

MINUTES OF THE RECREATION COMMISSION MEETING
July 21st, 2015

The Wednesday, July 21st, 2015 meeting of the Recreation Commission was held in the Mayor and Council Chambers. Chairman, Jimmy Teehan called the meeting to order at 7:40 pm.

Present: Commissioners: Alicia Armental, Chris Lau, Lauren Cerullo, Chris Ilg, Jimmy Teehan, Chairman, Director Bobbi Conway

Absent: Carlo Rebosio, Bob Smith, Pete Smith, Ken Krautheim

Approval of Minutes: Minutes of the May 20th, 2105 meeting were approved. Motion by Am Armental- second by C. Lau. All members present voted in favor of approval.

Director's Report – All subjects on the written monthly report were covered and discussed as part of the meeting agenda. The director gave an update of the camp program. Chairman Teehan complimented the camp staff and the fantastic communication to the parents.

Open Public Session-Visitors: AED Discussion/CAC Trustees - Beth Chinigo - REGAL, Chris Caslin -RD Soccer, Josh Wagrach- J. Wrestling, John Milch - Jr. Football, Jim Presiosi - RD. Lacrosse, Matt Gilles - RD Lacrosse, Don Vanderbeck, Little League - were present to review the progress and status of the Automated External Defibrillator purchase and use and the status of the State's potential mandate via Law #3500. The Recreation Commission and Central Athletic Council along with the Police and Ambulance Service, have been invited to attend the Mayor and Council meeting of August 3rd to discuss AED's with regard to Athletic Leagues and Athletic/Recreation facilities. The director reviewed the current information that was available from New Jersey Parks and Recreation. Pam Griffin, Executive Director of New Jersey Parks and Recreation and a Committee made up of Recreation Professionals from the youth recreation field, Rutgers and Rutgers Youth Council will meet on Friday 7-24-15 with the Council who will write the brief on the #3500 Bill for the Governor.- The NJRPA lobbyist is also working closely watching the progression and reporting back to NJRPA. The Governor has signed other bills in the past month but not this one to date - He has 45 days (August 15th) to sign (or respond to the bill- revise- veto or act by the time the Assembly comes back in session. Current Law - provides immunity only for those who are trained in CPR and AED - - anyone who is an employee or volunteer is not protected if they are not trained. The Entity is immune if the person is trained. A lay person - not trained is not immune New Bill- Must have an AED on hand at all practices and games . All Volunteer Coaches are covered under the Good Samaritan Law and do not have to be trained . Do not need training to use AED. J. Teehan stated that tonight's meeting is a fact finding mission after several meetings and new potential state regulations, there are six points that need to be address: Locations of AED's, storage/signage, cost of unit and box (with alarm), training, maintenance and procedures. We want to be prepared to address these issues with the Mayor and Council on August 3rd. We received an opinion from our Borough Attorney. Until there is better direction via the approval of legislation, it is difficult to move forward. The question arose from B Chinigo as to what changes in bill #3500 are NJRPA looking for. Many municipalities especially in central and

southern New Jersey have multiple fields that would require AED's and some rural areas that do not have the funding to supply the AED's. Also mentioned --- many municipal police departments have AED's readily available in their police cars and response time is under 3 minutes. The NJRPA will review these issues with the Governor's representatives. C. Lau asked if we were mandated to supply the AED's at this time - Director stated that until the Governor signs the bill we do not have a mandate but we need to be prepared to go forth once the legislation is passed. The location of the AED's was determined to initially be : Roosevelt Field, Cherry Hill Field, KBG Field, River Dell Middle School Field*, River Dell High School Field*, Tennis Courts and Camp Office. Total of (8) eight AED's. (* These may (or may not) be portable and take with AED's depending on facility and approvals). Use of the AED's in the school facilities was questioned as the indoor programs should have access to these units. The Police Department has the Physio AED units, all of which need replacement due to outdated part replacement. It was noted that Physio AED was the unit that Woodridge purchased. B. Chinigo will check with K.Krauthaim for the name of the company that presented an AED unit to the CAC a few years ago for information on that unit cost and maintenance. With regard to funding, J. Teehan asked if the leagues would be able to pay for the AED units. Generally the consensus was yes but ownership and liability of use was a concern. D Vanderbeck indicated that with the number of units needed by Little League, funding would be an issue. It was thought that the units could be donated by the leagues to the Borough if purchased by a league. A resident may want to donate an AED unit, once they hear of the program. The cost of the maintenance of the units and responsibility of maintenance was discussed. J. Teehan asked whether the CAC Leagues would be willing to allocate a portion of the Field Use Fee to the maintenance of the units. The general response from the CAC representatives was positive. B. Chinigo offered to look into grants for purchase of the AED's. No decisions were made with regard to purchase, maintenance, responsibility of maintenance or training. There is a concern that coaches will not volunteer if required to take the CPR/AED training. J. Teehan stated that the meeting with the Mayor and Council is to inform them on the progress to date by the Recreation Commission and Central Athletic Council on the AED issue, so that they are aware that both parties have been working together to try to come up with a solution. Although the Bill #3500 has yet to be signed, the Commission and Council can be prepared to move forward depending on the outcome of the Bill. J. Teehan thanked the CAC trustees for attending the Recreation Commission meeting and encouraged the attendance at the August 3rd Mayor and Council Meeting.

