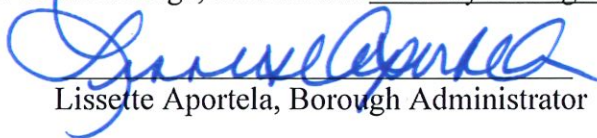
**Approve the Hire of SLEO III**

BE IT RESOLVED by the Mayor and Council of the Borough of River Edge that Peter McGinty is hereby hired as Special Law Enforcement Officer III for the Police Department an hourly rate of \$39.25, with a six (6) month probationary period, effective August 13, 2026.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-212**

**Approve Change Order #1 -**  
**Bogert Road Improvement– Section 7 Project**

WHEREAS, via resolution #R24-243, adopted August 12, 2024, the Mayor and Council authorized the award of a contract to D&L Paving Contractors, Inc., for the Bogert Road Improvement – Section 7 Project in the amount of \$265,470.12; and

WHEREAS, N.J.A.C. 5:34-4.7 permits change orders for construction, reconstruction and major repair contracts; and

WHEREAS, there is a need to consider Change Order No. 1 due to an adjustment in quantities of the contract at a decrease of \$73.62; and

WHEREAS, the total amount of change orders approved to date including this change order do not exceed the originally awarded contract price by more than 20 percent; and

WHEREAS, Change Order No. 1 has been reviewed and approved by the Borough Engineer.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of River Edge that it does hereby authorize Change Order No. 1, a copy of which is attached hereto.

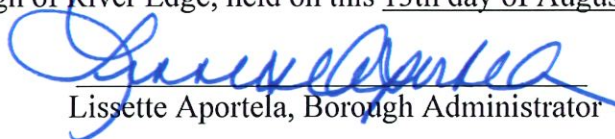
BE IT FURTHER RESOLVED that the Borough Administrator is hereby authorized to execute Change Order #1.

BE IT FURTHER RESOLVED that this Change Order shall decrease the final contract price from \$265,470.12 to \$265,396.50.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-213**

**Approve Change Order #1 -**  
**2025 Local Road Improvement Program**

WHEREAS, via resolution #R25-210, adopted July 24, 2025, the Mayor and Council authorized the award of a contract to J.A. Alexander, Inc., for the 2025 Local Road Improvement Program in the amount of \$384,038.80; and

WHEREAS, N.J.A.C. 5:34-4.7 permits change orders for construction, reconstruction and major repair contracts; and

WHEREAS, there is a need to consider Change Order No. 1 due to an adjustment in quantities of the contract at a decrease of \$110,473.04; and

WHEREAS, the total amount of change orders approved to date including this change order do not exceed the originally awarded contract price by more than 20 percent; and

WHEREAS, Change Order No. 1 has been reviewed and approved by the Borough Engineer.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of River Edge that it does hereby authorize Change Order No. 1, a copy of which is attached hereto.

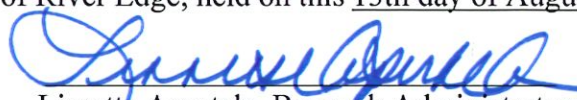
BE IT FURTHER RESOLVED that the Borough Administrator is hereby authorized to execute Change Order #1.

BE IT FURTHER RESOLVED that this Change Order shall decrease the final contract price from \$384,038.80 to \$273,565.76.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-214**

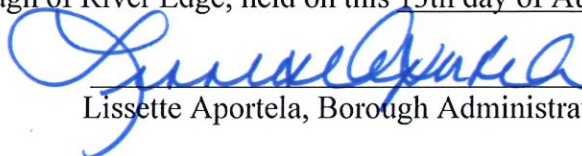
**Approve the Appointment of a Junior Firefighter**

BE IT RESOLVED by the Governing Body of the Borough of River Edge that Michael Archvadze is hereby appointed as a Junior Firefighter in the River Edge Volunteer Fire Department effective August 13, 2026.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        |        | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        | X      | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-215**

**REFUND OVERPAYMENT OF TAXES DUE TO A 100% DISABLED VETERAN**  
**TAX-EXEMPT STATUS-COTALITY**

WHEREAS, on July 9, 2026, via Resolution #26-201, the Mayor and Council approved a 100% Disabled Veteran Tax Exemption effective May 21, 2026, for Kenneth E. Doyle, residing at 433 The Fenway, River Edge, NJ 07661, also known as Block 909, Lot 10, in accordance with N.J.S.A. 54:4-3.30 et seq. as amended by P.L. 2019, c.413; N.J.A.C. 18:28-1.1 et seq.; and

WHEREAS, an escrow account check in the amount of \$4,250.72 representing payment for the 2<sup>nd</sup> Quarter of 2026 property taxes was received from CoreLogic, Inc., 3001 Hackberry Road, Irving, TX 75063 and resulted in an overpayment of taxes due to the veteran tax-exempt status; and

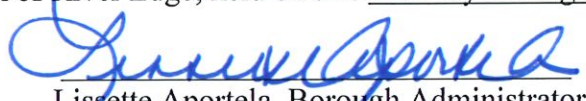
WHEREAS, a written request was received from CoreLogic, Inc. requesting a refund of the overpayment.

NOW, THEREFORE, BE IT RESOLVED, that the Account Supervisor is hereby authorized to issue a prorated refund in the amount of \$1,889.21 to Cotality Refunds Dept., 3001 Hackberry Road, Irving, TX, 75063 and the Tax Collector adjust her records accordingly.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malrellari     |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-216**

**Resolution Permitting the Possession and Consumption of Alcoholic Beverages at a Block Party  
on Bogert Road**

WHEREAS, on or about August 13, 2026, the Borough of River Edge granted permission to Samantha Cioffi, 835 Bogert Road, River Edge, New Jersey, to hold a block party on Bogert Road between Midland Avenue and Woodland Avenue on Sunday, September 6<sup>th</sup> from 12:00 to 8:00 p.m. (rain date Sunday, September 13th) in accordance with Borough Ordinance #1678; and

WHEREAS, Samantha Cioffi has requested that the possession and consumption of alcoholic beverages be permitted in connection with said block party; and

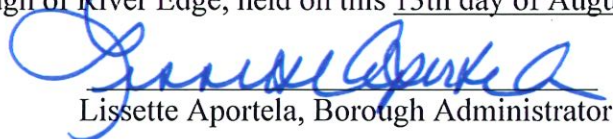
WHEREAS, Borough Code Section 114-15 allows the Governing Body to permit the possession and consumption of alcoholic beverages in or on a public street or sidewalk in connection with an authorized block party.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of River Edge that persons age 21 and over be and hereby are permitted to possess and consume alcoholic beverages at the block party described above, on the date and time specified herein.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-217**

**Authorize Receipt of Bids – 2026 Local Road Paving Program**

BE IT RESOLVED, by the Mayor and Council of the Borough of River Edge, that the Borough Administrator is hereby authorized to advertise for the receipt of bids for the 2026 Local Road Paving Program; and

BE IT FURTHER RESOLVED that said bids shall be received at 10:00 AM. on Wednesday, September 2, 2026, in Council Chambers of Borough Hall located at 705 Kinderkamack Road, River Edge, NJ 07661 at which time and place bids will be opened and read aloud; and

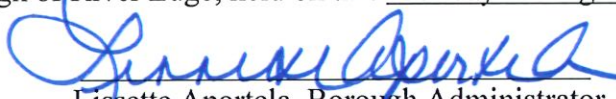
BE IT FURTHER RESOLVED that said advertisement shall be published in the Wednesday, August 19, 2026, issue of the Record in accordance with the Local Public Contracts Law.

