

MINUTES OF THE RECREATION COMMISSION MEETING
November 16, 2016

The Wednesday, November 16, 2016 meeting of the Recreation Commission was held in the 2nd floor conference Room of the Public Safety Building. The meeting was called to order at 7:40pm by Commissioner Chris Ilg

Present: Commissioners: , Chris Lau, Chris Ilg, Carlo Rebosio, Ken Krautheim, Lauren Cerullo , Jimmy Teehan Director Bobbi Conway Councilwoman Ellen Busteed

Absent: Bob Smith, Pete Smith, Alicia Armental

Approval of Minutes: Minutes of the October 19th, 2106 meeting were approved - Motion by C. Rebosio second by C. Ilg. All members present voted in favor of approval.

Director's Report -

Open Public Session-Visitors: Joe Bombara, Area Manager for Cardiac Science made a presentation to the Commission covering their AED product - Powerhart G5 with iCPR Feedback and the services of his company can provide. He provided extensive information and hands on demonstration of the Powerhart G5 with iCPR Feedback. The Commission also reviewed the quote estimate from Foremost Equipment of the Physio-Control Lifepak CR plus unit and the brochure from the Lifesavers, Inc. AED unit. Based on the presentation and hands on use by Commissioner Rebosio, the Commission determined that the Powerheart G5 with iCPR Feedback would be the unit that they would like to purchase or lease depending on the Borough CFO recommendation. The Commission has asked that the Director contact the Borough Finance Administrator to review the plans of purchase vs financing through Cardiac Science Capital. In order to go forth with this review, the Commission will request a quote proposal for:

1. The purchase of four (4) Powerheart G5 units under state contract and a maintenance plan (details included) cost for those four units for one year.
2. The cost of financing four (4) Powerheart G5 units through Cardiac Science Capital with details for the purpose of budgeting funding for this plan.
3. Written description of Training provided by Cardiac Science via online instructions and offer of in-person training for small group of coaches

At this point the above information will provide a written basis of proposal to discuss with our Borough Administrator/CFO .

CORRESPONDENCE:

1. Resolution - Fees for the 2017 River Edge Run Events
2. Resolution to move funds from Recreation Dedicated River Edge Run line to the Municipal Alliance representing the Healthwalk proceeds
3. Open Space 2017 draft
4. Quotes for the Cherry Blossom Park fencing-stump removal-sprinklers for budget review
5. Quote for the Cherry Hill Field renovation and resize from Wogisch Landscaping and Partac Peat for budget review
6. Completed and signed Social Media Application

OLD BUSINESS:

A. KBG Light Project - update - The Planning Board meeting for the courtesy review of the project was held on October 27th at 7:30pm. Bob Zoeller presented an outstanding review of the project. The Planning Board subsequently approved the project with no objections from the previously notified public and/or neighbors. Thirty seven neighboring residents received notices sent via return receipt requested
The next step will be a pre-construction meeting tentatively scheduled for November 30th.

B. Bergen County Open Space Trust Fund application >>The Director reported that the Bergen County Open Space Grant application was submitted on the due date of October 13th for the KBG Light Project in the amount of \$30,000 (which is a matching grant). An alternative project - repair and renovation of the Memorial Park Basketball Courts and Brookside Park Basketball Court, will be pursued if funding is not needed for the KBG Light Project.

C. Cherry Blossom Park - Phase 2- The director re-presented quotes for the new black vinyl covered fencing from AAA Anzalone Fencing and the stump removal quote from Downes Tree Service, along with a quote from Homestead Sprinklers for the installation of the Sprinkler System. The Director stated that the Beautification Committee will request 2017 Open Space for the \$5,000 for the Sprinkler System, while the Commission should consider the fence and stump removal for the 2017 River Edge Open Space Budget.

D. Meeting the River Edge BOE- The Director reported that no meetings had taken place since the last and that the BOE was waiting for the Mayor to schedule the next meeting. J. Teehan reported that the details/specs of the requested REGAL batting cage and storage shed were to be provided to Dr. Ben Dov for the November 2nd BOE meeting. Those details-specs were not provided in time for the meeting. J. Teehan requested that K. Krauthelm provide a more specific description and details of each and provide a location for each as well. The Cherry Hill field renovation quotes and inter local agreement covering the maintenance of fields were discussed at the last meeting with the Mayor- no progress since then.
The Cherry Blossom Park interlocal agreement regarding the fence and access to the park will need to be revised based on changes to the actual work to be performed. C. Rebosio will review that agreement for comments.

