

MINUTES OF THE RECREATION COMMISSION MEETING  
September 28, 2017

The Thursday, September 28, 2017 meeting of the Recreation Commission was held in the 2<sup>nd</sup> floor conference Room of the Public Safety Building. The meeting was called to order at 7:08pm by Commissioner Vice Chairwoman Alicia Armental.

Present: Commissioners: Carlo Rebosio , Lauren Cerullo, Alicia Armental, Pete Smith,  
Director Bobbi Conway  
Absent: Jimmy Teehan, Chris Lau, Bob Smith, Ken Krautheim, Chris Ilg

Approval of Minutes: Minutes of the August 24th, 2017 meeting were approved >Motion by C. Rebosio, second by A. Armental. All members present voted in favor of approval. None opposed.

DIRECTOR'S REPORT: All subjects are covered in the Agenda.

VISITORS: None

#### CORRESPONDENCE

1. Memo to Alan Negreann from Recreation Commission Re: Lightning Detection System - Service Agreement for review including Borough Attorney Sarlo opinion (email)
2. Memo from Fire Department request for banner in Memorial Park
3. Fee resolution establishing Rutgers Certification Clinic fee ( approved 8-24-17)

#### OLD BUSINESS:

- A. Bergen County Open Space Application- 2017 - Basketball Court and Rink Projects - no update on this grant to date
- B. Roosevelt Shed- Batting Cage -Shed K. Krautheim was not present to report on these items - K. Krautheim sent email on 9-28-17 requesting an approved borough contractor list - Commission reviewed the email and determined that Ken would need to research and acquire three quote proposals which would be required for both of the projects - an approved Borough Contractor list is not available. C. Rebosio questioned the funding source >Mayor and Council have set aside \$7,000 toward the shed and \$3,000 toward the shed.
- C. Cherry Blossom Park
  1. Storm-water Drainage Project - the Director reviewed the completed project - there is concern that the connection to the existing drainage system may be an overload due to the volume of water that comes from the church parking lot
  2. Fencing at Cherry Mews entrance - the Director reviewed the placement of the fence/gate at Cherry Mews - to deter pedestrian traffic through private property
- E. Memorial Park - playground equipment -Basketball Goals - Brookside Basketball goals have been installed in Brookside Park- Memorial Park playground equipment will be installed within the next two weeks
- F. Lightning Detection System - maintenance agreement - legal opinion - The Borough Attorney

recommendations were reviewed. An agreement covering one year negates the potential of covering the labor costs of the installed antenna. L. Cerullo asked whether the agreement has to be a calendar year - could it be an August to August. C. Rebosio asked for an option of renewal by written 60 day notification or approval each year. The Director will contact Commercial Recreation with these questions.

I. Open Space Referendum 2017 - Commission has 30 lawn signs to place around town - Commission will ask those located at high visible locations to place lawn signs. Mailer is almost ready to go to print. Email blasts to contacts - CAC - Sports Groups - organizations - will be crucial the last few days before the November 7<sup>th</sup> Election Day.

J. Maser Feasibility Study -Sub- Committee Final Report - Alicia consolidated and finalized the Maser report with the color coded comments. Alicia will send this final draft to all Commissioners - as several Commissioners were not in attendance - for final approval by Tuesday, October 10<sup>th</sup>. P. Smith asked who would do the work on these futures short and long term projects listed in the Maser report- would it have to be Maser Consultants. The Commission stated that these projects would be handled through the standard process of selecting an engineer - if specs are needed and the standard quote proposal from three contractors.

K. Rutgers Certification Clinic is set for Thursday October 5<sup>th</sup> from 7-10pm in the Mayor and Council Chambers. Registrations by residents and non-residents are being received.

L. Trips and Events:

1. Casino Trip - Bethlehem, Pa to Sands Casino on Sunday, September 17<sup>th</sup> went very well - all participants had a great time.

2. River Edge Day is set for October 1<sup>st</sup> 1- 4pm ( rain date October 8<sup>th</sup>) Commissioners will be at the Recreation Table with Open Space information along with the Face Painter and Balloon Artist

3. Halloween Parade and Entertainment is scheduled for Saturday October 28<sup>th</sup> - 2:00pm to set up -Parade 2:30pm Entertainment 3:00pm - 3:45pm ( rain date - October 29<sup>th</sup>) - Commissioners are needed for set-up at 2:00pm

4. Holiday Tree Lighting is set for December 2<sup>nd</sup> - at 4:00pm Borough Hall

5. Hunterdon Hills Playhouse - Christmas Show and Dinner - December 10<sup>th</sup> - all tickets sold

NEW BUSINESS:

The Director announced to the Commission members that she will be retiring on December 31<sup>st</sup>, 2017.

The meeting was adjourned at 8:10pm pm by motion from A. Armental and seconded by C. Rebosio. All present in favor. None opposed. The next meeting of the Recreation Commission is October 26<sup>th</sup> at 7:00pm