BE IT FURTHER RESOLVED, that in accordance with NJSA 40A:11-5 (1)(a)(i) and P.L. 2025, c.72, the Borough Administrator shall post said advertisement on the Borough Website: <https://www.riveredgenj.org/PUBLICNOTICES>.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-218**

**Authorize Tax Collector to Adjust 2026 Final/2027 Preliminary Tax Bills Due to County**  
**Board Judgments**

WHEREAS, County Board Judgments were entered on 04/15/26 and 05/06/26 and received by the tax office on 06/15/26 for the year 2026 reducing the Assessed Value on the following properties; and

WHEREAS, the reductions were not reflected in the 2026 Extended Tax Duplicate.

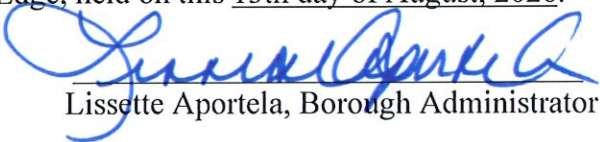
NOW, THEREFORE, BE IT RESOLVED the Tax Collector apply the tax credits to the 4<sup>th</sup> Quarter of 2026 and the Preliminary 2027 taxes and adjust her records accordingly.

| Block/Lot          | Name/Address                                                        | Old Value | New Value | 2026 Tax<br>Adjustment | 2027 Tax<br>Adjustment |
|--------------------|---------------------------------------------------------------------|-----------|-----------|------------------------|------------------------|
| 113/2              | Zebroski, Keith & Lisa<br>271 Midland Avenue                        | 553,700   | 507,500   | 1,132.36               | 566.18                 |
| 115/5              | Peck, Alan & Robin Wesley<br>303 Woodland Avenue                    | 695,300   | 659,100   | 887.26                 | 443.63                 |
| 203/14.01          | Firreno, Frank & Jane<br>936 Summit Avenue                          | 845,500   | 726,000   | 2,928.95               | 1,464.48               |
| 204/14             | Vanderbeck, Peter & Theresa<br>144 Demarest Place                   | 731,300   | 675,200   | 1,375.01               | 687.51                 |
| 210/10             | Degloria, Daniel Michael Etal<br>855 Park Avenue                    | 641,500   | 605,800   | 875.01                 | 437.51                 |
| 611/6              | Tubridy, Thomas & Kathleen<br>141 Concord Drive                     | 828,800   | 801,000   | 681.38                 | 340.69                 |
| 617/1              | Leibowitz, Martin & LaureC/O<br>Albert<br>630-636 Kinderkamack Road | 1,515,500 | 1,150,000 | 8,958.41               | 4,479.21               |
| 617/18             | Leibowitz, Martin & LaureC/O<br>Albert<br>624-628 Kinderkamack Road | 791,300   | 575,200   | 5,296.61               | 2,648.31               |
| 703/14             | Byrne, Terence & Janine<br>205 Monroe Avenue                        | 642,200   | 608,200   | 833.34                 | 416.67                 |
| Total Tax Credits: |                                                                     |           |           | \$22,968.33            | \$11,484.19            |

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 2 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-219**

**Resolution Permitting the Possession and Consumption of Alcoholic Beverages at a Block Party  
on Berkeley Road**

WHEREAS, on or about August 13, 2026, the Borough of River Edge granted permission to Patricia Rodio, 217 Berkeley Road, River Edge, New Jersey, to hold a block party on Berkeley Road between Elm and Fifth Avenue on Saturday, September 19th from 12:00 to 10:00 p.m. (rain date Sunday, September 20th) in accordance with Borough Ordinance #1678; and

WHEREAS, Patricia Rodio has requested that the possession and consumption of alcoholic beverages be permitted in connection with said block party; and

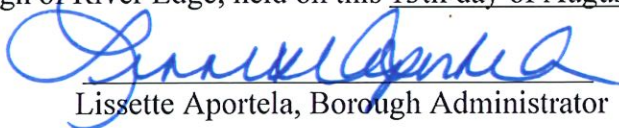
WHEREAS, Borough Code Section 114-15 allows the Governing Body to permit the possession and consumption of alcoholic beverages in or on a public street or sidewalk in connection with an authorized block party.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of River Edge that persons age 21 and over be and hereby are permitted to possess and consume alcoholic beverages at the block party described above, on the date and time specified herein.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malrellari     |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-220**

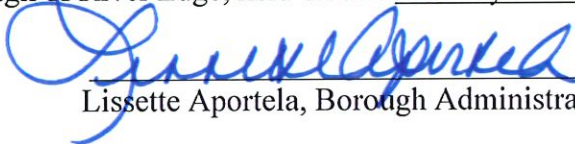
**Approve Job Descriptions**  
**for the Department of Public Works**

BE IT RESOLVED, by the Mayor and Council of the Borough of River Edge that the attached job descriptions for the personnel of the Department of Public Works are hereby updated and approved.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator



**ASSISTANT SUPERINTENDENT**  
(Department of Public Works)

**DEPARTMENT: PUBLIC WORKS**

**DEFINITION:**

Under the general direction of the Superintendent, the Assistant Superintendent takes the lead over everyday operations and assists all Forepersons in overseeing the work involved in the building and grounds maintenance programs, sewer system maintenance programs, and for the Department's facilities and/or rest areas including painting, masonry, carpentry, plumbing, electrical, plastering, steam fitting, building construction, grounds keeping/landscape, housekeeping and sewer cleaning/repair, road repair, street sign replacement, parking lot and road stripping, storm drain repair, and tree trimming and removal; oversees the maintenance, repair, and operation of vehicle and equipment fleets and does related work as required. The Assistant Superintendent is also tasked with the inspection, and record keeping of federal, state, and county grants.

**NOTE:** The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

**NOTE:** The Assistant Superintendent assumes the responsibilities and duties of the Department of Public Works' Superintendent and/or Forepersons during such Superintendent's and/or Forepersons' absence from work when assigned to do so by the Superintendent and/or the Borough.

**EXAMPLES OF WORK:**

Takes the lead in solicitation of quotes and obtaining proposals under state contract or cooperatives and assists in drawing up specifications for bidding.

Makes recommendations concerning and, in the absence of the Superintendent, takes the lead in human resource matters including assignments, scheduling, evaluations, and discipline, etc.

Will be appointed alternate safety coordinator and in the absence of the Superintendent, the Assistant Superintendent takes the lead as the Borough's safety coordinator

Assists the Buildings & Grounds Foreperson in inspecting buildings and grounds for needed repairs and upkeep.

Takes the lead over a group of workers engaged in the maintenance of all types of roads and roadway appurtenances and ensures work is completed in accordance with all pertinent policies, procedures, and operations bulletins.

Responds to all emergency situations required to protect the public, including setting barriers and/or warning devices and performing ice control and snow removal operations.

Leads the work related to resurfacing and surface treatment of all types of roads.

Takes the lead over the mowing operations and other landscaping functions and the clearing of rights of way and the cleaning of ditches and inlets and other drainage appurtenances.

Assists in giving detailed accounts of methods by which they discharge their duties, including processes used, time involved, employees assigned, and more.

Assists in providing on-the-job instruction to all forepersons.

Will be required to perform any type of emergency work after normal working hours.

Takes the lead over the operations and maintenance of signage equipment and the repair, erection, and installation of highway signs.

Takes the lead over the construction of sidewalks, curbs, inlets, manholes, headwalls, gutters, and road repairs and other concrete repairs.

May be required, to perform work involving the repair and maintenance of the River Edge transportation system including right of way and all ancillary highway structures which may involve the use of hand, machine, and power tools and performing tasks requiring the operation of power mowers, complex power equipment, and Tri-axle trucks.

Assists in contracting for rodent control, which requires ascertaining that the contractors are properly licensed.

Assists in proposing, developing, and implementing energy-saving techniques.

Takes temporary measures and contacts appropriate authorities when various environmental threats occur.

Assists the Superintendent, as required, to perform inspection work on permits.

Establishes and maintains road operations records and files pertaining to road operations programs.

Assists in initiating standards for all equipment and materials used.

Ensures that proper safety precautions are taken by Department employees.

Inspects and checks work in progress or completed to see that proper procedures are/were followed.

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office or related units.

Obtains, stores, safeguards, records, distributes, and provides guidance in the proper use of equipment, materials, and supplies.

Prepares factual reports containing findings, conclusions, and recommendations.

Performs the duties of any/all Department Forepersons in such Forepersons' absence as assigned by the Superintendent and/or the Borough.

Performs the duties of the Department's Superintendent in such Superintendent's absence as assigned by the Superintendent and/or the Borough.

Uses a computer to input and logs hours for time off, overtime, and daily schedule work sheets.

Establishes and maintains essential Department of Public Works records and files.

Will be required to learn to utilize various types of electronic and/or manual recording and computerized information systems used by the agency, office, or related units.

Must be able to schedule field meetings and take notes to prepare county, state, and federal grant reports.

Performs additional related duties as assigned by the Superintendent and/or the Borough.

**REQUIREMENTS:****EXPERIENCE:**

Three (3) years of experience at a minimum level of Crew Supervisor in the automotive, highway equipment repair or machinist fields

Five (5) years of experience in work involving the repair and/or maintenance of buildings and/or grounds including the equipment used in building maintenance and/or grounds maintenance work.

Five (5) years of experience in varied types of road construction and/or maintenance work.

Three (3) years of experience in the care and maintenance of trees and shrubs, which shall have included the use and/or operation of manual or mechanical equipment used to climb trees; one (1) year of which shall have been in a lead worker or assistant supervisor capacity.

**NOTE:** For positions assigned to electric utility units, applicants will be required to possess three (3) years of experience climbing, trimming, topping and cutting trees around electric power lines, which shall have included the use and/or operation of manual or mechanical equipment used to climb trees.

**LICENSE:**

Appointees must possess a driver's license valid in New Jersey.

Appointees must possess a Class A Commercial Driver's License (CDL) with tanker and applicable endorsements for the class and type of vehicle being operated.

Appointees must possess or be able to obtain a C-3 license.

Appointees must possess or be able to obtain a Certified Public Works Manager license.

Appointees must be able to obtain a Licensed Tree Expert Certification as required by the Borough.

Appointees must possess an ACRT certification.

Appointees must be able to obtain and maintain a Registered Commercial Pesticide Applicator License issued by the Department of Environmental Protection.

**NOTE:** The responsibility for ensuring that employees possess the required motor vehicle license, commensurate with the class and type of vehicle they operate, rests with the Borough of River Edge.

**KNOWLEDGE AND ABILITIES:**

Knowledge in solicitation of quotes and obtaining proposals under state contract or cooperatives.

Knowledge in human resource matters like scheduling, evaluations, and discipline, etc.

Knowledge in all aspects of safety such as training, and job site inspections.

Knowledge of the problems, equipment, materials, supplies and tools and techniques used in the repair and maintenance of broken drainage pipes, sewer lines, catch basins, other types of plumbing, fixtures, fittings, and machinery.

Knowledge of the problems, equipment, materials, supplies, tools, and techniques used in the repair and maintenance of grounds keeping/landscaping equipment.

Knowledge of the general and special problems which arise in the day-to-day maintenance and repair of the sewer plant of the Borough of River Edge.

Knowledge of the equipment, materials, supplies, and procedures used in resurfacing and surface treatment; maintenance of concrete, asphalt, macadam, and gravel roads; construction of guard rails, drainage systems, storm drains, and in resurfacing all types of roads.

Knowledge of the operations, procedures, equipment, materials, supplies, and procedures used in repairing main pavements, shoulders, bridge surfaces, and guard rails.

Knowledge of the oiling of roads, opening of drains, removal of weeds, and the clearing of rights of way.

Ability to oversee the painting of wood, metal, brick, cement walls, and floors, ceilings, and the interior and exterior of buildings; in the staining, varnishing, and refinishing of cabinets, desks, chairs, and other types of equipment and furnishings, and in the painting of pipes, radiators, tin roofs, and other types of iron work.

Ability to oversee the repair and maintenance of broken waste lines, defective closet bowls, catch basins and urinals, fittings, and machinery.

Ability to oversee the repair and maintenance of grounds keeping/landscaping equipment.

Ability to oversee installation, inspection, repair and maintenance of cables, wiring, motors, generators, pumps, refrigerators, switchboards, oil machinery and circuits.

Ability to lead employees assigned to building maintenance work and grounds maintenance work.

Ability to work effectively with individuals engaged in or concerned with building maintenance work and grounds maintenance work.

Ability to learn and follow guidelines concerning emergency measures to take when various threats to the environment occur in relation to highway operations.

Ability to communicate with the general public, various government officials, and legal representatives regarding pertinent highway operations concerns.

Ability to read and understand blueprints/plans

Ability to oversee the repair, erection, and installation of highway signs.

Ability to oversee concrete repairs.

Ability to ensure that work is done in accordance with established procedures and with proper regard for the safety of the traveling public and employees.

Ability to operate all equipment used in everyday operations (loader, sweeper, tree truck, sewer truck, backhoe, etc.).

Ability to safeguard, store, issue, record, and oversee the proper use of available equipment, materials, tools, and supplies.

Ability to prepare factual reports containing findings, conclusions, and recommendations.

Ability to use a computer to log personnel reports such as employees time off and overtime.

Ability to schedule field meetings and take notes to prepare county, state, and federal grant reports.

Ability to purchase materials using NJ public purchasing laws.

Ability to establish and maintain essential records and files.

Ability to perform the duties of any/all Department Forepersons during such Forepersons' absence as assigned by the Superintendent and/or the Borough.

Ability to perform the duties of the Department's Superintendent during such Superintendent's absence as assigned by the Superintendent and/or the Borough.

Ability to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, or communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job with or without reasonable accommodation. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

**PRINT NAME** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_



**FOREPERSON  
BUILDING & GROUNDS**  
(Department of Public Works)

**DEPARTMENT: PUBLIC WORKS**

**DEFINITION:**

Under the general direction of the Superintendent and Assistant Superintendent, the Buildings & Grounds Foreperson takes the lead over a group of workers in performing work involved in the building and grounds maintenance programs, sewer system maintenance programs, for the Department's facilities and/or rest areas including painting, masonry, carpentry, plumbing, electrical, plastering, steam fitting, building construction, grounds keeping/landscape, housekeeping and sewer cleaning/repair, road repair, street sign replacement, parking lot and road stripping, storm drain repair, and tree trimming and removal; oversee the maintenance, repair, and operation of vehicle and equipment fleets; and does related work as required.

**NOTE:** The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

**NOTE: The Buildings & Grounds Foreperson assumes the responsibilities and duties of other Department of Public Works' forepersons during such forepersons' absence from work when assigned to do so by the Superintendent or Assistant Superintendent.**

**EXAMPLES OF WORK:**

Assists the Superintendent and Assistant Superintendent in inspecting buildings and grounds for needed repairs and upkeep.

Takes the lead in painting of wood, metal, brick, cement walls, floors, and ceilings of the interior and exterior of buildings; staining, varnishing, and refinishing of cabinets, desks, chairs, and other equipment and furnishings, and the painting and repainting of pipes, radiators, tin roofs, and other types of iron work.

Takes the lead in the repair and maintenance of walls, ceilings, interior and exterior brickwork, tile floors, drains, cement, and concrete floors, sidewalks, steps, foundations, and other types of masonry, plastering, and stonework.

Takes the lead in the repair and maintenance of buildings and office furniture, screens, frames, windows, ceilings, partitions, floors, and other carpentry work.

Takes the lead in overseeing the cleaning and general housekeeping duties of buildings and/or grounds which may involve sweeping, mopping, scrubbing, polishing, etc.

Takes the lead in the installation, maintenance and inspection of electrical wiring, fixtures, appliances, motors, generators, transformers, switches, outlets, pumps, power circuits, and other electrical wiring and controllers of machines and elevators, to ascertain the nature of needed repairs and/or replacement.

May be required to perform work involving painting, staining, varnishing, refinishing of equipment and furnishings, performing work involving masonry, plastering, stonework, carpentry, groundskeeping/landscaping, building construction, plumbing electrical and steam fitting, and housekeeping work.

Takes the lead over a group of workers engaged in the maintenance of all types of roads and roadway appurtenances and ensures work is completed in accordance with all pertinent policies, procedures, and operations bulletins.

Responds to all emergency situations required to protect the public, including setting barriers and/or warning devices and performing ice control and snow removal operations.

Leads the work related to resurfacing and surface treatment of all types of roads.

Takes the lead over the mowing operations and other landscaping functions and the clearing of rights of way and the cleaning of ditches and inlets and other drainage appurtenances.

Assists in giving detailed accounts of methods by which they discharge their duties, including processes used, time involved, employees assigned, and more.

Assists in providing on-the-job instruction to crew members.

Will be required to perform any type of emergency work after normal working hours.

Takes the lead over the operations and maintenance of signage equipment and the repair, erection, and installation of highway signs.

Takes the lead over the construction of sidewalks, curbs, inlets, manholes, headwalls, gutters, and road repairs and other concrete repairs.

May be required, to perform work involving the repair and maintenance of the Borough of River Edge's transportation system, including right of way and all ancillary highway structures which may involve the use of hand, machine, and power tools and performing tasks requiring the operation of power mowers; complex power equipment; and Tri-axle trucks.

Assists in contracting for rodent control, which requires ascertaining that the contractors are properly licensed.

Take the lead over the painting and repair of guard rails work.

Assists in proposing, developing, and implementing energy-saving techniques.

Take temporary measures and contact appropriate authorities when various environmental threats occur.

Assists the Superintendent, as required, to perform inspection work on permits.

Establishes and maintains road operations records and files pertaining to road operations programs.

Takes the lead in mixing of the proper compounds and the patching of pavements and shoulders.

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the Borough.

Takes the lead over grounds keeping and landscaping work involving the seeding, fertilizing, weeding, pesticide application, mowing, planting, transplanting, trimming, and replacement of shrubs in landscaped areas; and the pruning, trimming, and removal of shrubs and trees.

Takes the lead over a group of workers in making minor repairs and adjustments to equipment used for mowing, pesticide application, and other equipment used for the grounds maintenance programs.

Inspects and guides employees in the inspection of trees for decay and overhanging limbs.

Take the lead over building construction work.

Obtains, stores, safeguards, records, distributes, and provides guidance in the proper use of equipment, materials, and supplies.

Responsible for the repair and maintenance of drainage, waste, and gas line, defective closet bowls, wash basins and urinals; and malfunctioning radiators, and other types of plumbing, fixtures, fittings, appliances, and machinery.

Provides instructions to supervisory employees engaged in repairing, overhauling, and rebuilding equipment fleet.

Supervises the shipping and storage of supplies and materials.

Manages the work operations and/or functional programs and has responsibility for employee evaluations and for effectively recommending the hiring, firing, promoting, demoting disciplining, and/or training of employees.

May assist in the research and development of new vehicle specifications.

Tests and evaluates new equipment; provides recommendations for equipment disposal.

Obtains and reviews repair estimates for damaged equipment.

Recommendations for specifications for tools, machines, and motorized equipment.

Supervises the ordering, storing, safeguarding, issuing, and use of equipment, materials, and supplies.

Supervises the preparation of reports and records of personnel, equipment, materials, supplies, work performed, time spent, and costs.

Provides technical recommendations on equipment repair.

Mobilizes personnel for operations or other emergency assignments where required.

Supervises the preventive maintenance program.

Maintains essential records and files.

Prepare factual reports.

Uses a computer to input and logs hours for time off, overtime, and daily schedule work sheets.

Establishes and maintains essential building maintenance and/or grounds maintenance records and files.

Logs all new and completed tree work orders into the GIS system.

Records yearly stump removals.

Submits reports to office staff for GIS system reporting.

Creates daily work orders through GIS system.

Works with building department on tree bonds.

Works with building department on sidewalk permits.

Solicit quotes from vendors.

Performs such other related duties as assigned by the Superintendent and/or Assistant Superintendent of the Department of Public Works.

**REQUIREMENTS:****EXPERIENCE:**

Five (5) years of experience in work involving the repair and/or maintenance of buildings and/or grounds including the equipment used in building maintenance and/or grounds maintenance work.

Five (5) years of experience in varied types of road construction and/or maintenance work.

**LICENSE:**

Appointees must possess a driver's license valid in New Jersey.

Appointees must possess a Class A Commercial Driver's License (CDL) with tanker and applicable endorsements for the class and type of vehicle being operated.

Appointees must be able to obtain a Licensed Tree Expert Certification as required by the Borough.

Appointees must be able to obtain a C3 License as required by the Borough.

Appointees must be able to obtain a Certified Public Works Manager license from Rutgers University.

**NOTE:** The responsibility for ensuring that employees possess the required motor vehicle license, commensurate with the class and type of vehicle they operate, rests with the Borough of River Edge.

**KNOWLEDGE AND ABILITIES:**

Knowledge of the problems, procedures, equipment, materials, supplies, and tools used in the painting of wood, metal, brick, cement walls, floors, ceilings, and the interior and exterior of buildings; in the staining, varnishing, and refinishing of cabinets, desks, chairs, and other types of equipment and furnishings, and in the painting of pipes, radiators, tin roofs, and other types of iron work.

Knowledge of the problems, procedures, equipment, materials, supplies, tools, and techniques used in the repair and maintenance of walls, ceilings, interior and exterior brickwork, tile floors, drains, cement and concrete floors, sidewalks, steps, foundations, and other types of masonry, plastering, and stonework.

Knowledge of the problems, equipment, materials, supplies and tools and techniques used in the repair and maintenance of broken drainage pipes, sewer lines, catch basins, other types of plumbing and steam fitting fixtures, fittings, and machinery.

Knowledge of the problems, equipment, materials, supplies, tools, and techniques used in the repair and maintenance of buildings and office furniture, screens, frames, windows, ceilings, partitions, and other types of carpentry work.

Knowledge of the problems, equipment, materials, supplies, and tools, and techniques used in the seeding, planting, fertilizing, weeding, transplanting, pesticide application, and replacing of lawn turf and shrubs, in the inspecting of trees and shrubs for disease, blight, and insects, and in the trimming and pruning of shrubs.

Knowledge of the problems, equipment, materials, supplies, tools, and techniques used in the repair and maintenance of groundskeeping/landscaping equipment.

Knowledge of the problems, equipment and techniques involved in installing, inspecting, repairing and maintaining cables, wiring, motors, generators, pumps, refrigerators, switchboards, oil machinery and circuits.

Knowledge of the general and special problems which arise in the day-to-day maintenance and repair of the sewer plant of the Borough of River Edge.

Knowledge of the equipment, materials, supplies, and procedures used in resurfacing and surface treatment; maintenance of concrete, asphalt, macadam, and gravel roads; construction of guard rails, drainage systems, storm drains, and resurfacing all types of roads.

Knowledge of the operations, procedures, equipment, materials, supplies, and procedures used in repairing main pavements, shoulders, bridge surfaces, and guard rails.

Knowledge of the oiling of roads, opening of drains, removal of weeds, and the clearing of rights of way.

Ability to oversee the painting of wood, metal, brick, cement walls, floors, ceilings, and the interior and exterior of buildings; in the staining, varnishing, and refinishing of cabinets, desks, chairs, and other types of equipment and furnishings, and in the painting of pipes, radiators, tin roofs, and other types of iron work.