CORRESPONDENCE:

1. Resolution #15-239 Rejection of Bid for the cherry Blossom Park Improvements Phase 1 Project
2. Resolution to approve movement of 2015 Healthwalk proceeds from the Recreation Dedicated Trust Fund- Run Line to the River Edge Alliance Against Drugs
3. Policy on complying with American's with Disabilities Act
4. Memo from A. Negreann- re: Meeting to review AED Use at Athletic Events
5. NJRPA AED update and State Bill #3500
6. Request for use of KBG Field - Fall Softball Sunday League- approved by Commission

OLD BUSINESS:

- A. Cherry Blossom Park Project- update of Phase 1 Bid process - On June 15th , by resolution, which is in correspondence, the Mayor and Council rejected the one bid -(\$122,250.00 for the base bid, which was received on bid opening day- June 9th from Mike DeArminio) based on the lowest bid exceeds the funding available for this project. . On Monday July 6, 2015, the Mayor and Council approved going back out to bid with revisions to the base bid- The project bid was advertised on Friday July 10th with a bid opening to be on Tuesday July 28th at 10:00am. Alan Negreann requested an extension of the Bergen County grant deadline for this project allowing for more time to go back out to bid and potentially more time for construction. The county responded that it was too early in the process to grant an extension.
- B. Cherry Blossom Park review for approval - Phase 2 items - estimates - for Bergen County Open Space 2015 application - The Director explained that the grant application for Phase 2 was due to the County on September 3rd. Not knowing the outcome of the bids on Phase 1 of the project, the estimate for Phase 2 includes the alternates of phase 1 plus the additional items that will complete the majority of the project.
- C. KBG Light Project - The Director contacted Bergen County for an update on the Open Space Grant Applications and was told that the letter were to go out to the municipalities at the end of July.
- D. Mets Game - June 26th - review J. Teehan reported on that the event was sold out and that everyone had a great time.
- E. Army Football Game Bus Trip - October 10th Army vs Duke - (40 tickets purchased \$44.00 each) --promotion to CAC and the softball leagues at this point and then if needed to the general public and schools.
- A. River Edge Day - Sunday October 4th 1:00-4:00pm - the director asked for ideas for the children's activity that Recreation always sponsors and asked that Commissioners save the date for this event to staff the table.
- B. Halloween Parade - Saturday , October 24th - Melody and Presley are under contract for the musical entertainment. The time set for the event is 2:30 parade start with 3:00pm musical performance. The Director stated that due to a vacation commitment, she will not be able to be at the event (unless the rain date is used). She will make all arrangements for refreshments and candy. J. Teehan and A Armental offered to manage the event in her absence.
- F. Holiday in New York - The Commission members discussed several options for the holiday season - White Christmas as the Papermill Playhouse in Millburn,NJ, Tran Siberian Orchestra at the Prudential Center (December 21st only date), New York Holiday Lights Tours (successful event in 2013), Botanical Gardens, Matinee for children in Madison Square Gardens. These ideas will be reviewed at the next meeting.

G. River Edge Run

1. 2016 date - Based on Spring break (4-11-15) best date and approved by the Commission >> Saturday - April 23rd
2. Report on online registration options - L. Cerullo reported that she contact Raceroster.com - They put a demo web-page together for our run as an example for the review of the Commission. This company would accept the funds and transfer over to the municipality weekly or monthly - possibly daily. Volunteers for the run could sign up in this service as well. They have stated that the company has insurance. The Commission agrees that bonding is necessary. Key to any service is that they are bonded. Our Borough Administrator requires this before looking into any service that is provided. Lauren will request proof that Raceroster.com is bonded and ask for a list of references. All documentation will go through the Borough Attorney as well.

H. PPFM Trust Other - The director reviewed the Public Park and Field Maintenance report on receipt and expenditures. The aerating and seeding of KBG, Little League and Roosevelt Fields will be covered by the Trust Funds - quote proposals will be requested for this work for review at the next meeting. The Commission approved the sending of letters to the League requesting the 2015 Use Fee funds for the 2016 Maintenance of the Fields.

I. AED Discussion - 8:30pm

NEW BUSINESS:

J. Camp - Policies

1. Rain days - camp employee pay - The Commission discussed the camp employee pay for rain days resulting in the following policy by motion and approval.
A. Armental motioned that > Camp employees will be paid for days that camp is cancelled due to inclement weather. Seconded by C.Lau - all members present approved.
2. Park use during camp- security issues (not discussed)

K. Sponsor-donation opportunity - email to Mayor >>the Commissioners had several questions regarding this potential sponsor-donation and needed more detailed information from the donor

The meeting was adjourned at 10:25pm by motion from A. Armental seconded by C. Lau.All present in favor. The next meeting of the Recreation Commission is August 19th, 2015 at 7:30pm. (Commission will decide if meeting is needed)