

MINUTES

Sine Die Meeting of the Mayor and Council
Monday, January 1, 2018
11:00 A.M.

CALL THE MEETING TO ORDER –

Mayor Mignone called the meeting to order at 11:00 a.m. in the Council Chambers of the Borough Hall.

SILENT PRAYER – FLAG SALUTE

Mayor Mignone called for a moment of silent prayer and asked Councilman Acquafredda to lead the salute to the flag.

SUNSHINE STATEMENT -

Mayor Mignone read the statement under the Sunshine Law and asked the Clerk to put it into the minutes. “Adequate Notice of this meeting has been made by sending notice on December 29, 2017 to THE RECORD NEWSPAPER, by positioning on the bulletin board in the lobby of the Borough Hall and filing a Notice of the same with the Municipal Clerk”.

ROLL CALL – Councilman Acquafredda, Councilman Bartelloni, Councilwoman Busteded, Councilman Chinigo, Councilwoman Davis, Councilman Papaleo and Mayor Mignone.

APPROVAL OF MINUTES –

On motion by Councilman Chinigo, seconded by Councilwoman Davis, the minutes of the Mayor and Council Work Session Meeting of November 6, 2017 and Work Session Meeting of November 20, 2017 were unanimously approved.

On motion by Councilman Chinigo, seconded by Councilwoman Davis the minutes of Work Session and Regular Meeting of December 4, 2017 and Work Session Meeting of December 19, 2017 were approved on the following roll call:

Councilman Bartelloni, Councilwoman Busteded, Councilman Chinigo, Councilwoman Davis and Councilman Papaleo voted yes; Councilman Acquafredda abstained.

PROCLAMATIONS & AWARDS – None

APPOINTMENTS & PERSONNEL CHANGES –

On motion by Councilman Bartelloni, seconded by Councilwoman Davis to approve the hire of Matthew Pterski as a Patrol Officer in the Police Department at an annual 1st year probationary salary of \$39,226.00 with a two-year probationary period, effective January 1, 2018 was unanimously approved.

On motion by Councilman Bartelloni, seconded by Councilman Chinigo to approve the hire of Robert Litterio as a Patrol Officer in the Police Department at an annual 1st year probationary salary of \$39,226.00 with a two-year probationary period, effective January 1, 2018 was unanimously approved.

On motion by Councilman Chinigo, seconded by Councilwoman Davis to approve the hire of Jeffrey Staron as a Patrol Officer in the Police Department at an annual 1st year probationary salary of \$39,226.00 with a two-year probationary period, effective January 1, 2018 was unanimously approved.

Mayor Mignone administered the Oath of Office to the three new Patrol Officers. The Mayor congratulated them and said that he knows they went through a very rigorous and grueling process to get here and he, the Council and the Chief are very happy to have them and they look

forward to a long successful career with us.

On motion by Councilman Chinigo, seconded by Councilwoman Davis to approve the salary change of Philip DePaul, Crossing Guard from an hourly Step I rate of \$17.79 to Step III - \$19.78 retroactive to January 1, 2017 was unanimously approved.

On motion by Councilman Papaleo, seconded by Councilwoman Busteded to approve the hire of Anna Delia as Playground Program Director, at an annual B Scale salary of \$3,494.00, effective January 2, 2018 was unanimously approved .

CORRESPONDENCE –

Memo	-	Maureen Murphy, Tax Collector – 12/6/17 Re: 2017 Tax Sale for 2016 Delinquent Taxes
Letter	-	Board of Chosen Freeholders – 12/8/17 Re: Introduction of #17-32 & Adoption of #17-31
Report	-	Alan P. Negreann, Administrator/CFO – 12/11/17 Re: Damage to Public Property
Report	-	Alan P. Negreann, Administrator/CFO – 12/12/17 Re: Revenue Report
Letter	-	BCUA – 12/14/17 Re: Proposed 2018 Budget
Report	-	David Grubb, MEL Executive Director – 12/19/17 Re: MEL Annual Report
Notice	-	River Edge Board of Education – 12/26/17 Re: Meeting Notice – 1/3/18

MONTHLY REPORTS –

Tax Collector	-	November 2017
Library Board	-	December 2017
Recreation Commission	-	October & November 2017
Land Use Board	-	October & November 2017

ORDINANCES – 1ST READING – None

ORDINANCE – 2ND READING – None

RESOLUTIONS - By Consent

On motion by Councilman Bartelloni, seconded by Councilman Papaleo approving resolutions #17-425 through #17-434 were unanimously approved.