Ability to oversee the repair and maintenance of walls, ceilings, interior and exterior brickwork, tile floors, drains, cement and concrete floors, sidewalks, steps, foundations, and other types of masonry, plastering, and stonework.

Ability to oversee the repair and maintenance of broken waste lines, defective closet bowls, catch basins and urinals, malfunctioning radiators, and other types of plumbing and steam fitting fixtures, fittings, and machinery.

Ability to oversee the repair and maintenance of buildings and of office furniture, screens, frames, windows, ceilings, partitions, and other types of carpentry work.

Ability to oversee the seeding, planting, fertilizing, weeding, transplanting, pesticide application, and replacing of lawn turf and shrubs, in the inspecting of trees and shrubs for disease, blight and insects, and in the trimming and pruning of shrubs.

Ability to oversee the repair and maintenance of groundskeeping/landscaping equipment.

Ability to oversee installation, inspection, repair and maintenance of cables, wiring, motors, generators, pumps, refrigerators, switchboards, oil machinery and circuits.

Ability to lead employees assigned to building maintenance work and grounds maintenance work.

Ability to work effectively with individuals engaged in or concerned with building maintenance work and grounds maintenance work.

Ability to learn and follow guidelines concerning emergency measures to take when various threats to the environment occur in relation to highway operations.

Ability to communicate with the general public, various government officials, and legal representatives regarding pertinent highway operations concerns.

Ability to operate all equipment used in everyday operations (loader, sweeper, tree truck, sewer truck, backhoe, etc.).

Ability to read and understand blueprints/plans

Ability to oversee the repair, erection, and installation of highway signs.

Ability to oversee concrete repairs.

Ability to oversee mowing operations and other landscape functions.

Ability to assign and instruct employees and provide input to the Superintendent and/or Assistant Superintendent for the preparation of their performance appraisals.

Ability to ensure that work is done in accordance with established procedures and with proper regard for the safety of the traveling public and employees.

Ability to safeguard, store, issue, record, and oversee the proper use of available equipment, materials, tools, and supplies.

Ability to prepare factual reports.

Ability to use a computer to log personnel reports such as employees time off and overtime.

Ability to purchase materials using NJ government purchasing laws.

Ability to establish and maintain essential records and files.

Knowledge of supervisory techniques.

Knowledge of the problems involved in the maintenance and supervision of a motor vehicle and equipment section.

Knowledge of the techniques used in the repair and maintenance of motorized vehicles and equipment.  
automotive preventative maintenance techniques.

Knowledge of the tools and equipment used in the maintenance and repair of motor vehicles.

Ability to recommend specifications for machinery and supplies and to evaluate new equipment.

Ability to provide assignments and instruction to employees and supervise work performance.

Ability to respond to emergency situations, including snow removal and ice control.

Ability to prepare and/or supervise the preparation of reports and records of personnel, equipment, materials, supplies, work performed, time spent, and costs.

Ability to supervise the maintenance of files.

Ability to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, or communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

People with mental or physical disabilities are eligible if they can perform essential functions of the job with or without reasonable accommodation. If accommodation cannot be made because it would cause the employer undue hardship, such people may not be eligible.

**PRINT NAME** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_



**FOREPERSON  
ROADS & MECHANICAL**  
(Department of Public Works)

**DEPARTMENT: PUBLIC WORKS**

**DEFINITION:**

Under the general direction of the Superintendent, Assistant Superintendent, the Road & Mechanical Foreman takes the lead over a group of workers in performing work involved in the building and grounds maintenance programs, sewer system maintenance programs for the Department's facilities and/or rest areas including painting, masonry, carpentry, plumbing, electrical, plastering, steam fitting, building construction, grounds keeping/landscape, housekeeping, sewer cleaning/repair, road repair, street sign replacement, parking lot and road stripping, storm drain repair; tree trimming and removal of trees; oversee the maintenance, repair, and operation of vehicle and equipment fleets and does other related work.

**NOTE:** The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed

**NOTE:** The Roads & Mechanical Foreperson assumes the responsibilities and duties of other Department of Public Works' forepersons during such forepersons' absence from work when assigned to do so by the Superintendent or Assistant Superintendent.

**EXAMPLES OF WORK:**

Assists the Superintendent and Assistant Superintendent in inspecting buildings and grounds for needed repairs and upkeep.

Takes the lead in painting of wood, metal, brick, cement walls, floors, and ceilings of the interior and exterior of buildings; staining, varnishing, and refinishing of cabinets, desks, chairs, and other equipment and furnishings, and the painting and repainting of pipes, radiators, tin roofs, and other types of iron work.

Takes the lead in the repair and maintenance of walls, ceilings, interior and exterior brickwork, tile floors, drains, cement, and concrete floors, sidewalks, steps, foundations, and other types of masonry, plastering, and stonework.

Takes the lead in the repair and maintenance of buildings and of office furniture, screens, frames, windows, ceilings, partitions, floors, and other carpentry work.

Takes the lead in overseeing the cleaning and general housekeeping duties of buildings and/or grounds which may involve sweeping, mopping, scrubbing, polishing, etc.

Takes the lead in the installation, maintenance and inspection of electrical wiring, fixtures, appliances, motors, generators, transformers, switches, outlets, pumps, power circuits, and other electrical wiring and controllers of machines and elevators, to ascertain the nature of needed repairs and/or replacement.

May be required to perform work involving painting, staining, varnishing, refinishing of equipment and furnishings, performing work involving masonry, plastering, stonework, carpentry,

groundskeeping/landscaping, building construction, plumbing electrical and steam fitting, and housekeeping work.

Takes the lead over a group of workers engaged in the maintenance of all types of roads and roadway appurtenances and ensures work is completed in accordance with all pertinent policies, procedures, and operations bulletins.

Responds to all emergency situations required to protect the public, including setting barriers and/or warning devices and performing ice control and snow removal operations.

Leads the work related to resurfacing and surface treatment of all types of roads.

Takes the lead over the mowing operations and other landscaping functions and the clearing of rights of way and the cleaning of ditches and inlets and other drainage appurtenances.

Assists in giving detailed accounts of methods by which they discharge their duties, including processes used, time involved, employees assigned, and more.

Assists in providing on-the-job instruction to crew members.

Will be required to perform any type of emergency work after normal working hours.

Takes the lead over the operations and maintenance of signage equipment and the repair, erection, and installation of highway signs.

Takes the lead over the construction of sidewalks, curbs, inlets, manholes, headwalls, gutters, and road repairs and other concrete repairs.

May be required, to perform work involving the repair and maintenance of the Borough of River Edge's transportation system, including right of way and all ancillary highway structures which may involve the use of hand, machine, and power tools and performing tasks requiring the operation of power mowers; complex power equipment; and Tri-axle trucks.

Assists in contracting for rodent control, which requires ascertaining that the contractors are properly licensed.

Take the lead over the painting and repair of guard rails work.

Assists in proposing, developing, and implementing energy-saving techniques.

Take temporary measures and contact appropriate authorities when various environmental threats occur.

Assists the Superintendent, as required, to perform inspection work on permits.

Establishes and maintains road operations records and files pertaining to road operations programs.

Takes the lead in mixing of the proper compounds and the patching of pavements and shoulders.

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office or related units.

Takes the lead over grounds keeping and landscaping work involving the seeding, fertilizing, weeding, pesticide application, mowing, planting, transplanting, trimming, and replacement of shrubs in landscaped areas; and the pruning, trimming, and removal of shrubs and trees.

Takes the lead over a group of workers in making minor repairs and adjustments to equipment used for mowing, pesticide applicators, and other equipment used for the ground's maintenance programs.

Inspects and guides employees in the inspection of trees for decay and overhanging limbs.

