

MINUTES OF THE RECREATION COMMISSION MEETING  
July 27, 2017

The Thursday, July 27, 2017 meeting of the Recreation Commission was held in the 2<sup>nd</sup> floor conference Room of the Public Safety Building. The meeting was called to order at 7:17pm by Commissioner Jim Teehan.

Present: Commissioners: Chris Lau, Chris Ilg, Ken Krautheim, Lauren Cerullo, Alicia Armental, Chairman Jimmy Teehan Director Bobbi Conway  
Absent: Pete Smith, Carlo Rebosio, Bob Smith, Council Liaison Ellen Busted

Approval of Minutes: Minutes of the June 29, 2017 meeting were approved Motion by L. Cerullo second by K. Krautheim. All members present voted in favor of approval. None opposed.

**DIRECTOR'S REPORT:**

The Director reported that there is one more day of Recreation Summer camp! The five week session went very well and was a great success. Three hundred eighty children registered for the program - one of the largest registration on record and 55 more children compared to the last four years when enrollment averaged 325. The sixty-one Camp Counselors were a great group of young men and women who worked hard each day and made this a summer to remember for the campers. The Dream Team Main Staff - Camp Director - Dore Zimmermann, Assistant Director, Brad Segal, Office Manager/ First Aid Anna Delia, Arts and Crafts Coordinator , Samantha Helmrich and Bus and Program Director, Julie McElroy were fabulous and worked together so very well. Parents were very complimentary of the program and staff.

Men's Softball Playoffs start on Monday July 31<sup>st</sup> with the BBQ for the first three nights and final game on Thursday. Men's Spring-Summer Softball League Commissioner, Jim Conway will step down as Commissioner after eighteen years in this position and over thirty years in the League. His replacement which was approved by the Recreation Commission will be Ken Schuffenaur who has been with the league and managed teams for many years. J. Teehan stated that the Fall Registration Forms (including a late registration fee) will be emailed out by next week.

The Director reported that the Photo Id card had been used for identification prior to the new courts access by gate lock passcode. The Photo ID's have not been checked by a monitor for the past four years. Each Tennis Court member completes a registration form and pay the fee and then receives the passcode to enter the tennis courts. The photo ID card is secondary and not needed. Also the ten year old ID machine was not working until recently and tennis court memberships photo ID cards were not issued this year. It is the director's suggestion that the Commission no longer issue these photo ID cards and the Commission agreed. Chairman Teehan suggested that no fee be charged for use of the tennis courts. The director responded that the upkeep of the courts and replacement nets and windscreens are paid via these fees. Opening up the courts to non-residents can be an issue for residents who pay taxes. This is a subject for discussion at a later date (2018).

VISITORS: None

**CORRESPONDENCE**

1. Email from Council Liaison Ellen Busted re: Batting Cage - Roosevelt

2. Quote Proposals for Cherry Blossom Park Sprinkler Installation - Homestead Lawn Sprinklers - Quality Irrigators - Spring Irrigation Co. Inc.
3. Memo from A. Negreann - Cherry Blossom Park Erosion and Emails related to Costa Engineering site visit and design request
4. For review - Quote proposals for playground equipment and basketball goal - previously approved
5. Resolution to move funds from Recreation Dedicated Run line to Park Rehab Line.
6. Sub Committee Reports re: Maser Report observations and recommendations
7. Aerate and Seeding Quote Proposals - Wogisch Landscape Contractors - Tri-County Property Maintenance
8. River Edge Open Space - documents and previous budgets

#### OLD BUSINESS:

- A. AED Update - As reported via email to the Commission, upon inspection of the four AED's - the director found that the Little League AED showed red - when opened - the voice command stated to call Tech Support - the Director removed the AED - notified the Police of the removal - called Tech support - they directed the Director to hook up the AED to my computer - where they read the self tests and found that yesterday - 7-19 - an error code was recorded - a system failure - the Director was directed to send the AED for priority service and return -Tech stated that Loaners are G3's not G5's -and if serviced with priority would take about the same time to get a replacement sent out The AED's at Roosevelt-KBG-Cherry Hill - all showed green and functioning! AED certifications are being received from Blackhawk Soccer Coaches .
- B. Bergen County Open Space Application- 2017 - Basketball Court and Rink Projects - no update on the application
- C. Field Maintenance update -Cherry Hill School Field resize Project - Contractor Wogisch Landscape is set for the week of August 14<sup>th</sup> for this work.
- D. Roosevelt Shed- Batting Cage - Meeting - Shared Services Agreement - read into the minutes - email from Recreation Commission Council Liaison, Ellen Busted

Recommended next steps are:

REGAL provides in writing acceptance of the batting cage as specified by BOE. Include any contribution they may make towards the equipment.