#17-425 Appropriating Debt Service Requirements

WHEREAS, N.J.S. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt service requirements for the coming year providing that such resolution is not made earlier than December 20th of the year preceding the beginning of the fiscal year; and

WHEREAS, the date of this resolution is subsequent to December 20, 2017; and

WHEREAS, principal and interest will be due on various dates from January 1, 2018 to December 31, 2018 inclusive of sundry bonds issued and outstanding.

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made to cover the period from January 1, 2018 to December 31, 2018.

DEBT SERVICE BOROUGH OF RIVER EDGE

Interest on Bonds	45-9302	\$228,000.00
Interest on Loan	45-9452	\$ 3,000.00

January 1, 2018 – Sine Die

#17-426 Establish Accounts Payment

WHEREAS, there exists various encumbrances on the books of the Current Fund for the year 2017; and

WHEREAS, these outstanding orders will lapse from the appropriation reserves unless established by the Governing Body of the Borough of River Edge as an accounts payable; and

WHEREAS, the various purchase orders and contracts creating these accounts payable have been investigated by the Chief Financial Officer and it has been determined that these should be established.

NOW, THEREFORE, BE IT RESOLVED that the following accounts payable in the below listed amounts be and are hereby established on the balance sheet of the Borough of River Edge Current Fund.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to adjust his records accordingly.

<u>P.O. #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
31777	Phoenix Advisors, LL	\$ 1,000.00	Continuing Disclosure Svcs.
31778	Brian Chewcaskie, Esq.	\$ 5,820.05	Redevelopment
31779	Burgis Associates, Inc.	\$18,011.25	Redevelopment
31784	McNerney & Associates, Inc.	\$ 5,000.00	Appraisal Services
32004	Boswell McClave Engineering	\$ 1,787.00	Traffic Calming
32043	Lincoln National Insurance	\$16,320.00	Ambulance
32044	Lincoln National Insurance	\$ 9, 180.00	Fire Department
32053	Millbrook Village Townhouse	\$ 6,346.00	Snow Reimbursement
32063	BB Planning & Design	\$ 3,000.00	584 KK Rd Litigation – 7 Eleven
32150	Robert Costa	\$ 4,530.00	Design Boro Hall Ramp
32224	Burgis Associates, Inc.	\$ 3,267.50	COAH
32306	Valley Medical Group	\$ 205.00	Drug Testing
32484	Robert Costa	\$ 2,000.00	Design Storm/Sewer Project
32486	Robert Costa	\$ 500.00	Oxford Phase III
32651	Indian Harbor Insurance Co.	\$15,433.00	7 Eleven
33036	Beth Calderone	\$ 900.00	Planning/Zoning Minute Transcription
33257	Brian Chewcaskie, Esq.	\$ 7,500.00	COAH/Redevelopment
33279	Robert Costa	\$ 1,500.00	Van Saun Culvert

January 1, 2018 – Sine Die

#17-427 Authorize Cancellation of Accounts Payable

WHEREAS, there exists various accounts payable on the books of the Current Fund; and

WHEREAS, the various purchase orders and contracts creating these accounts payable have been investigated and it has been determined that these should be cancelled.

NOW, THEREFORE, BE IT RESOLVED that the following accounts payable in the following amounts are hereby cancelled.

<u>P.O. #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
29619	Premier Product Development	\$37.50	KBG Lighting

January 1, 2018 – Sine Die

#17-428 Cancel Unexpended and Dedicated Balances

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective Capital Improvement Fund or credited to Fund Balance and unused debt authorized may be canceled.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of River Edge that the following unexpended and dedicated balances of General Capital Appropriation be canceled:

<u>ORDINANCE</u> <u>FUND</u>	<u>UNFUNDED</u> <u>DEFERRED CHARGES</u>	<u>CAPITAL</u> <u>FUND BALANCE</u>	<u>CAPITAL</u> <u>IMPROVEMENT</u>
1807		\$10,000.00	

January 1, 2018 – Sine Die

#17-429 Report Investments Pursuant to the Cash Management Plan

BE IT RESOLVED that the following investments and deposits made pursuant to the Cash management Plan of the Borough of River Edge are hereby confirmed and accepted by the Governing Body.

Months of November and December, 2017.

