

JUNE 18, 2014

The Wednesday, June 18, 2014 meeting of the Recreation Commission was held in the 2nd Floor Conference Room. Chairwoman Cindy Sherlock called the meeting to order - - at 7:30 pm.

Present: Commissioners: Chris Ilg, Alicia Armental, Pete Smith, Cindy Sherlock, Chair, Director Bobbi Conway , Anthony Cappola, Council Liaison

Absent: Jim Teehan, Bob Smith, Carlo Rebosio, Chris Lau

Approval of Minutes: Minutes of the May 21st, 2104 meeting were approved. Motion by C. Ilg- 2nd by C. Sherlock All members present in favor

Open Public Session-Visitors – none

Director's Report – The Director reported that Summer Camp will start on June 24th with Oreintation and Training for the Staff on Monday, June 23rd. To date registration is at 303 with another 10 -15 expected prior to camp start. The fee increase did not deter residents from registering. To date, 48 counselors have been hired. The parent letter, calendar and permission slips for trips have been mailed to the parents of those registered. The Met's Game bus trip on June 14th was enjoyed by all who attended. There were 27 participants with a leftover of 20 tickets unfortunately. Although it was thought that the day before Father's Day would be a good game especially since it was the Tom Seaver t-shirt giveaway day but it didn't work out that way. Other topics of director's discussion were on the agenda as well.

CORRESPONDENCE:

1. Ben Shafer and Associates Quote Proposal – Swing mats and anchor kit for Brookside Park
2. Ben Shafer and Associates Quote Proposal- Basketball goals for Brookside Park
3. Ben Shafer and Associates Quote Proposal- Kidforce Spinners – for Brookside Park
4. Ben Shafer and Associates Quote Proposal- Woodcarpet 100 cubic feet delivered
5. Ben Shafer and Associates Quote Proposal – Comet Spinner for Memorial Park
6. Ben Shafer and Associates Quote Proposal – Mat for Comet Spinner–Memorial Park
7. Corby Associates Quote Proposal- installation of various play equipment

OLD BUSINESS:

- A. Cherry Blossom Park Project update- The County Freeholders approved the Open Space Grant of \$52,000 for Cherry Blossom Park . The Official letter from Bergen County has not yet been received by the Mayor and Council. It was noted that the required match of \$52,000 was allocated in the 2014 River Edge Open Space. The Commission will wait to be notified by the administration of the next step in this

project.

- B. Memorial Park Garden Renovation – The Garden is complete and looks beautiful. The sprinkler system has yet to be hooked up as United Water would not install the water meter in the same underground location that has fed this water source for years. United Water required that an above ground fiberglass box be installed to hold the water meter and backflow for the sprinkler system. Once this larger box is received and the water meter installed, the sprinkler system will be hooked up.
- C. Community Center Needs Assessment – C. Sherlock asked the Commission to review the completed assessment form that she sent out last month. The Commission members will review and send her any revisions or additions.
- D. Email Communication – Each Commissioner has been given a boro email. The director sent out directions to the commission for use. This process of communication is not working for this commission as well as for other committees and commission in the boro. A. Cappola commented that the Mayor and Council discussed this cumbersome process to communicate and the lack of use by many. The Mayor and Council tabled the resolution adopting the policy if using these boro emails until further review by the Tech committee.

1. NEW BUSINESS:

- A. Brookside Park – Basketball Goals - Spinners – Woodchips- The Commission reviewed the Ben Shafer and Associates quote proposal for a ten foot high basketball goal system to replace the eight foot goals removed recently. The members decided to hold off on this purchase as funds are not available for this replacement. The court area at Brookside has an existing ten foot basketball goal for residents– other locations in the boro have basketball courts and goals as well – Memorial Park, Roosevelt School and the Middle School. The Commission approved the purchase of two kid force spinners to be installed at Brookside Park bt a motion from P. Smith 2nd by A. Armental and a unanimous vote. The Commission also approved the purchase required woodchips for the playground surface at Brookside Park.
- B. Memorial Park – picnic area surface - the woodchip surface under the picnic tables in the picnic are have been washed away from heavy rain falls leaving dirt ad weed growth. The Director suggested the removal of this dirt and placement of fabric and burgundy 3/8th or 3/4 stone similar to the pathway in the garden area. The Commission suggested local landscapers who could possibly do the work. Quotes will be requested if the DPW is unable to do the work.
- C. Memorial Park – Spinner Play Equipment – the Commission reviewed the Ben Shafer and Associates Quote Proposal for the Comet Spinner for Memorial Park. The members approved the purchase of the Comet and the Comet mat for the appropriate safety surface by a motion from A. Armental anda second by P. Smith. The Commission approved the installation by Corby Associates for the Comet Spinner and the Kid Force Spinners as well.
- D. P. Smith re: subject in minutes of May meeting >>asked why a Park Planner is needed and how this would affect the Commission. The Director explained that for future grants for the River Edge parks , a master plan for parks will be a required

element for consideration of development and grant approval. How this park plan will affect the Commission's work in the future is a valid concern. At the Commission's request, the listings under Scope of Services – Athletic Field Maintenance and Operation and Maintenance were removed from the RFQ.

- E. It is the hope of the members that the Commission be an active partner in the development of this master plan with the Park Planner.
- F. A. Armental asked about Carl Etter's Bench – The director indicated that the family is moving ahead with the wording of the plaque – and now that the garden area is complete – the bench will be installed – hopefully by the early Fall.
- G. C. Sherlock thanked A. Cappola for his support and input representing the Commission.

The meeting was adjourned at 9:30 pm by motion from A. Armental, seconded by C. Sherlock. All present in favor. The next meeting of the Recreation Commission is July 16th , 2014 at 7:30pm.