Take the lead over building construction work.

Obtains, stores, safeguards, records, distributes, and provides guidance in the proper use of equipment, materials, and supplies.

Responsible for the repair and maintenance of drainage, waste, and gas line, defective closet bowls, wash basins and urinals; and malfunctioning radiators, and other types of plumbing, fixtures, fittings, appliances, and machinery.

Provides instructions to supervisory employees engaged in repairing, overhauling, and rebuilding equipment fleet.

Supervises the shipping and storage of supplies and materials.

Manages the work operations and/or functional programs and has responsibility for employee evaluations and for effectively recommending the hiring, firing, promoting, demoting disciplining, and/or training of employees.

May assist in the research and development of new vehicle specifications.

Tests and evaluates new equipment; provides recommendations for equipment disposal.

Obtains and reviews repair estimates for damaged equipment.

Recommendations for specifications for tools, machines, and motorized equipment.

Supervises the ordering, storing, safeguarding, issuing, and use of equipment, materials, and supplies.

Supervises the preparation of reports and records of personnel, equipment, materials, supplies, work performed, time spent, and costs.

Provides technical recommendations on equipment repair.

Mobilizes personnel for operations or other emergency assignments where required.

Supervises the preventive maintenance program.

Maintains essential records and files.

Prepare factual reports.

Uses a computer to input and logs hours for time off, overtime, and daily schedule work sheets.

Establishes and maintains essential building maintenance and/or grounds maintenance records and files.

Logs all new and completed tree work orders into the GIS system.

Records yearly stump removals.

Submits reports to office staff for GIS system reporting.

Creates daily work orders through GIS system.

Works with building department on tree bonds.

Works with building department on sidewalk permits.

Provides instructions to supervisory employees engaged in repairing, overhauling, and rebuilding equipment fleet.

Supervises the shipping and storage of supplies and materials.

Manages the work operations and/or functional programs and has responsibility for employee evaluations and for effectively recommending the hiring, firing, promoting, demoting, disciplining, and/or training of employees.

May assist in the research and development of new vehicle specifications.

Tests and evaluates new equipment; provides recommendations for equipment disposal.

Obtains and reviews repair estimates for damaged equipment.

Recommendations for specifications for tools, machines, and motorized equipment.

Supervises the ordering, storing, safeguarding, issuing, and use of equipment, materials, and supplies.

Supervises the preparation of reports and records of personnel, equipment, materials, supplies, work performed, time spent, and costs.

Provides technical recommendations on equipment repair.

Mobilizes personnel for operations or other emergency assignments where required.

Supervises the preventive maintenance program.

Maintains essential records and files.

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Performs such other related duties as assigned by the Superintendent and/or Assistant Superintendent of the Department of Public Works.

#### **REQUIREMENTS:**

##### **EXPERIENCE:**

Three (3) years of experience at a minimum level of Crew Supervisor in the automotive, highway equipment repair or machinist fields

Five (5) years of experience in work involving the repair and/or maintenance of buildings and/or grounds including the equipment used in building maintenance and/or grounds maintenance work.

Five (5) years of experience in varied types of road construction and/or maintenance work.

##### **LICENSE:**

Appointees must possess a driver's license valid in New Jersey.

Appointees must possess a Class A Commercial Driver's License (CDL) with tanker and applicable endorsements for the class and type of vehicle being operated.

Appointees must be able to obtain a Licensed Tree Expert Certification as required by the Borough.

Appointees must be able to obtain a C3 License as required by the Borough.

Appointees must be able to obtain a Certified Public Works Manager license from Rutgers University.

**NOTE:** The responsibility for ensuring that employees possess the required motor vehicle license, commensurate with the class and type of vehicle they operate, rests with the Borough of River Edge.

## **KNOWLEDGE AND ABILITIES:**

Knowledge of the problems, procedures, equipment, materials, supplies, and tools used in the painting of wood, metal, brick, cement walls, floors, ceilings, and the interior and exterior of buildings; in the staining, varnishing, and refinishing of cabinets, desks, chairs, and other types of equipment and furnishings, and in the painting of pipes, radiators, tin roofs, and other types of iron work.

Knowledge of the problems, procedures, equipment, materials, supplies, tools, and techniques used in the repair and maintenance of walls, ceilings, interior and exterior brickwork, tile floors, drains, cement and concrete floors, sidewalks, steps, foundations, and other types of masonry, plastering, and stonework.

Knowledge of the problems, equipment, materials, supplies and tools and techniques used in the repair and maintenance of broken drainage pipes, sewer lines, catch basins, other types of plumbing and steam fitting fixtures, fittings, and machinery.

Knowledge of the problems, equipment, materials, supplies, tools, and techniques used in the repair and maintenance of buildings and of office furniture, screens, frames, windows, ceilings, partitions, and other types of carpentry work.

Knowledge of the problems, equipment, materials, supplies, and tools, and techniques used in the seeding, planting, fertilizing, weeding, transplanting, pesticide application, and replacing of lawn turf and shrubs, in the inspecting of trees and shrubs for disease, blight, and insects, and in the trimming and pruning of shrubs.

Knowledge of the problems, equipment, materials, supplies, tools, and techniques used in the repair and maintenance of groundskeeping/landscaping equipment.

Knowledge of the problems, equipment and techniques involved in installing, inspecting, repairing and maintaining cables, wiring, motors, generators, pumps, refrigerators, switchboards, oil machinery and circuits.

Knowledge of the general and special problems which arise in the day-to-day maintenance and repair of the sewer plant of the Borough of River Edge.

Knowledge of the equipment, materials, supplies, and procedures used in resurfacing and surface treatment; maintenance of concrete, asphalt, macadam, and gravel roads; construction of guard rails, drainage systems, storm drains, and resurfacing all types of roads.

Knowledge of the operations, procedures, equipment, materials, supplies, and procedures used in repairing main pavements, shoulders, bridge surfaces, and guard rails.

Knowledge of the oiling of roads, opening of drains, removal of weeds, and the clearing of rights of way.

Ability to oversee the painting of wood, metal, brick, cement walls, floors, ceilings, and the interior and exterior of buildings; in the staining, varnishing, and refinishing of cabinets, desks, chairs, and other types of equipment and furnishings, and in the painting of pipes, radiators, tin roofs, and other types of iron work.

Ability to oversee the repair and maintenance of walls, ceilings, interior and exterior brickwork, tile floors, drains, cement and concrete floors, sidewalks, steps, foundations, and other types of masonry, plastering, and stonework.

Ability to oversee the repair and maintenance of broken waste lines, defective closet bowls, catch basins and urinals, malfunctioning radiators, and other types of plumbing and steam fitting fixtures, fittings, and machinery.

Ability to oversee the repair and maintenance of buildings and of office furniture, screens, frames, windows, ceilings, partitions, and other types of carpentry work.

Ability to oversee the seeding, planting, fertilizing, weeding, transplanting, pesticide application, and replacing of lawn turf and shrubs, in the inspecting of trees and shrubs for disease, blight and insects, and in the trimming and pruning of shrubs.

Ability to oversee the repair and maintenance of grounds keeping/landscaping equipment.

Ability to oversee installation, inspection, repair and maintenance of cables, wiring, motors, generators, pumps, refrigerators, switchboards, oil machinery and circuits.

Ability to lead employees assigned to building maintenance work and grounds maintenance work.

Ability to work effectively with individuals engaged in or concerned with building maintenance work and ground maintenance work.

Ability to learn and follow guidelines concerning emergency measures to take when various threats to the environment occur in relation to highway operations.

Ability to communicate with the general public, various government officials, and legal representatives regarding pertinent highway operations concerns.

Ability to operate all equipment used in everyday operations (loader, sweeper, tree truck, sewer truck, backhoe, etc.).