<u>Name of Institution</u>	<u>Amount</u>	<u>Type</u>	<u>Book</u> <u>Value</u>	<u>Earned</u> <u>Income</u> *	<u>Market</u> <u>Value</u>	<u>Int.</u> <u>Rate</u>
N.J. Cash Management Fund	\$5,000,000.00	CMF	\$5,000,000.00	\$23,400.93	\$5,023,400.93	1.16

*Through 11/30/17

January 1, 2018 – Sine Die

#17-430 Cancel Unexpended Appropriations

WHEREAS, the Borough of River Edge has on its books and records unexpended appropriations; and

WHEREAS, it is anticipated that the following unexpended balances of the Current Fund of the 2017 Budget will not be required.

D) Municipal Debt Service		
Interest on Notes	(45-9352)	\$1,250.00
Interest on Bonds	(45-9302)	\$2,096.00
Principal on Loan	(45-9442)	\$5,877.75
Interest on Loan	(45-9452)	\$2,058.21

NOW, THEREFORE, BE IT RESOLVED that the aforementioned unexpended balances be and are hereby ordered cancelled.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby instructed to adjust his records accordingly.

January 1, 2018 – Sine Die

#17-431 Lapsed Unexpended Appropriation to Snow Reserve

WHEREAS, the Borough of River Edge has on its books and records prior year unexpended snow removal appropriations; and

WHEREAS, the Public Laws of 2001, Chapter 138 permits local units to establish snow removal reserves; and

WHEREAS, a Dedication by Rider via resolution #03-115 dated March 17, 2003 was approved by the State of New Jersey, Division of Local Government Services on March 28, 2003; and

WHEREAS, it is anticipated that the following unexpended balances of the Current Fund of the 2016 Appropriation Reserve Budget will not be required.

8. General Appropriations		
(A) Operations – Within “CAPS”		
Streets and Roads		
Public Works Repair & Maintenance		
Other Expenses 01-2030-26-2902-178		\$16,000.00

NOW, THEREFORE, BE IT RESOLVED that the aforementioned unexpended balances be and are hereby ordered lapsed to the Trust Other, Snow Reserve Account.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby instructed to adjust his records accordingly.

January 1, 2018 – Sine Die

#17-432 Enter into a Grant Agreement with the County of Bergen for the Purpose of Using Community Development Block Grant Funds

BE IT RESOLVED, that the Mayor and Council of the Borough of River Edge wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$65,000.00 in 2017 Community Development Block Grant funds for Handicapped Accessible Curb, Ramps and Sidewalks in the Borough of River Edge.

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Edward J. Mignone, Mayor to be a signatory for the aforesaid grant agreement.

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Alan

P. Negreann, Borough Administrator/Chief Financial Officer to sign all County vouchers submitted in connection with the aforesaid project.

BE IT FURTHER RESOLVED, that the Mayor and Council recognizes that the Borough of River Edge is liable for any funds not spent in accordance with the Grant Agreement; and that liability of the Mayor and Council is in accordance with HUD requirement.

January 1, 2018 – Sine Die

#17-433 Authorize SUEZ to Install Fire Hydrant in River Edge

WHEREAS, the Land Use Board of the Borough of River Edge has approved a development on Kinderkamack Road (New Bridge Landing Apartments, LLC); and

WHEREAS, Peter J. Wolfson, Esq., of Day Pitney LLP has requested that the Governing Body of the Borough of River Edge approve an order for a Hydrant Form for SUEZ Water new Jersey, Inc. in order to install a fire hydrant extension; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of River Edge does hereby approve the installation of a fire hydrant on Kinderkamack Road.

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to execute the approval of an order for a Hydrant Form required by SUEZ Water for New Jersey, Inc.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to forward a copy of the resolution and approval of the Hydrant Form to SUEZ Water New Jersey Inc., Attention James P. Schneider, New Business Manager, 60 DeVoe Place, Hackensack, New Jersey 07601

January 1, 2018 – Sine Die

#17-434 Transfer of Funds

WHEREAS, N.J.S.A. 49:4-59 permits the transfer of appropriations during the last two months of the fiscal year from accounts showing unexpended balances to accounts in which commitments may exceed the original budgeted appropriations.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be authorized:

