

**HISTORIC COMMISSION
MINUTES
MARCH 2015**

8:15 p.m.

<u>ATTENDANCE:</u>	<u>Present</u>	<u>Absent</u>
<u>Phyllis Angelo</u>	X	
<u>Mary Donohue</u>	X	
<u>Judi Sussman</u>		X
<u>Sara Theresa Bartelloni</u>	X	
<u>Mike Ginch</u>	X	
<u>Joan Kristan</u>	X	
<u>Liaison Ellen Busteed</u>		X

AUDIENCE: _____

PHYLLIS ANGELO: All in favor of passing the February Minutes. Advised herself and Mary are worked on revising the Historic Component and stated Brigitte did not make that many changes and that she was sending it to the Planning Board. Stated she advised Mr. Sarlo that Brigitte did not correct or change the energy efficient wording as was discussed at last month's meeting. Questioned what the next step would be and was told the Planning Board will want to meet with the Commission regarding the Historic Component when they have reviewed the document. Indicated she would like more changes to it, however, wants to just move it along as it is stalling other things the Commission wants to do.

SARA BARTELLONI: Advised she was able to speak with the individual who is in charge of NJ Digital Highway, who advised her they are upgrading their site. Stated they can be provided what the Commission has and they will include it in their collection. Advised their ultimate goal is to have the NJ Digital Highway speak to the National Digital Highway, which is the national archived artifacts. Advised they will provide a portal to be placed on any of the websites in the Borough. Stated Daragh can put the portal on the River Edge Library BCCLS page and it can be placed in the Historic Commission page as well, so residents who visit the site can search anything and have access to the various files.

MIKE GINCH: Stated it did not look that simple, as they have very specific guidelines.

SARA BARTELLONI: Stated nothing is over the top.

MIKE GINCH: Questioned if the NJ Digital Highway would preclude the Commission from having their own data base.

PHYLLIS ANGELO: Stated no, that the Commission can still use the program that Mr. Carter is customizing, but you would put a certain amount of that information on the disc that you want place on the Digital Highway.

SARA BARTELLONI: Stated Mr. Carter's data base will be available by the end of September and that the State understands this is the beginning of the project, so they do not expect a large amount of artifacts to be scanned. Advised the State is fine with going with the Easy Start, which is 20-30 simple objects.

MIKE GINCH: Stated if it is photographs, he can do that in a weekend.

PHYLLIS ANGELO: Advised she spoke with Mr. Carter and advised him the program the NJ Digital Highway was using is Excel.

SARA BARTELLONI: Advised when Mr. Carter sets up the data base, he can be advised the field the NJ Digital Highway requires, so they can import the pictures into their system. Stated the State's recommendation was to do 5 of the simple objects to send to her in the summer to test the system.

MIKE GINCH: Questioned how a deadline can be set if the money has not been received.

PHYLLIS ANGELO: Advised that you do not get the grant money until they get the product, which Alan is aware of.

SARA BARTELLONI: Questioned Jonathan what happens if NJ Digital Highway is not online with the new site by the end of September, even if the Commission has finished what they had to accomplish by that time. Stated she believes the NJ Digital Highway will be ready by then.

MIKE GINCH: Questioned what happens if someone decides the Commission has not filled their requirement for the Grant.

PHYLLIS ANGELO: Stated it will be in writing, but she has not signed anything yet.

MIKE GINCH: Stated the expectations since applying for the Grant has already changed.

PHYLLIS ANGELO: Advised that is why nothing has been signed and that things were added. The scope of the work was read into the Minutes.

MIKE GINCH: Stated they are using generic terminology and it should be converted into specific words.

SARA BARTELLONI: Stated Mr. Carter is creating something that you could technically search.

MIKE GINCH: Stated but not to the public on the web site.

SARA BARTELLONI: Advised he is technically cataloging.

MIKE GINCH: Questioned if this can be read to someone at the State and ask they clarify it, as that would answer all the questions.

SARA BARTELLONI: Indicated to wait and see what the State says before anything more is done.

PHYLLIS ANGELO: Stated they are more specific on the digital process.

MIKE GINCH: Asked Phyllis to choose a couple dozen photographs so he can start on it.

PHYLLIS ANGELO: Stated Kevin gave her 25 historic slides with text.

MIKE GINCH: Indicated he can start with that and then line up something else.

SARA BARTELLONI: Stated Don Herrick reached out to her and they will reschedule the interview.

PHYLLIS ANGELO: Advised the Budget was approved and asked to continue the project by using Mr. Carter's time and some of the equipment. Stated Mary and herself started putting some of the larger photographs in the vertical file. Stated she questioned Tom Sarlo about using the Open Space Grant to fix the Clarendon Court signs and the kiosks, however, the qualification is it needs to be a National or State site, which those are not. Tom Sarlo advised her to call Elaine Gold and ask her if they will qualify. Advised River Edge's historic survey is now online. Questioned Joan regarding the oral histories. Stated she asked about Joan Christensen and she is well enough to give an oral history.

JOAN KRISTAN: Requested contact information for Joan.

PHYLLIS ANGELO: Stated she will try to get the information. Advised she would also like to put the history of all the Churches and Temples on line, with photographs. Suggested interviewing Joe Maguire.

NEXT MEETING: April 22nd