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**Borough of River Edge
Shade Tree Commission
September 19, 2012**

Under the Sunshine Law "adequate notice of this meeting has been made by sending notice on December 2011 to the The Record and The Ridgewood newspaper, by positioning on the bulletin board in the lobby in the Borough Hall and filing a Notice of the same with the Municipal Clerk.

Commencement 7:04 PM

Roll Call

Jennifer Dougherty
Margot Pohl
Liz Stewart
Henry Semmler
Jim Bieber
Liz Anievas
Charlie Amorese

Absent

Kathleen Murphy, Councilwoman Liaison

Budget Update

Purchase orders submitted for:

Tree purchasing, tree planting, waiting for final amount for delivery, mulching arboretum, repair pavers in the arboretum and gas for the drive to the nursery to tag trees.

Donation – received a donation for \$20.00.

CSIP Grant – awarded \$20,000.00 grant for tree planting and submitted additional requested information and waiting to receive final execution resolution from the state.

Construction Development

Construction Permits:

Four more permits were submitted after notifying contractors that did not disclose town trees when they submitted their permit to the Building Department. Need to discuss how to improve this process.

Yeshiva – plans for fall construction need to follow up to see if this falls under our ordinance for town plantings.

Costa's projects

Howland Ave and Bogert Project from 2012

Remove stakes from last planting on Kinderkamack
Main Street and Hackensack Ave Plants – need to follow up on timeline.

Library roof repair

Met with the architect and John Lynch to review protection of the trees and if any pruning needed to be completed needed prior to start of the project. We were informed that this project has been postponed until next year.

Correspondence

Stumps

Bid for joint agreement was posted in the record.

Meeting and Training Update

Need to set up a meeting with Bobbie/Recreation Commission to discuss fall plantings in the park.

NJSTF Annual Conference will be held October 25-26, 2013. Need to register, CEU's need to be taken to meet our requirements for our management plan.

Maintenance

Software Update – Tree Files Software

Need to start the second phase to update the software on both computers and coordinate training with Paul Cowie.

Fall Tree Planting 2013

96 trees tagged at nursery.

Planting sites marked out and resident notification letters need to be mailed.

The planting list will be sent to Solicito for the utility mark outs.

Projects

Tree inventory in the parks need to be updated into the system.

Files need to be update.

DPW

Town trees how been removed with out notification to the STC need to follow up on this and discuss Pine Trees down by the train tracks.

Work completed year to date

Work orders – 176.

Open tree sites for planting approximately 178.

Adjournment:

8:55 PM|

Next Meeting:

October 17, 2013