Ability to read and understand blueprints/plans

Ability to oversee the repair, erection, and installation of highway signs.

Ability to oversee concrete repairs.

Ability to oversee mowing operations and other landscape functions.

Ability to assign and instruct employees and provide input to the Crew Supervisor for the preparation of their performance appraisals.

Ability to ensure that work is done in accordance with established procedures and with proper regard for the safety of the traveling public and employees.

Ability to safeguard, store, issue, record, and oversee the proper use of available equipment, materials, tools, and supplies.

Ability to prepare factual reports.

Ability to use a computer to log personnel reports such as employees time off and overtime.

Ability to purchase materials using NJ government purchasing laws.

Ability to establish and maintain essential records and files.

Knowledge of supervisory techniques.

Knowledge of the problems involved in the maintenance and supervision of a motor vehicle and equipment section.

Knowledge of the techniques used in the repair and maintenance of motorized vehicles and equipment.

Knowledge of automotive preventative maintenance techniques.

Knowledge of the tools and equipment used in the maintenance and repair of motor vehicles.

Ability to recommend specifications for machinery and supplies and to evaluate new equipment.

Ability to provide assignments and instruction to employees and supervise work performance.

Ability to respond to emergency situations, including snow removal and ice control.

Ability to prepare and/or supervise the preparation of reports and records of personnel, equipment, materials, supplies, work performed, time spent, and costs.

Ability to supervise the maintenance of files.

Ability to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, or communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

People with mental or physical disabilities are eligible if they can perform essential functions of the job with or without reasonable accommodation. If accommodation cannot be provided because it would cause the employer undue hardship, such people may not be eligible.

**PRINT NAME** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_



**FOREPERSON  
TREES & PARKS**  
(Department of Public Works)

**DEPARTMENT: PUBLIC WORKS**

**DEFINITION:**

As a designee under the general direction of the Superintendent, the Trees & Parks Foreperson will work with the River Edge Shade Tree Advisory Committee, various departments, builders and residents in maintaining Chapter 384 of the Borough's General Code, entitled "Trees". The Tree/Parks Foreperson will also be responsible for the supervision of crews performing tree and shrub maintenance, mowing, bed wood chipping, and park cleanliness ; may climb trees when necessary; when assigned to an electric utility unit, supervises and works with crews performing tree and shrub maintenance primarily around electric power lines, to minimize storm and short circuit hazards; does other related duties as required.

**NOTE:** The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

**NOTE: The Trees & Parks Foreperson assumes the responsibilities and duties of other Department of Public Works' forepersons during such forepersons' absence from work when assigned to do so by the Superintendent or Assistant Superintendent.**

**EXAMPLES OF WORK:**

Evaluate all trees in the Borough.

Logs all tree removals, trims, stumps and new plantings accurately into the Borough's GIS system.

Provides a yearly tree replanting and stump grinding list that follows Chapter 384 of the Borough's General Code, entitled "Trees".

Reviews all tree removal permits.

Measures and calculations of all trees to make sure the submitted permit is correct to set accurate fees and bond rates.

Works with residents and businesses on a tree replacement plan.

Responds to all emergency situations required to protect the public, including setting barriers and/or warning devices and performing ice control and snow removal operations.

Supervises and works with crews performing tree and shrub maintenance tasks.

Climbs trees using individual climbing gear such as saddles and rope; may work from a vertical lift truck when conditions are unsafe to climb or remove dead or diseased limbs or top trees.

Uses pole shears, saws, axes and other cutting tools to prune trees or remove dead limbs; operates and feeds branches into chipper.

Cares for trees damaged by storm or disease by trimming, topping, and/or removing damaged or hazardous limbs, following established industry guidelines.

Supervises the work operations and/or functional programs and has responsibility for effectively recommending the hiring, firing, promoting, demoting, and/or disciplining of employees.

Cut down trees using chain or hand saws.

Use ropes and pulleys to remove tree branches.

Bags and transplants trees and shrubs using burlap and shovel.

Ability to supervise and work with crews performing utility line clearance tree trimming operations.

Ability to operate aerial trucks, pole saw, chain saw, chippers, winches, stump grinders or other mechanized equipment as necessary for maintenance of utility properties and rights-of-way.

Ability to use insulated stick or other approved personal protective equipment to remove limbs from power lines or energized equipment.

Ability to fell trees interfering with power service, using chainsaws.

Plants trees and shrubs by digging holes, setting, back-filling, watering and bracing.

Visually inspects trees and shrubs to diagnose disease, infestation, damage or unsafe conditions.

Performs minor maintenance to equipment or tools used.

Ensure safety procedures, rules and regulations are followed.

May operate motor vehicles and light construction equipment on a limited basis.

Ability to operate all equipment used in everyday operations (loader, sweeper, tree truck, sewer truck, backhoe, etc.).

Ability to read and understand blueprints/plans

Supervises and may perform a variety of tasks such as planting grass seed, placing sod on areas, cutting brush, mowing grass, and loading and unloading refuse, removing snow, and so forth.

Takes the lead over groundskeeping and landscaping work involving the seeding, fertilizing, weeding, pesticide application, mowing, planting, transplanting, trimming, and replacement of shrubs in landscaped areas; and the pruning, trimming, and removal of shrubs and trees.

Takes the lead over a group of workers in making minor repairs and adjustments to equipment used for mowing, pesticide application, and other equipment used for the ground's maintenance programs

Prepare clear, sound, accurate and informative reports containing findings, conclusions and recommendations.

Conducts and supervises the maintenance of essential records and files.

Will be required to learn to utilize various types of electronic and/or manual recording and computerized information systems used by the Borough.

Performs such other related duties as assigned by the Superintendent or Assistant Superintendent.

**REQUIREMENTS:****EXPERIENCE:**

Three (3) years of experience in the care and maintenance of trees and shrubs, which shall have included the use and/or operation of manual or mechanical equipment used to climb trees; one (1) year of which shall have been in a lead worker or assistant supervisor capacity.

**NOTE:** For positions assigned to electric utility units, applicants will be required to possess three (3) years of experience climbing, trimming, topping and cutting trees around electric power lines, which shall have included the use and/or operation of manual or mechanical equipment used to climb trees.

**LICENSE:**

Appointees must possess a New Jersey class A Commercial Driver's License (CDL) with tanker and applicable endorsements for the class and type of vehicle being operated.

Appointees must possess an ACRT certification.

Appointees must be able to obtain a Licensed Tree Expert Certification as required by the Borough.

Appointees must be able to obtain a C3 License as required by the Borough.

Appointees must be able to obtain a Certified Public Works Manager license from Rutgers University.

**NOTE:** The responsibility for ensuring that employees possess the required motor vehicle license, commensurate with the class and type of vehicle they operate, rests with the Borough of River Edge.

**KNOWLEDGE AND ABILITIES:**

Knowledge and understanding of the Chapter 384 of the Borough's General Code, entitled "Trees".

Knowledge of using a computer.

Knowledge of clerical methods, forms, and techniques.

Knowledge of office practices and procedures relating to the processing and recording of transactions.

Knowledge of terminology pertinent to clerical maintenance operations.

Knowledge of basic arithmetic functions.

Ability to understand, remember, and carry out oral and written directions.

Ability to perform routine and repetitive tasks, compare numerical and verbal data, and select appropriate information for forms.

Ability to add, subtract, multiply, divide, and find averages and percentages.

Ability to apply arithmetic principles and to correct computation errors.

Ability to acquire an understanding of numerical record keeping and data gathering and other clerical procedures.

Ability to perform work requiring constant and close attention to clerical and numerical detail.

Knowledge to develop and implement systems to efficiently collect information and data.

Knowledge to develop and implement systems to promote and enforce the Borough's tree ordinance.

Ability to learn to utilize various types of electronic and/or manual recording and information systems used by the Borough.

