

**HISTORIC COMMISSION
MINUTES
FEBRUARY 2015**

8:15 p.m.

<u>ATTENDANCE:</u>	<u>Present</u>	<u>Absent</u>
<u>Phyllis Angelo</u>	X	
<u>Mary Donohue</u>	X	
<u>Judi Sussman</u>		X
<u>Sara Theresa Bartelloni</u>	X	
<u>Mike Ginch</u>	X	
<u>Joan Kristan</u>		X
<u>Liaison Ellen Busteed</u>	X	

AUDIENCE:

PHYLLIS ANGELO: Questioned if everyone had a chance to look at the draft of the Historic Elements to the Master Plan. Stated that energy section of the draft should read, historic structures or sites when in need of renovation should choose repair, not replace. Questioned if there are any other comments before this goes to the Planning Board. Questioned Ellen who is the new Planning Board Attorney.

COUNCILWOMAN BUSTEED: Advised the Planning Board Attorney is Suarez.

PHYLLIS ANGELO: Questioned if anyone had something they wanted to change.

MARY DONOHUE: Stated there is a grammatical change on page 7.

PHYLLIS ANGELO: Indicated she will advise Brigitte, the Town Planner.

SARA BARTELLONI: Questioned the wording on page 6 regarding locations of buildings located next to historical sites.

PHYLLIS ANGELO: Indicated she will bring up the "encroachment" wording to Brigitte.

COUNCILWOMAN BUSTEED: Stated she is not sure it is relevant to the Master Plan.

MIKE GINCH: Questioned the wording on page 5.

COUNCILWOMAN BUSTEED: Stated she does address the goal on page 5

MARY DONOHUE: Indicated the paragraph should be changed to read differently.

COUNCILWOMAN BUSTEED: Advised you need to determine what kind of statement you want to make about proximity to historic sites and the consideration of the impact of that. Stated the Planning Board Attorney would have to determine if it is overstepping the scope of the bounds of the authority.

SARA BARTELLONI: Questioned clarity on page 10 regarding the Federal Grant of "0" thousands of dollars.

PHYLLIS ANGELO: Indicated she will question Brigette, however she stated it may have just been a place holder.

COUNCILWOMAN BUSTEED: Questioned if this is similar to what the Historic Commission already had done.

PHYLLIS ANGELO: Stated there is more included in this Historic Component.

BREAK IN TAPE

PHYLLIS ANGELO: Questioned if setting up a fund for historic homes would be better than asking for \$500.

MIKE GINCH: Stated that is different that a tax relief.

PHYLLIS ANGELO: Indicated the scope of the work is very important and questioned if there is anything that should be changed.

SARA BARTELLONI: Stated the scope of the work read that the Library was overseeing the project as opposed to the Commission and questioned if some of that language can be changed.

PHYLLIS ANGELO: Questioned if the Commission can create the digital images and text files.

MIKE GINCH: Stated not by August.

SARA BARTELLONI: Questioned when the data base that Mr. Carter is setting up will be done.

MIKE GINCH: Indicated Mr. Carter has not started the project yet.

PHYLLIS ANGELO: Advised until the agreement is signed, they cannot enter into a contract with Mr. Carter. Indicated they expect the data base to be complete within 6 months.

MIKE GINCH: Stated that will not happen by that time.

SARA BARTELLONI: Advised they wanted it to all be fed into the NJ Digital Highway, which is a data base that you feed the information into and the data base form can be downloaded. Stated the data form has a lot of the same fields Mr. Carter was going to establish and almost renders Mr. Carter's data base unnecessary.

PHYLLIS ANGELO: Indicated \$800 was already spent on Mr. Carter's data base.

BREAK IN TAPE

PHYLLIS ANGELO: Indicated the Commission is not an entity into itself and questioned if the Commission can do the text files.

SARA BARTELLONI: Stated Mr. Carter's system is not built for that.

PHYLLIS ANGELO: Stated Mr. Carter is not counting on the individual being able to complete the project within 6 months but questioned if Mr. Carter's program can be adapted to the NJ Digital Highway system.

SARA BARTELLONI: Indicated she would like to get permission to get onto the NJ Digital Highway and see what kind of effort it would take to scan documents. Stated if the Commission could get the metadata, you may be able to use that part of the process and questioned why you would need to use Mr. Carter's program if you can use NJ Digital Highway.

PHYLLIS ANGELO: Questioned if you need to speak with Mr. Carter.

SARA BARTELLONI: Stated she will contact Daragh first and indicated that the NJ Digital Highway can be utilized and scans of postcards can be up by August. Stated she will contact Andrea and let her know about the NJ Digital Highway.

PHYLLIS ANGELO: Stated Sara is going to forward her a copy of the letter she is forwarding to the State and is putting together a scope of the work that the Commission can do within the time frame. Stated Ellen Busted advised the Commission is getting the budget that was requested. Questioned the progress on the interview with Don Herrick.

SARA BARTELLONI: Stated she had good conversation on the phone and forwarded them the You Tube videos. They indicated they are ready to be interviewed. Stated she sent them specific questions they will be asking and they would like to do the interview on March 21st or 22nd.

PHYLLIS ANGELO: Stated Barbara Christiansen is another individual who can be interviewed, however, she is not sure if she is still living in River Edge and Ken Quinn, who was a former Police Chief.

MARY DONOHUE: Indicated Tom Smith may be another individual to interview.

PHYLLIS ANGELO: Stated Joe Maguire is another person who can be interviewed.

MEETING ENDED. Next Meeting is March 25, 2015