

MINUTES OF THE RECREATION COMMISSION MEETING

AUGUST 20, 2014

The Wednesday, August 20, 2014 meeting of the Recreation Commission was held in the Court Room. Chairwoman Cindy Sherlock called the meeting to order - - at 7:40 pm.

Present: Commissioners: Jim Teehan Alicia Armental, Carlo Rebosio, Chris Lau
Cindy Sherlock, Chair, Director Bobbi Conway , Anthony Cappola, Council Liaison

Absent: Bob Smith, Pete Smith, Chris Ilg, Val Duran

Approval of Minutes: Minutes of the June 2104 meeting were approved. Motion by J. Teehan 2nd by C. Rebosio All members present in favor

Open Public Session-Visitors – none

Director's Report – The Director reviewed the monthly report with the Commission. Any pertinent discussion and/or decisions were covered under the agenda subjects.

CORRESPONDENCE:

1. Memo from Alan P. Negreann to Recreation Commission – re: Grant Award of \$52,000 – Cherry Blossom Park Phase I Improvements including Bergen County Open Space Trust Fund letter of grant approval and resolution #14-281 authorizing the contract from Bergen County Open Space Trust Fund for the Cherry Blossom Park Phase I improvements
2. Memo to Alan P. Negreann from Recreation Commission re: Request for professional services for the update of the 2011 Cherry Blossom Park Survey
3. Information for Commission on the Group Special for show The Grinch How Stole Christmas for the Holiday performances at MSG
4. Information flyer for the Halloween Parade entertainment re: Hootin' Halloween Monster Mash by Presley and Melody Interactive Concerts
5. Memo from Alan P. Negreann to Director – asking for a response to the Mayor and Council to the suggestions made by resident Paul Cilia 685 Fifth Avenue at the August 4th Mayor and Council Meeting Proposal from Tom Miller of ppd, llc for professional services related to the KBG Lights project – required engineer estimate for the Bergen County Open Space application
6. Proposal from TomMiller of ppd,llc for the professional services related to the Cherry Blossom Park Phase I project – design phase – bid specifications – contract administration and inspections
7. Quote Proposal from Ben Shafer Associates for play equipment and repair parts to repair damaged playground equipment at Memorial Park and Brookside Park
8. Quote Proposal from Corby Associates to install and repair playground equipment at Memorial Park and Brookside Park

9. Quote Proposal from Partac Peat re: warning track mix and fabric for under mix – picnic area –open spaces for tables
10. Letter from River Edge School Board Business Administrator, Pat Salvati to the Recreation Commission re: reestablishing the fee for the use of Saturday gym time
11. Letter from River Dell Soccer Association to the Recreation Commission – KBG field use request for Fall season

OLD BUSINESS:

- A. Veteran's Memorial Garden Renovation Update – covered in the director's report
- B. Cherry Blossom Park Project – After review and discussion by the Commission, C. Lau introduced a motion to accept the quote proposal for professional services from Tom Miller, ppd for the Cherry Blossom Park Project Phase I planning, engineering, contract administration and inspection services to be sent to the Mayor and Council for approval. The motion was seconded by J. Teehan. All present in favor.
- C. KBG Field Light Project - After review and discussion by the Commission, J. Teehan introduced a motion to accept the quote proposal for professional services from Tom Miller, ppd for the KBG light project as required for the Bergen County Open Space Grant Application, which is to be sent to the Mayor and Council for approval. The motion was seconded by C. Rebosio. All present in favor.
- D. Park Planner Proposal update – The director reported that the Mayor and Council tabled the discussion on this subject at the August 4th Mayor and Council meeting. Three proposals were received ranging in cost from 19,500 to 30,000. The Commission members would like to review these documents. Liaison, A. Cappolla was asked if that could be arranged or that he would review them for the Commission.
- E. Park work update >> Brookside Park – Memorial Park – The wood carpet has been installed in Brookside Park– The spinners (Brookside) and comet spinner (Memorial Park) will ship on August 25th – will be installed by Corby – The director reviewed the quote proposal from Partac Peat for the warning track mix and fabric for the open spaces for the tables in the picnic area. As previously discussed, the wood carpet washes away and clogs the drains when we have heavy rains. This warning track mix will be rolled and pressed so that it will stay in place. The motion to accept the Partac Peat quote proposal was introduced by J. Teehan and seconded by C. Rebosio. The funding will come from RE Open Space.
- F. Community Center Needs Assessment – C. Sherlock will once again send the Community Center Needs Assessment to the Commissioners to review and make comments or changes.

