



Department of Recreation & Cultural Affairs
705 Kinderkamack Rd. River Edge, NJ 07661

2020 SUMMER PLAYGROUND CAMP PROCEDURES

1. ***A parent or designated guardian must sign the child in and out each and every day.*** If for any reason, an adult other than the parent is to pick up your child from the program, a written note signed by the parent must be submitted at the time of check-in. If this adult is going to pick-up your child for a period of time the note should indicate such and give the complete name and phone number of this person. Please explain the procedure to this pick-up person, and make sure they are prepared to answer the following COVID-19 Screening Questions:
 - a. Was a fever reducing medication administered in the last 24hours?
 - b. Symptoms: Fever/chills, Cough, Shortness/difficulty breathing, Fatigue, Muscle/ body aches, Headache, loss of taste/ smell, Sore throat, Congestion, runny nose, nausea/vomiting, diarrhea
 - c. Does anyone in the household have the following symptoms: Fever/chills, Cough, Shortness/difficulty breathing, Fatigue, Muscle/ body aches, Headache, loss of taste/ smell, Sore throat, Congestion, runny nose, nausea/vomiting, diarrhea
 - d. Has the child come in close contact with anyone diagnosed with COVID19 in the Past 14 Days?

Do not drop off or attempt to pick-up your child from your parked car on Continental Avenue and expect him/her to check in or out on his/her own. This action will not be tolerated as it is acting against the security rules of the camp. Parent or designated guardian must bring the child to the designated counselor for check in and pick the child up from that same counselor for check out. This is for the safety of your child.

2. ***Your child will receive an Identification Badge when you check him/her in.*** This badge will identify the child by name. This ID badge must be worn while in attendance at the camp and must be turned into your child's counselor as part of the check-out procedure. – These Badges will be disinfected each day
3. ***The River Edge Recreation logo t-shirt must be worn every day.*** The color of the t-shirt designates your child's group and is the required attire. The registration fee covers the cost of one t-shirt. Additional t-shirts will not be available for purchase this year.
4. ***Check-in & Check-out times are staggered this year due to COVID-19. Please refer to the chart below for those times.*** The staff is not responsible for your child prior to the assigned time or after the assigned time. If you have multiple children, you may drop-off at the earliest time & pick-up at the later time. Check-in will be held at a tent in the front of the camp building. Check-out will be held with each child’s counselor at the designated meeting location (listed below)

Day	Grade	Sign in time	Sign out time	Meeting location
Tuesdays	3 & 4	9am	11:45am	Big Playground
Tuesdays	5 & 6	9:15am	12pm	Wall ball
Thursdays	K	9am	11:30am	Small playground
Thursdays	1A	9:15am	11:45am	Wall ball
Thursdays	1B	9:15am	11:45am	Pavilion
Thursdays	2	9:30am	12pm	Picnic Tables near Continental Ave

5. ***REPD will be available to assist with crossing at each day at Continental Avenue.*** Parents and children must cross Continental Avenue at the crosswalk.
6. ***Do not drive into the Webb Avenue cul-de-sacs as car traffic will be prohibited for the protection of the children.*** Please note that there will be construction beginning within the next few weeks to resurface the basketball and hockey courts. During the days of construction, we advise to only drop off at Continental Ave.
7. **During Check-in and Check all parents, campers, and counselors should wear masks. Please note that once child is with their designated camp group (limited to 20 campers), masks will not be a requirement. See list below on mask requirements:**

Face coverings will be required to be worn:

- i. When campers and counselors are not in their designated camp group, also referred to as “family”
- ii. When social distancing of 6ft is not possible (when outside designated camp group)
- iii. Check-in & Pick-up
- iv. Interacting with other counselors (outside group) and other staff members
- v. During staff morning & afternoon meetings
- vi. Inside the camp building,
- vii. Inside bathrooms, especially when occupied with non group members
- viii. Interacting with anyone outside designated family group
- ix. Face coverings should be worn unless (1) doing so would inhibit the individual’s health, (2) the individual is in extreme heat outdoors, or (3) the individual is in the water.

Please clearly write your child’s name on their mask.

8. ***Due to Covid-19, we will not have a snack time this year.*** Although, please pack plenty of water for your child, and clearly mark their name on the bottles.
9. Due to COVID-19 there will be no physical contact with other campers or counselors. Please advise your child that they should not hug, high-five, handshake, hold hands, etc.
10. It is important that parents and guardians closely monitor their children of signs of COVID-19. **Symptoms include: Fever/chills, Cough, Shortness/difficulty breathing, Fatigue, Muscle/ body aches, Headache, loss of taste/ smell, Sore throat, Congestion, runny nose, nausea/vomiting, diarrhea.** It is best to stay home if ill. Please communicate with camp staff immediately if anyone in your household shows signs of symptoms or tests positive for COVID-19
11. Please remind your child that the Summer Recreation Program is an opportunity to have lots of fun in a safe manner. If your child uses foul language, strikes another child or is involved in a group altercation, they will be suspended from the program. If suspended the participant will not be allowed to attend Summer Recreation for a pre-determined number of days (determined by Camp Director) regardless of the schedule.
12. **In the event of rain, we will postpone the pop-up event to the next day. Tuesdays will be moved to Wednesday and Thursdays moved to Friday. Unfortunately if rain continues into the raindate, the pop-up event will be cancelled.** If cancellation is questionable, the decision to cancel camp will be made by 8:30am. Check our Facebook page, [River Edge Rec Commission](#), for updates regarding cancellations or call the Camp Office at 201-265-4762 or the Recreation Office at 201-599-6295. If rain develops during the program, you must pick up your child, as there are no indoor facilities.
13. **Bus Trips:** Unfortunately, due to COVID-19, there will be no bus trips scheduled this year.

14. **Allergies:** *If your child will need assistance with the administration of epinephrine via an epi-pen auto-injection device, please download the Epi-Pen Letter and complete the [Authorization Form](#) and return on the first day of camp along with the Epi-Pen in a zip lock bag.*

15. **5th & 6th Grade Sign-in/Sign-out:** Unfortunately, due to the strict screening guidelines, an adult will need to be present at the time of check-in for ALL campers. However, we will permit the 5th & 6th grader to sign-out themselves, as well as siblings. Please complete the permission forms in the links below:

[5th & 6th Grade Self Sign Out Permission Form](#)
[Sibling Sign Out Permission Form](#)

16. EDUCATE YOUR CHILD ABOUT COVID-19

Please speak to your child about COVID-19 prior to coming to camp. They should have an understanding of how to [Stop the Spread of Germs](#):

- Staying at least 6ft physical distance from other people
- Cover cough or sneeze with a tissue or inside elbow
- When to wear a face covering
- Do not touch your eyes, nose and mouth
- Washing their hands often with soap & water (or with hand sanitizer)
- Stay home when feeling sick

The above procedures are for the safety of your child.

If you find it necessary to call the Camp Office at 201-265-4762 or email at camp@riveredgenj.org during camp hours.