Recreation Commission sends batting cage specifications and costs to the Council for its consideration.

Council considers request and any action including notification to the BOE.

The next work session of the Mayor and Council is August 15.

Thanks

Ellen

K. Krautheim discussed what he understood was the size and design of the shed for Roosevelt per Councilman Bartelloni. He reviewed his knowledge of the batting cage status. The Recreation Commission asked that K. Krautheim follow through on the recommendation by Council Liaison Busted and report back at the next Recreation Commission meeting.

#### E. Cherry Blossom Park

1. Sprinkler System Installation - Quotes review - the Commission reviewed the three quotes received for the Sprinkler Work at Cherry Blossom Park. A motion to accept the quote from Homestead Sprinkler System for the amount of \$4538 was presented by K. Krautheim and seconded by A. Armental All members present approved the motion. None opposed.

2. Drainage from church property - Erosion and walkway damage - the Director reviewed the status of the storm water draining from the church parking lot into Cherry Blossom Park and eroding the mulch and walkway, created especially by the heavy rain storms. The Mayor and Council did not accept the Downes Tree Service proposal for the solution to the issue and determined that Costa Engineering should review the water problem and design a system to correct the drainage. The Commission is awaiting that design so that quote proposals can be secured. (Rob Costa stepped into the Recreation Commission meeting and was reminded that he received a video of the storm water heavily flowing into the park and that the Commission awaits his proposal for a solution to this situation. R. Costa stated he would look at the site in the morning.)

F. Memorial Park - on-site playground review - Commissioners Cerullo- Armental - Ben Schafer Rep - resulting playground quotes - install quote for review - L Cerullo reviewed the on-site meeting with Scott Tumminello - Ben Shafer - She stated that the see-saw ( for 2-12year olds) location in the 5-12 yr. age playground was acceptable and the site location for the see-saw would accommodate the equipment and fall zone. This equipment is ADA compliant along with the spinners and toddler play structure. The Commission had previously approved the purchase of the see-saw. L. Cerullo and A. Armental suggested the purchase of two ADA compliant swings - one for Memorial and one for Brookside Park. Also the purchase of two belt swing seats - one to replace an infant seat and one to have in-stock. The addition of a funnel ball tower to replace the one removed when the tree hit the camp office was suggested and if funds are available should also be purchased giving the playground additional selection for activities. The Commission reviewed the quotes for the purchase and installation of the above mentioned equipment. A. Armental pointed out that the delivery costs were duplicated by shipping to the installer for both the play equipment and the basketball. The Director will check with Scott T. - Ben Shafer on this duplicated shipping costs prior to moving forward with the purchase order.

G. Resolution - movement of funds from-rec/ded/run to rec/ded/park rehab for purchases of basketball goals/install (Brookside Park) and playground - see-saw and install - handicap swings - belt swing and possible funnel ball - The Commission approved the movement of \$16,259 from the Run Line of the Recreation Dedicated Account to the Park Rehab Line of the Recreation Dedicated Account for the purchase of the above mentioned park equipment. By motion from C. Ilg and second from C. Lau - all members present approved the resolution and motion. None opposed.

H. Aerate and Seed quotes for fields and Memorial Park - The Recreation Commission reviewed the quotes received from Wogish Landscape Contractors and Tri-County Property Maintenance. The Commission approved the Tri-County Property Maintenance quote of \$6820 with a motion from K. Krautheim and second from C. Lau - all members approved the motion - none opposed.

I. Open Space Referendum 2017- The Director supplied further information of the River Edge Open Space history and point of promotion for the November vote. A. Armental and L. Cerullo will work on an informational flyer to be mailed to residents and email blasts. The director will check into lawn sign usage and cost of a lawn sign.

J. Maser Feasibility Study -Sub- Committee Reports - Reports were received from the Little

League Field, Roosevelt Field, KBG Field, Brookside Park and Memorial Park ( verbal) Sub-Committees- these reports were reviewed by Commission Committee members. The Director asked that the reports be revised in structured listing 1. Maser Report observations with Committee comments 2. Maser Report Recommendations with Committee Comments 3. Recommendations by Committee for each of the locations. The Committees will revised and expand on their initial reports for the next meeting.

New Business:

1. Rutgers Certification - offering in River Edge for River Edge and Oradell Coaches - The Commission approved the scheduling of this Rutgers Certification Clinic.

The meeting was adjourned at 10:05 pm by motion from A. Armental and seconded by C. Lau. All present in favor. None opposed. The next meeting of the Recreation Commission - August 24th<sup>th</sup> at 7:00pm.