1. NEW BUSINESS:

A. Resident suggestion- Paolo Cilia 685 Fifth Avenue – Commission discussion : The water fountain in the picnic area of Memorial Park was installed in 2007 and functioned for about three years until vandals destroyed the inner workings of the hose bib and connection to the water fountain, not once but several times. In addition, when the fountain was functioning, the misuse of the fountain created unsanitary germ laden conditions for the residents. After several repairs to this fountain and concerns of health issues for the residents, it was determined to shut this fountain down. The Commission will make arrangements to have the fountain removed. This is the fourth park fountain that has been removed due to vandalism and misuse. Other previous locations were the Little League Building wall, the Camp Building wall, at the center of the park between the Webb Cul-de-sac.

The Recreation Commission does not feel that it is the responsibility of the borough to provide dog waste pick-up bags for the residents who walk their dogs in our parks. Dog owners should leave their home prepared to pick up after their dog at any location within the borough including the parks.

B. Park Playground Inspection--Equipment -repair/install – the Joint Insurance Fund inspector reviewed out playground equipment and found repairs and replacements that must be acted upon as soon as possible. The loss control report has yet to be given to the Commission but an email from the JIF indicated the areas of concern. Our representative from Ben Shafer – our playground vendor – made a site visit within two days and has detailed the repairs and parts needed in a quote proposal which is part of monthly correspondence– The Commission approved the purchase proposal from Ben Shafer and the installation proposal from Corby – The funds for this required work will be taken from the Recreation Dedicated Park Rehabilitation Funds.

C. Resolution to move funds - Recreation Dedicated Act The Commission approved the resolution to move an amount of \$10,000 from the Recreation Dedicated Trust Fund Run line to the Park Rehabilitation Line. Please see separate resolution for vote.

D. Events:

1. River Edge Day- is scheduled for Sunday October 5th with a rain date of October 12th Commissioners are requested to be available in hour shifts during the event – Photos of the before- after of park projects were suggested by A. Armental. The director will look for children’s entertainment for the event sponsored by the Commission.

2. Halloween Parade and Show Saturday October 25th - The Commission approved the hiring of Presley and Melody entertainment to perform their Hootin’ Halloween Monster Mash after the parade under the pavilion.

3. Holiday Lighting Ceremony – The date of Saturday December 6th at 4:00pm was set for this event. The Commission approved the hiring of the holiday characters – Santa-Frosty-Rudolph.

4. RIVER EDGE RUN 2015 – The 2015 River Edge Run will be held on Saturday April 18th

E. Trips:

1. Radio City Spectacular Christmas Show – Tuesday -December 9th 8:00pm show- The Commission reviewed ticket and bus costs for this event. J. Teehan introduced a motion to set the fee for the Radio City Christmas Spectacular Show and Bus Trip at \$60.00 – seconded by C. Rebosio – all commissioners voted in favor.

2. Casino Trip – The Commission approved sponsoring a casino trip on either October 12th or October 19th to Sands Casino in Bethlehem Pa. The director will make the arrangements

3. How the Grinch Stole Christmas – MSG Theatre–after reviewing the event literature, the Commission decided not to sponsor this event this year.

D. September Meeting – The Commission approved the change of date for the September Commission meeting from Wednesday September 17th to Wednesday September 24th

The meeting was adjourned at 9:00 pm by motion from A. Armental, seconded by C. Lau. All present in favor. The next meeting of the Recreation Commission is **September 24th**, 2014 at 7:30pm.