

MINUTES OF THE RECREATION COMMISSION MEETING

MAY 15, 2013

The Wednesday, May 15, 2013 meeting of the Recreation Commission was held in the 2nd Floor Conference Room. Chairwoman Cindy Sherlock called the meeting to order - - at 8:00 pm.

Present: Commissioners: Chris Lau, Jim Teehan, Alicia Armental, Chris Ilg (8:20) Chairwoman Cindy Sherlock, Director Bobbi Conway

Absent: Bob Smith, Pete Smith, Penny Smith, Val Duran

Approval of Minutes: Minutes of the April 17th meeting were tabled due to lack of April 17 meeting member attendance at current meeting.

Open Public Session-Visitors – None

Director's Report - Director reported that thirty-three counselor applicants were interviewed and twenty seven staff members are returning – The trips and calendar are completed and the staff training will be held on June 2nd from 1-5pm. Camp registration deadline is June 14th .

CORRESPONDENCE:

1. River Edge Run 2013 Thank you letters from Commission to M & C –DPW Fire Dept. Police Dept- Ambulance Service
2. Recreation Commission Resolution – approval of movement of funds from Rec/Ded/Run to Trust Other REAAD for the 2013 Healthwalk Proceeds
3. Strike Guard Lightning Detection System quote proposal for Borough of River Edge with two site locations
4. Proposal from ppd Design – Tom Miller – for the work related to the Grant Application segment of the Cherry Blossom Park Project
5. Memo from Alan Negreann : re: Use of Municipal Open Space money on Board of Education Property
6. Proposal from Ben Shaffer Associates, Inc. re: Waste containers for Memorial Park
7. Quote proposals from Paramount Sprinkler Specialists, Timothy Walker Plumbing and Heating – Hammer Plumbing re: backflow and union valves – replace and install removable new backflow

OLD BUSINESS:

- A. No Smoking Ordinance update – the Mayor and Council approved Ordinance # 1786 to ban tobacco use in borough owned playgrounds, tennis courts, ball fields, and athletic facilities Signs were provided by GASP and Bergen County for installation at these locations- the Commission is waiting for Ordinance # stickers for those signs.
- B. River Edge Run 2013 review – The Commission approved unanimously to move the funds representing the Healthwalk proceeds to the Municipal Alliance – The Commission reviewed the 2013 Run events and suggested the following:
 1. More Volunteers are needed (especially for registration and finish line)

2. More bathrooms need to be open
 3. Cars were parked on Wayne Avenue – should be no cars on course
 4. 2nd PA System at race start/finish line for announcements
 5. Awards should start with RE then 3rd -2nd-1st – in that order with the older age categories first - no DJ award announcements
 6. Commission Members should have nice staff shirts for event
 7. Fun Run turnaround needs to be monitored by Commission member –participants shorten course as they turn
- C. Lightning Detection system update –Final review of the Strike Guard lightning detection system proposal was conducted with the approval given to order the equipment using allocated by resolution 2013 River Edge Open Space Funds.
- D. Cherry Blossom Park update and Proposal from ppd- The Commission reviewed the proposal from Tom Miller of ppd and determined that the Director request the approval of the Mayor and Council to hire Tom Miller,ppd. for the required work related to the grant application to Bergen County Open Space for the development of Cherry Blossom Park.

NEW BUSINESS:

- A. Purchase of Garbage Receptacles for Memorial Park- The proposal from Ben Shaffer Associates for the purchase of garbage receptacles as described – was approved as follows: Quantity four (4) - item # CDP2022 Custom Design Precast 4-way top waste container – Quantity two (2) –item # CDP2102 26" Dome Top waste container for a total of \$2,013.48 – Funds to be used from Public Park Field Maintenance Trust – Parks (Memorial Park user fees) The director reported that three truckloads of wood chips are to be delivered to the playground areas for safety surface coverage – In addition, the Director met with the Ben Shaffer rep to review the possibility of a new play structure in the 5-12 year old area. Scott suggested the new climbing sections that are very active self-standing connecting sections without platforms that take up less room than our older structures >> The director will have a conceptual plan from Ben Shaffer for the next meeting for the Commission review>> The proceeds of the 2013 River Edge Run would fund this project is approved.
- B. KBG sprinkler system- backflow replacement- The Commission reviewed the three quotes for this repair project and determined that the lowest comparable responsible quote was that of Hammer Plumbing – River Edge. All present voted in favor.
- C. Christmas Spectacular 2013 – The Commission decided that this event would be held every other year – 2013 being the off year as tickets did no sell well in 2013. If a different Holiday Event – Bus trip is offered – the Commission would consider it as an option for the Holidays.

The meeting was adjourned at 8:40 pm by motion from A. Armental seconded by C. Lau. All in present favor. The next meeting of the Recreation Commission is June 19th , 2013 at 7:30pm.