Knowledge of safe working practices involved in climbing, topping and sawing limbs off trees, felling trees, lowering limbs and operating motorized hand equipment such as chain saws, chippers, stump grinders and/or other types of related equipment.

Knowledge of current guidelines for traffic control when working in public rights-of-way.

Knowledge of established industry standards for forestry methods and tree care.

Knowledge of the methods, practices, tools and materials used in the care and maintenance of trees and shrubs.

Knowledge of the occupational hazards and safety precautions involved in tree maintenance work.

Knowledge of the common varieties of trees and their structure.

Knowledge of knots, hitches and rigging used to lower limbs and treetops.

Knowledge of the safety precautions used when working around high and low energized electric power lines when assigned.

Knowledge of the safe clearance distances and the corresponding voltages when working near unguarded, energized overhead lines when assigned to an electric utility unit.

Ability to climb trees using a ladder, climbing hooks and belts, or other equipment.

Ability to observe proper safety precautions when climbing and working at various heights around energized electric power lines when assigned.

Ability to use or operate chain saws, stump grinders, chippers, handsaws, axes, wedges and other power and hand tools used to perform tree maintenance tasks.

Ability to supervise employees and evaluate the performance of their work.

Ability to tie various knots used in tree maintenance work.

Ability to perform mechanical and manual operations.

Ability to lift, push, and pull heavy objects for short distances.

Ability to prepare clear, sound, accurate and informative reports containing findings, conclusions and recommendations.

Ability to conduct and supervise the maintenance of essential records and files.

Ability to prepare factual reports.

Ability to use a computer to input and logs hours for time off, overtime, and daily schedule work sheets.

Ability to establish and maintain essential building maintenance and/or grounds maintenance records and files.

Ability to log all new and completed tree work orders into the GIS system.

Ability to record yearly stump removals.

Ability to submit reports to office staff for GIS system reporting.

Ability to create daily work orders through GIS system.

Ability to work with Building Department on tree bonds.

Ability to work with Building Department on sidewalk permits.

Ability to perform such other related duties as assigned by the Superintendent and/or Assistant Superintendent of the Department of Public Works.

Ability to read, write, understand and communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job with or without reasonable accommodation. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

**PRINT NAME** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-221**

**Certification of the Annual Audit**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2025 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, N.J.S.A. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit containing the auditor's findings, comments, and recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit containing the auditor's findings, comments, and recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of N.J.S.A. 52:27BB-52, to wit:

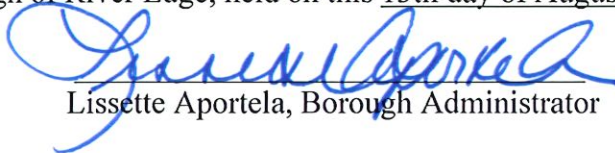
N.J.S.A. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of River Edge, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 2 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-222**

**Resolution Authorizing Advanced Travel Expenses for the Fire Department**

WHEREAS, N.J.S.A. 40A5-16.1 permits the governing body for any local unit to authorize payment in advance toward expenses for authorized official travel; and

WHEREAS, certain officers of the Fire Department have requested an advance payment of travel expenses for attendance at the New Jersey State Firemen's Convention in Wildwood, New Jersey; and

WHEREAS, the Trainings, Seminars, Conferences and Conventions portion of Section Four: Personnel Rules and Regulations of the Borough's Personnel and Policy Procedure Manual, provides a policy for Fire Department members to attend certain conferences and enumerates regulations pertaining to travel expenses; and

WHEREAS, the Chief Financial Officer has certified that funds are available from the Meetings & Seminars line item in the Fire Department Operating Budget in the amount not to exceed \$5,000.00; and

WHEREAS, the Fire Officers of the Borough of River Edge will verify their expenses and any excess cash will be repaid to the Borough of River Edge along with a detailed bill or items of demand, and the certification or affidavits required by N.J.S.A. 40A:5-16 which will be submitted by the officers within 10 days after the completion of the travel for which the advance was made.

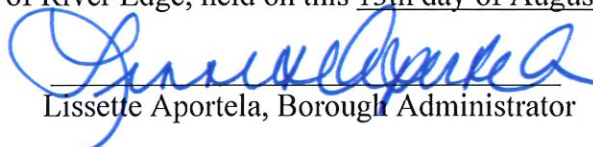
NOW, THEREFORE, BE IT RESOLVED that the Accounts Supervisor and Chief Financial Officer are hereby instructed to reimburse up to \$5,000.00 to the River Edge Fire Department for life members to go to the New Jersey State Firemen's Convention, September 18, 19 2026.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby instructed to send a copy of this resolution as well as the policy of the Borough with regard to travel expenses, to each of the Fire Department Officers receiving the advance.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lisette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-223**

**Payment of Bills**

At a Regular Meeting of the Mayor and Council of the Borough of River Edge, County of Bergen, State of New Jersey, held on August 13, 2026.

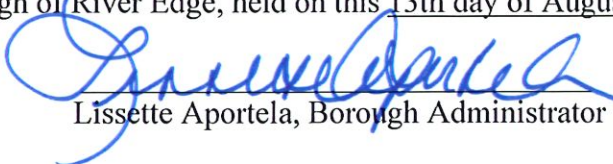
BE IT RESOLVED, that the Mayor and Council of the Borough of River Edge approve the following expenditures.

|                       |    |              |
|-----------------------|----|--------------|
| CURRENT FUND          | \$ | 9,039,875.90 |
| GENERAL CAPITAL FUND  | \$ | 16,378.80    |
| GRANT FUND            | \$ | 11,831.00    |
| ANIMAL CONTROL        | \$ | 450.60       |
| TRUST OTHER           | \$ | 63,848.63    |
| OPEN SPACE            | \$ | 74,662.20    |
| PAYROLL               | \$ | 24,845.22    |
| DEVELOPER'S AGREEMENT | \$ | 3,520.25     |
| RECREATION TRUST      | \$ | 20,689.99    |

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        |        | X   |    |         |        |
| Glass          |        | X      | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lisette Aportela, Borough Administrator

**BOROUGH OF RIVER EDGE**  
**RESOLUTION #26-224**

**Resolution to Enter Into Closed Session**

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of River Edge, County of Bergen, State of New Jersey, as follows:

1. That the public shall be excluded from the August 13, 2026 regular meeting and discussion of the hereinafter specified subject matter:

A. Attorney-Client Privilege - N.J.S.A. 10:4-12(b)(7)

1. 201 Continental Avenue

B. Personnel – N.J.S.A. 10:4-12(b)(8)

1. Building Department
2. Borough Clerk
3. DPW Staffing

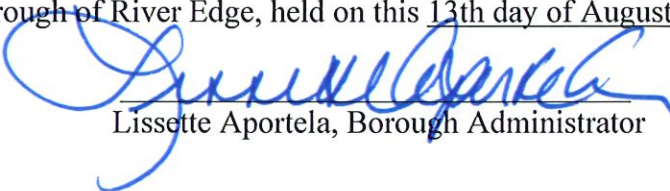
2. Formal action may/may not be taken.

3. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

August 13, 2026

|                | Motion | Second | Yes | No | Abstain | Absent |
|----------------|--------|--------|-----|----|---------|--------|
| Kinsella       | X      |        | X   |    |         |        |
| Montisano-Koen |        |        |     |    |         | X      |
| Malellari      |        | X      | X   |    |         |        |
| Glass          |        |        | X   |    |         |        |
| Dhariwal       |        |        | X   |    |         |        |
| Feffer         |        |        | X   |    |         |        |
| Mayor Papaleo  |        |        |     |    |         |        |

I hereby certify that this resolution, consisting of 1 page(s), was adopted at a meeting of the Mayor and Council of the Borough of River Edge, held on this 13th day of August, 2026.

  
Lissette Aportela, Borough Administrator