E. Social Media - Commissioner Curello reported that the Social Media application that she submitted was approved by the Borough Administrator and Borough Clerk for the first stage of development. Once the Facebook is established an additional submittal is required. L. Cerullo will start working on the new Facebook Page for the Recreation Commission.

F. Central Athletic Council - The Commission discussed the need to set a date for the January Annual meeting in order to present an AED update report allowing for time to determine course of action for AED unit use in the Spring. A date of January 19th was determined with CAC President K. Krauthelm approving. The CAC Presidents will need to be contacted to save the date.

G. Shade Tree - Memorial Park planting of trees - the Director stated that 60 trees were slated to be planted in Memorial Park by the Shade Tree Commission. A few locations were questioned by the Director during a previous walk-through with Shade Tree with a request

to move elsewhere - the markings were just completed for actual planting locations and three to four are still unacceptable. Commissioners Ilg and Lau will do a walkthrough with the Director to look at these plantings.

H. Events:

1. Halloween Parade - October 29th - review >> In general - the event was a success-with a very large crowd - the Commission served all apple juice - coffee and munchkins that were ordered. Concern was voiced by parents of the open containers of munchkins allowing for picking and choosing of the munchkins by children and possible germ distributed. May need to alter next year!! Plastic gloves- tongs to serve directly.

Distribution of candy needs to be limited to one per children per station with any leftovers distributed later.

2. Holiday Ceremony is set for Saturday, December 3rd @ 4:00pm - Commissioners are needed for set-up at the Firehouse at 3:00pm. L. Cerullo be served by gloved Commissioners.

I. Bus Trips

2. Sands Casino - Bethlehem Pa. - Sunday October 23 review - C. Lau reported that all had a good time on this trip. This is a popular trip with a full busload going to the casino.

3. Christmas Spectacular - Radio City Hall NY - December 8th - to date there are two tickets left.

J. Budgets - 2017 Operating - Capital- Open Space - the Commission agreed to maintain the same 2016 Operating Budget request for the 2017 Operating Budget submittal. Capital Budget discussion>>The Mayor requested that the Recreation Commission engage an engineer/park planner for the purpose of planning for future park and field development, renovation and maintenance. As the Commission is in the process of interviewing firms that have that expertise, the five year plan and resulting capital requests is a work in progress at this time. The listing of two potential projects for the year 2017 would be the basketball court - hockey rink surface repair/renovation projects in Memorial Park and the basketball court repair at Brookside Park which are alternate projects to the Bergen County Open Space 2016 Grant Application for the KBG Light Project. The Cherry Blossom Park fencing project will be considered for a 2017 River Edge Open Space budget request.

At this time, the Recreation Commission is not requesting capital funding for 2017 and will submit a Five Year Plan once the Commission has concrete information regarding future park and field projects as a result of the report and assistance of the Park Planner.

The members reviewed a draft of River Edge Open Space requests for 2017. In general all requests were approved for submittal. The Commission will await the date for the Open Space Public Meeting in 2017. K. Krautheim asked about Roosevelt School Field improvements - J. Teehan responded that the future engineer/park planner would be looking at the needed improvements at the fields and facilities, once hired and a plan of

improvements presented by the firm and approved by the Commission. The Mayor requested that a plan be developed prior to any improvements to the fields and facilities. The requested batting cage and shed for storage is to be the financial responsibility of REGAL and such equipment needs approval by the River Edge School Board. The equipment design and preferred location of this equipment has not been submitted or presented to the River Edge School Board to date.

NEW BUSINESS:

A. 2017 Meeting Dates - Recreation Commission

The Commission determined that the 2017 meetings would be held on the 4th Thursday of the Month - with two exceptions April and November - and the meeting start time - 7:00pm. Below are the dates reflecting this decision which will be publicly advertised with the Borough Meeting Schedule.

January 26 th	February 23 rd	March 23 rd	April 20 th	May 25 th	June 22 nd	July 27 th
August 24 th	September 28 th	October 26 th	November 30 th	December 28 th		

The meeting was adjourned at 10:30 pm by motion from C. Ilg and seconded by C. Lau. All present in favor. The next meeting of the Recreation Commission - December 14th is canceled.