

MINUTES OF THE RECREATION COMMISSION MEETING *m+g*

FEBRUARY 19, 2014

The Wednesday, February 19, 2014 meeting of the Recreation Commission was held in the 2nd Floor Conference Room. Chairwoman Cindy Sherlock called the meeting to order - - at 7:55 pm.

Present: Commissioners: Alicia Armental, Chris Lau, Chris Ilg, Chairwoman Cindy Sherlock, Director Bobbi Conway

Absent: Bob Smith, Pete Smith, Val Duran, Carlo Rebosio, Jim Teehan

Approval of Minutes: Minutes of the January 15th, 2013 meeting were approved. Motion by C. Lau - 2nd by A. Armental All members in favor.

Open Public Session-Visitors - None

Director's Report - The Director reviewed the written report submitted in advance to the Commission members for review.

CORRESPONDENCE:

1. Fee Resolution - 2014 Softball-Run-Tennis-Casino Trips
2. Cost Estimate Analysis - KBG Lights
3. Janet's Law - new law covering AED's - requirement of all K-12 School Districts to have units on site
4. Casino Bus Trip to Sands Bethlehem Pa. - March 9th
5. NJLM Mayor's Advisory - Minimum Wages requirements for Summer Recreational Program Employees
6. Email from Borough Attorney - Thomas Sarlo, Esq.- Seasonal Employees - Federal Minimum Wage - \$7.25 per hour is required for River Edge Recreation Summer Camp Employees
7. Camp Salary Analysis for review of 2014 salary levels
8. 2014 River Edge Track and Field Meet Pro
9. posal

OLD BUSINESS:

- A. 2014 Budget - Capital - Open Space The Director detailed the Open Space allocations in the director's report. Capital Budget update from Liaison Anthony Capolla >> KBG Light Proposal, although not completely off the table, there are several other capital projects that may take precedence over the lights. The Mayor and Council understand the importance of the lights but are at this time looking for funding over a period of time through Open Space. A. Capolla reported that the

suggestion to bond a portion of the cost of the Light Project this year was not accepted at this point of the capital budget discussion.

- B. Cherry Blossom Park Project- update – The Bergen County Grant application for this project is still under consideration – the project was in the resolution approving the funding recommendations by the Freeholders – next step is the public hearing on March 17th – then the final approval vote on May 7th.
- C. 2014 River Edge Run – Please see Director's report for details and update – The Commission approved the request from REEF (River Edge Education Foundation) to solicit runners who would want to run for REEF via a separate sponsorship prior to the Run. The Commission did not approved "day of race" soliciting
- D. CAC 2014 Re-Organization Meeting – See director's report for details - the Subject of the league purchase and use of AED's was discussed in detail. The results: The Commission members determined that although the availability of AED's is a good idea, approved written protocols covering accessibility, maintenance and training must be in place before these units are purchased and made available for use by the CAC Leagues. This determination mirrors the Joint Insurance Fund Safety Officer's recommendation. In the meantime, other recreation departments will be contacted to inquire as to the use of AED's and any protocols that have been set up. Responses from the recreation departments will be reviewed at the next Commission meeting.
- E. Little League field renovation –Cherry Hill Field- this renovation project will be reviewed once again by Little League for the purpose of acquiring quote proposals for a tentative month of August time slot.
- F. Bus Trip 2014 March 9th – Sands- Bethlehem Pa.- see director's report
- G. Field Scheduling Meeting – Field Scheduling Meeting- will be held on February 27th at 7:30pm – B. Smith will handle the computer scheduling this year

1. NEW BUSINESS:

- A. Camp 2014 Salary Analysis - Based on the information given to the Commission in the Director's report: The Commission discussed and determined to increase the Camp Fee from \$140 to \$170 per participant. The Fee Resolution was submitted by motion from C.Lau and 2nd by A. Armetnal all present in favor – Camp Fee 2014 - \$170
- B. Track Meet Proposal– Greg Spano submitted a proposal for a Track and Field Meet for elementary age 3-4-5-6-grades. The Commission reviewed the proposal and approved the event with details as described in the proposal. C. Sherlock suggested that High School Track members assist on the day of the event. C. Ilg suggested that resident Armador Rodriguez, be contacted as he is an track official for NJSIAA – He could possibly assist with those in training to become a track official. The insurance coverage and registration form and fee will be handled at a later date.

- 400 C. Boys Running Program – Resident Laura Curillo has an interest in starting a boys running program and was to attend the meeting to discuss but she found that the project of managing such a program was not in her schedule at this time. In discussion, the Commission would like to see a running program for the boys and would suggest that a table be set up at the Track and Field Meet to promote the program and gather volunteers to run it.
- D. Field Maintenance – Spring set-up – Commissioner J. Teehan had asked for the director to discuss the spring set-up by TPC in 2014. Apparently some in Little League were not happy with the way the mound was set at the LL fields last year. C. Sherlock asked why they did not contact TPC to come back to fix the mounds the way they wanted. For this year – the scope of work on the fields should be determined and TPC then follow these specs. Any special work over the normal field work for spring field set-up is to be paid for by the league (such as special field absorbent) The Commission will fund the normal Spring set-up through Open Space.

The meeting was adjourned at 9:20 pm by motion from C. Lau, seconded by A. Armental. All present in favor. The next meeting of the Recreation Commission is March 19th, 2014 at 7:30pm.