

MINUTES OF THE RECREATION COMMISSION MEETING

DECEMBER 19, 2012

The Wednesday, December 19, 2012 meeting of the Recreation Commission was held in the 2nd Floor Conference Room - at 7:30pm. Chairwoman Cindy Sherlock called the meeting to order.

Present: Commissioners: Penny Smith, Alicia Armental, Val Duran, Jimmy Teehan, Chris Ilg, Bob Smith, Chairwoman Cindy Sherlock, Director Bobbi Conway Councilman, Alphonse Bartelloni

Approval of Minutes: The motion to approve the minutes of the November 14 2012 meeting was presented by P. Smith , seconded by A. Armental. All present voted in favor.

Open Public Session-Visitors - none

Director's Report -- ~~The director reviewed the monthly report. The Commission approved the Spring -Summer Camp Agreement with US Sports Institute to be held at Memorial Park in 2013. The Commission approved the Metro Race Forum advertisement budget for the River Edge Run 2013. 5k T-shirts will be performance type with short sleeves - Commissions's color suggestions - dark charcoal gray and heather gray - Volunteers will receive t-shirts in 2013.~~

Correspondence:

1. US Sports Institute 2013 Spring Summer Camp Agreement
2. Proposal for budget process- Tri-State Athletic Field Services and Supplies - re: Little League and KBG mounds - submitted by Little League - for budget process
3. Quote for budget process- Partac Peat Corporation - Beam Clay - truckload 27 tons for budget process
4. Proposal for budget process - Commercial Recreation Specialists - Lightning Detection System

OLD BUSINESS:

1. OLD BUSINESS:

- A. 2013 Budget - Capital - Operating - Open Space - The Director reviewed the draft of requests item by item along with the justification. The Commission will present capital items and Maintenance items for funding by River Edge Open Space on Tuesday January 22nd.
A final approved listing of requests including quotes will be submitted to the Mayor and Council the Friday prior to the Open Space Public Meeting.
- B. Tennis Courts Trees - C. Sherlock, V. Duran, and Carl Etter will meet with Shade Tree Commission on December 20th so as to follow-up on the Commission's request to remove the pine trees on the west side of the Tennis Courts due to the damage that is being done to the tennis courts. C. Sherlock will update the Commission on the outcome of that meeting.

- A. No Smoking in River Edge Parks -Ordinance - No update >>C. Sherlock is to send a letter to the Mayor and Council requesting consideration of this new ordinance attaching the Paramus ordinance for an example and the town of Closter article regarding their actions for smoke free parks.

2. NEW BUSINESS:

- A. River Edge Run – Race Forum- advertisements – The Commission approved the proposed Race Forum advertisement venues and cost (two issue full page at \$460 , page 6, 2 issues at \$140, March and April email blast at \$150) for the 2013 River Edge Run) The Commission determined to continue with the performance T fabric for the 2013 t-shirts in a grey –steel or heather – the logo will remain the same as 2012. The Commission will provide shirts to all volunteers in 2013.
- B. CAC 2013 Meeting- The Director discussed the need for a review and update of league by-laws. The CAC needs to make sure that the Leagues are following their by-laws and as well that funds received are deposited into accounts with documentation to show deposit – within an appropriate time. Also need to discuss with CAC , officer liability insurance coverage and league coverage of league hired and paid umpires, scorekeepers, concession workers.

The meeting was adjourned at 8:05 pm by motion from A. Armental seconded by P. Smith. All in favor. The next meeting of the Recreation Commission is January 16th , 2013 at 7:30pm.