

**Borough of River Edge
Shade Tree Commission
March 15, 2018**

Under the Sunshine Law "adequate notice of this meeting has been made by sending notice on December 23, 2017 to The Record and The Ridgewood newspaper, by positioning on the bulletin in the lobby in the Borough Hall and filing a notice of the same with the Municipal Clerk.

Commencement 7:15 pm, Roll Call Liz Stewart, Jennifer Dougherty, Margot Pohl, Henry Semmler, Nancy Chiang & Councilman Papeleo **Absent** Jim Bieber & Charlie Amorese

Budget

Main Budget – 2018 Budget Request has been submitted.

Open Space – 2018 received full request \$14,285 for other expenses and \$5,000 for salary and wages.

CSIP Grant 2017 – Tree Planting & Maintenance Plan was approved. Received an email from Brian McDonald on March 2, 2018. Need to submit an extension letter for six months since we are planting in the fall of 2018.

Stump List – Henry located six sites that were not completed. Liz will follow up with Downs. Final payment will be made when all sites are finished.

Part Time Secretary – Jennifer Martinez sent phone messages for March 8-9. Need to clarify her weekly responsibilities. Require approximately 5 hours/week but can fluctuate.

Tree City USA & Annual Management Plan have been submitted to the Stage.

Arbor Day Celebrations – Friday April 27

Seedlings – order has been placed for 500 seedlings. Girl scouts will be packaging the seedlings.

Letters of invite for the Arbor day celebration will be mailed.

Community Center –Have not received an update.

Construction Development review

103 Valley need to re-evaluate

625 5th Avenue – 3 removals, need to follow up with resident.

Projects – Cherry Blossom Park inventory update. Gates were closed Henry could not take an inventory. Jackson paper street could be a possible location for planting.

Correspondence

Borough Email – update

The Shade Tree – bi-monthly bulletin is transitioning to electronically via email. Save the date NJ Shade Tree Federation October 18 – 19, 2018 Cherry Hill New Jersey.

Website – submitted updates and waiting for response from web master.

DPW - Town wide pruning continues and work orders are being completed within 30 days, weather permitting.

Year to date numbers

Work orders – 2018 25 ytd **Tree pending for planting** – #s need to be updated, **Stump list** - # need to be updated

Adjournment: 8:35 PM

Next Meeting: April 19, 2018