

MINUTES OF THE RECREATION COMMISSION MEETING
August 17, 2016

The Wednesday, August 17th, 2016 meeting of the Recreation Commission was held in the 2nd floor conference Room of the Public Safety Building. The meeting was called to order at 6:30 pm.

Present: Commissioners: Jimmy Teehan, Alicia Armental, Chris Lau, Bob Smith, Chris Iig, Director Bobbi Conway Liaison Ellen Busted

Absent:, Carlo Rebosio, Lauren Cerullo, Ken Krautheim, Pete Smith

Approval of Minutes: Minutes of the July 20, 2106 meeting were approved. Motion by C. Lau second by B. Smith. All members present voted in favor of approval.

Director's Report -

The director stated that all subjects would be covered under the agenda topics for discussion.

Open Public Session-Visitors: none

CORRESPONDENCE:

1. Letter, from Alan P. Negreann to Bob Zoeller, Musco Lighting re: outstanding documentation for KPN process and award of contract
2. Request from Recreation Commission for Mayor and Council approval of 2016 Letter of Intent to apply for funding through the 2016 Bergen County Municipal Trust Fund Program for the KBG Light Project
3. Chart of Light out currently at KBG
4. Quote Proposals from: Verhage Electric Company, Quality Electric Company and AVD Electric for the replacement of current lights out at KBG Field
5. Mayor and Council Resolution # 16-98 amending the Personnel Policy to include the Social Media Policy
6. Quote Proposals for the Aerating and Seeding of Fields and Memorial Park from Wogisch Landscaping, Koth Landscaping, and All Turf
7. Quote Proposal for Tennis Court Crack repair and Brookside Park basketball repair- Hinding Tennis Courts
8. Email from Rob Berninger, Little League President- re: KBG light replacement- No Aerate & Seeding of Little League field- request for KBG Sunday am use

OLD BUSINESS:

- A. KBG Light Project - update - the director reported on the Mayor and Council meeting of September 8th at which Bob Zoeller, Musco Lighting, reviewed the project status and the Lacina Engineering quote for the foundation pilings- closed end concrete filled steel pipe piles. (A full report of the work session can be found on the Borough website) The proposed quote from Lacina Engineering and Quality Electric was way beyond the budget. An alternate foundation using wood pilings was proposed by Bob Zoeller which is potentially less expensive. A revised proposal and complete KPN quote was promised for the next Council meeting on September 6th, by Bob Zoeller.

- B. Bergen County Open Space application Letter of Intent for the 2016 Funding Round- The Commission's request for the approval to submit the Letter of Intent to the Bergen County Open Space 2016 application for the completion of the KBG Light Project was approved by the Mayor and Council at the August 8th meeting. The letter was submitted for the amount of \$50,000, resulting in a request by the Bergen County Open Space Executive Director, Bob Abbatomarco, to meet to discuss the status of the project. Mayor Mignone and the Recreation Director reviewed the history of the project and the proposed future of the project with Mr. Abbatomarco. It was explained that this application may not be needed if existing funding would cover a revised proposed project quote from Musco Lighting which is to be received on September 6th. If that is the case, the application can be re-allocated to another project. The actual grant application is due on October 31st.
- C. KBG Existing light status - the director reviewed the current lights out chart of KBG lights and the quotes to replace some or all of the lights along with the funding to replace those lights. The Commission determined to table this issue until after the September 6th Mayor and Council meeting when the new KBG light System Project will be reviewed and status of the project determined.
- D. Cherry Blossom Park - Phase 1- A. Armental reported on the only outstanding issue to close out the project- the erosion from the parking lot corner water flow. A. Armental reported that she, Jimmy Teehan and B. Conway, Tom Miller, ppd, llc and Joe Kozell, Tensar Corporation, worked very hard alongside Beautification Chair, Michelle Cariddi, and her husband, Greg creating a swale and rock coverage for the water flow. Pictures were taken by Chairman Teehan and were shown to members. The efforts to create this new swale were successful and all workers were very pleased in the end. The Commission commended Tom Miller and Joe Kozell for their hands-on involvement.
- E. Aerate and Seed Quote Proposals (Fall) - Memorial Park - Fields - PPFM Trust Other- The Commission reviewed the quote proposals and determined that since the Little League portion of the Aerating and seeding will not be part of the award of quote, a re-quote should be requested of the three firms. J. Teehan will contact the three companies for the re-quote of the fields without the Little League Fields.
- F. Tennis Courts - crack repair- the director reviewed the Hinding Tennis quote for the repair of the cracks. The funding is available for this project through the Tennis Court line in the Recreation Dedicated Account. This is a small project and it is difficult to get quotes from reputable companies. The director will once again reach out to find other companies that do this kind of work - the important aspect is the quality of work on our new courts.
- G. Central Athletic Council - AED update report- K. Krautheim - was not in attendance no report was available - Councilwoman Busted requested that K. Krautheim be notified that she promised the Mayor and Council a report on the AED's.

At this point in the meeting, Councilwoman Busted also noted that the previous minutes indicated that she would reach out to the River Edge Board of Education to

set up a meeting to discuss school field use and maintenance. Councilwoman Busted stated that Mayor Mignone was handling the contact and setting of this meeting with the RE Board of Ed.

- H. Cherry Blossom Park Phase 2 - As part of the Mayor and Council meeting discussion of this park, Councilman Papaleo encourage that the sprinkler system completion be a number one priority as the hand watering to save the plantings is timely and labor some for the Beautification Chair and now the Park Attendant.

NEW BUSINESS:

A. Field use - KBG - Little League Sr.- After discussion by the Commission members, J. Teehan moved to lift the ban and change the existing policy to allow Sunday morning use of fields by youth sport organizations. C. Ilg seconded the motion - All members present voted in favor.

B. River Edge Day 2016 - October 2nd -- 1-4-pm - the Commission was reminded of the date and need for volunteers for the day - also discussed was the free raffle of two tickets to the Army-Lafayette Football Game

C. Social Media Policy - the Borough Social Media Policy has been approved by the Mayor and Council - How the Commission will go forth with this new communication process is to be discussed at the next meeting with a possible Commission committee to be established.

The meeting was adjourned at 7:47 pm by motion from A. Armental and seconded by B. Smith. All present in favor. The next meeting of the Recreation Commission is September 21, 2016 at 7:30pm.