FROM: Public Information O/E	20-1012-140	\$ 1,000.00
TO: Municipal Clerk O/E	20-1202-021	\$ 1,000.00
FROM: Public Information O/E	20-1012-140	\$ 4,000.00
TO: Engineering Services O/E	20-1652-170	\$ 4,000.00
FROM: Tax Assessment S/W	20-1501-011	\$ 600.00
TO: Municipal Prosecutor S/W	25-2751-011	\$ 600.00
FROM: Recycling S/W	26-3051-011	\$15,000.00
TO: Police Department S/W	25-2401-014	\$15,000.00
FROM: Recycling S/W	26-3051-011	\$12,000.00
TO: Public Works Repair S/W	26-2901-011	\$12,000.00
FROM: Recycling S/W	26-3051-011	\$ 2,000.00
TO: Vehicle Maintenance S/W	26-3151-014	\$ 2,000.00
FROM: Recycling S/W	26-3051-011	\$ 4,000.00
TO: Public Works Repair O/E	26-2902-178	\$ 4,000.00

January 1, 2018 – Sine Die

Councilman Bartelloni read resolution #17- 435 into the record.

On motion by Councilman Bartelloni, seconded by Councilman Papaleo to approve resolution #17-435 was approved unanimously.

#17-435 Payment of Bills

WHEREAS, vouchers for the payment of goods and services rendered to the Borough of River Edge have been received; and

WHEREAS, each bill has been checked by the receiving department, approved by the Chief Financial Officer and Borough Clerk and reviewed by the three members of the Finance Committee.

NOW, THEREFORE, BE IT RESOLVED that bills as listed now be confirmed for payment from the appropriate funds as follows:

CURRENT ACCOUNT	\$2,597,703.62
CAPITAL ACCOUNT	\$ 32,615.16
RECREATION ACCOUNT	\$ 127.00
TRUST OTHER ACCOUNT	\$ 54,795.87
OPEN SPACE ACCOUNT	\$ 4,532.00
TRUST OTHER DEVELOPERS ACCOUNT	\$ 550.00

BE IT FURTHER RESOLVED, that claims read and approved by the Governing Body at a Council meeting will be dated the day after the reading of those claims and will appear on the following bill list at the next public meeting of the Mayor and Council at which time claims would be paid.

January 1, 2018 – Sine Die

BOROUGH ADMINISTRATORS TOPICS –

1. Replacement of a Damaged 18” Storm Sewer and a 10” Sanitary Sewer on Kinderkamack Road (From Webb Avenue to River Edge Road)

Alan Negreann – explained that he provided the Mayor and Council with a copy of the draft resolution from the Bergen County Board of Chosen Freeholders to enter into an agreement to replace a damaged 18” storm sewer line and our 10” sanitary sewer line. The agreement specifies what the County would be responsible and what the Borough would be responsible for. They would provide us with construction funding, including engineering design and inspection fees totaling \$282,703.07 based on the estimate developed by Costa Engineering. As the Sewer Sub-committee is aware, we have been working with the County to try and get this agreement in place so that Robert Costa can start the field work before it snows so we can go out to bid and do this as soon as possible to possibly avoid an emergency situation. He said the given the fact that we just received this from the County just the other day he wanted to list it for their consideration to show good faith by the Borough to move this forward. He asked the Council whether there are any comments on the agreement or the sharing of the costs. They have to recognize that they will be receiving about 250 lineal feet of a new sanitary line on Kinderkamack from Webb to River Edge Road. We will have to provide Police protection during that

time as well as other costs that are not included. This is not an all inclusive reimbursement to us as we have already provided Costa Engineering with a small contract to provide an estimate and start preliminary work. He is looking for the Mayor and Council to review and consider this agreement and if its acceptable, we will move forward with a resolution at the next meeting. He suggested that the Borough Attorney look it over as well.

On motion by Councilman Papaleo, seconded by Councilman Bartelloni to place the resolution on the next meeting was unanimously approved.

OPEN HEARING OF THE PUBLIC –

On motion by Councilwoman Busted, seconded by Councilman Bartelloni to open hearing of the public was unanimously approved.

CLOSE HEARING OF THE PUBLIC –

There being no comments by the public, on motion by Councilwoman Busted seconded by Councilwoman Davis to close hearing of the public was unanimously approved.

COUNCIL COMMENTS – None

ADJOURNMENT – 11:18 A.M.

On motion by Councilwoman Busted, seconded by Councilwoman Davis to adjourn the meeting at 11:18 a.m. was unanimously approved.

Mayor Edward J. Mignone

Attest:

Stephanie Evans, Borough Clerk

Dated: